



Town of West Boylston
140 Worcester Street, West Boylston, Massachusetts 01583

[Zoning Board of Appeals] Meeting Minutes

Date / Time / Location of Meeting	Thursday, October 21, 2021/7:00 p.m./ <u>Pursuant to Chapter 20 of the Acts of 2021, this meeting/public hearing was conducted via remote means (Zoom). No in-person attendance of members of the public was permitted, and public participation in any public hearing conducted during this meeting was by remote means only.</u>
Members Present	Christopher Olson (Chair), Barur Rajeshkumar (Vice-Chair), David Femia, Andrew Feland (Associate Member) and Secretary Toby Goldstein
Members NOT Present	Nathaniel Orciani (Clerk), John Benson and Mark Wyatt (Associate Member)
Invited Guests	N/A

Welcome – Call to Order **Time: 7:00 p.m. (by Mr.Olson)**

Approval of Previous Minutes **Minutes of September 23, 2021**

Motion Originator: **Mr. Femia**

Motion Seconded: **Mr. Rajeshkumar**

Treasurer – Financial Report **N/A**

Motion to Accept **N/A**

Seconded **N/A**

At 7:00 p.m., Mr. Olson called the meeting to order. Mr. Olson read aloud the names of members present. There did not appear to be any members of the public in attendance who needed to give their names and addresses for the record.

Minutes of September 23, 2021 Meeting:

After review of the draft minutes by the board, Mr. Femia made a motion to accept the minutes as written. Mr. Rajeshkumar seconded. Mr. Olson took a roll call vote (Mr. Feland had not joined the meeting yet):

Mr. Rajeshkumar – “yes”

Mr. Femia – “yes”

Mr. Olson – “yes”

The vote was 3 “yes”, 0 “no” and 0 “abstain”, therefore the minutes were approved as written.

Continued Public Hearing, Petition for Special Permit for Accessory Apartment, Lynn Fallavollita, 272 Lancaster Street, Pursuant to Section 3.4.C of the Zoning Bylaws – PETITIONER HAS REQUESTED TO WITHDRAW PETITION:

Mr. Olson explained that, since the meeting on August 19 when this public hearing was opened, the petitioner emailed the board, notifying the members that she decided to go through the process directly with the Building Inspector; she is pursuing a plan consistent with what the Building Inspector can approve or deny himself without involvement of the ZBA so she requested to withdraw her petition. (At this point, Mr. Feland joined the meeting). Mr. Olson said that he did not see a problem with making a motion to withdraw the petition without prejudice; he asked the board members if they had any hesitation in doing this? Mr. Rajeshkumar said that he did not have a problem with that; Mr. Femia responded that he did not either, so long as the Building Inspector did not have a problem with it. With no further comments, Mr. Femia made a motion to accept the withdrawal of the petition for special permit for accessory apartment at 272 Lancaster Street without prejudice. Mr. Feland seconded. Mr. Olson took a roll call vote:

Mr. Rajeshkumar – “yes”

Mr. Femia – “yes”

Mr. Feland – “yes”

Mr. Olson – “yes”

The vote was 4 “yes”, 0 “no” and 0 “abstain”, therefore the motion was accepted. (After some discussion, Mr. Olson explained that he will write a decision as the board had done that in similar situations in the past; the board did not decide anything and this will be more procedural so he was not sure if there would even be a 20-day appeal period. The board members will also need to sign a vote sheet, which Ms. Goldstein will leave for them in the ZBA mailbox).

Other Business:

Vote on Authorized Signatures for Accounting Office:

Ms. Goldstein explained that, even though the signature sheet was signed several months ago, that took place before the reorganization of the board so there is a different list of office holders now. Also, she explained that the board needed to take a vote on who would be allowed to sign the documents (timesheets and invoices). After discussion, the board members decided that any board member should be authorized to sign. Mr. Rajeshkumar made a motion to approve the signature of any board member. Mr. Femia seconded. Mr. Olson took a roll call vote:

Mr. Rajeshkumar – “yes”

Mr. Femia – “yes”

Mr. Feland – “yes”

Mr. Olson – “yes”

The vote was 4 “yes” and 0 “no” that any board member is authorized to sign; they all agreed that this is also true for approved minutes.

Continuation of Remote Meetings:

Mr. Femia noted that some of Town Hall was now open and that Planning Board was planning to have their next meeting back at Town Hall. He asked Mr. Olson if the ZBA will still meet remotely or back at Town Hall? Mr. Olson opined that meeting remotely was working for the board and was inclined to continue for as long as allowed by law (April, 2022). Mr. Feland agreed. There was no disagreement expressed. Mr. Rajeshkumar responded to Mr. Femia that the Selectboard's Meeting Room will be available for meetings very soon.

Treasurer's/Financial Report: Mr. Olson reviewed the report himself prior to the meeting but this was not discussed at the meeting.

Miscellaneous Mail and/or Paperwork: None was discussed.

Next ZBA Meeting: The next ZBA meeting will be held on **Thursday, November 18, 2021**, at 7:00 p.m., and this will be a remote meeting; Mr. Olson mentioned that, at this point, no new petitions had been filed so there will possibly not be a meeting held in November.

With no further discussion taking place, Mr. Femia made a motion to adjourn the meeting at 7:16 p.m. Mr. Rajeshkumar seconded. Mr. Olson took a roll call vote:

Mr. Rajeshkumar – "yes"

Mr. Femia – "yes"

Mr. Feland – "yes"

Mr. Olson – "yes"

The vote was 4 "yes" to 0 "no", therefore the meeting was adjourned at 7:16 p.m.

Submitted by: _____

Date submitted: _____

Approved by: _____

