

MINUTES OF THE BEAMAN LIBRARY BOARD OF TRUSTEES MEETING
Tuesday October 4,2016

MEMBERS PRESENT: MaryEllen Cocks, Whitney Barnard, Donald DeMarsh,
Janet Bricault, Michelle Kaelin, Kate Halpin, Anna Shaw, Dir.

The Chair convened the meeting at 7:01 p.m.

MINUTES: Upon a motion by J. Bricault and seconded by ME Cocks, it was voted unanimously to accept the Minutes as amended of the September 6, 2016 meeting.

REPORTS

Financial statements:

Financial statements: Municipal appropriations status reports as available.
The Library accounts match those of the Town for the period beginning July 1, 2016 to September 30, 2016

Directors Report:

A. Shaw presented the Report of the Library Director for activities in September.

A motion to accept the report was made by W. Barnard and seconded by ME. Cocks. Passed Unanimously

A. Shaw presented the Report of the Library endowment fund. The patio has been completed.

Report on recent Friends activities –

A. Shaw reported on recent Friends activities. An Owl program is planned for Oct. 14th Annual Meeting.

OLD BUSINESS

Carpeting project update.

We will be closed Oct 15 Opening Tuesday November 1st

We are still looking for volunteers to help move books.

National Register of Historic Places- D. DeMarsh is working with Connor Sign to make and install the Plaque at the front door.

Tech Grant Open House will be Sat Nov. 5th
Senator Chandler is planning to attend.

Capital Funding Requests have been submitted to Town.
Barry Communications has provided a phone system quote of \$7,166.
NEM can do some Fan Coil work as part of Heat switchover. Waiting to schedule date.

Holy Cross - Proposal Due to Town Administrator October 7th.

A discussion was had regarding possible additional library hours funded by payments in lieu of taxes.

Upcoming Holiday Closures: Christmas Eve Saturday December 24th

A motion was made by D DeMarsh and seconded by M.Kaelin. to close on Dec 24th. Passed Unanimously

NEW BUSINESS

State Financial Report is now ready to be filed.

6 Month Review for Director was scheduled for the December Meeting.

October Town Meeting Director's Report

Discussion at Sept 21 Selectmen's meeting about parking on Newton Street

Request to accept Food for Fines for the month of December.

A motion was made by ME. Cocks and seconded by M. Kaelin to allow the Food for Fines program. Passed

WBPA wants to drop off a computer that has archived Selectmen Board
meetings saved to hard drive. D DeMarsh will set up the system.

2018 Action Plan- planning phases

Request to move date of November and December meetings to Wednesday November 9 and Tuesday December 13.

COMMUNICATIONS

TRUSTEES' REQUESTS

ADJOURNMENT D. DeMarsh moved to adjourn, seconded by Whitney Barnard..

Meeting adjourned at 8:30 PM

Upcoming Meeting Schedule: November 9th, 2016

Town Meeting October 17, 2016

Approved November 9, 2016