

**MINUTES OF THE BEAMAN LIBRARY BOARD OF TRUSTEES MEETING**  
**February 5, 2016**

**MEMBERS PRESENT:** MaryEllen Cocks, Whitney Barnard, Donald DeMarsh,  
J Kate Halpin. Also present: Louise Howland, Dir., and Anna Shaw, Asst. Dir.

The Chair convened the meeting at 7:03 p.m.

**MINUTES**

Motion by M. Cocks to accept the minutes of the January 5, 2015 meeting, second by W. Barnard. Passed unanimously. Motion by M. Cocks to accept the minutes of the January 12, 2016, special meeting, second by W. Barnard. Passed unanimously.

**REPORTS**

Financial statements: Municipal appropriations status reports were reviewed. The Library accounts match those of the Town for the period ending Jan. 22, 2016.

A Motion was made by M. Cocks and seconded by W. Barnard to Accept of the Report of the Library Director for activities in January. Passed unanimously.

L. Howland provided the report on recent Friends activities. M. Cocks related that the Friends Board is willing to help out with a community reception for outgoing director and she'll contact the Friends president to get the ball rolling

Report on recent Endowment activities: As of today's meeting, 100 bricks have been sold for the patio project.

The Wine Tasting Committee will meet on Feb. 27 at 10 am to prepare sponsor letters

**OLD BUSINESS**

The Director reported that boiler #2 repair project has been completed with an approved change-order to diagnose issues with the boiler beyond the scope of the repair contract

The Fines policy was reviewed. Motion to approve the policy as edited made by D. DeMarsh and seconded by M. Cocks. Passed

**NEW BUSINESS**

The Annual Town Report was reviewed. Motion to present the report for publishing made by W. Barnard and seconded by M. Cocks. Passed

## **COMMUNICATIONS**

Nomination papers are now available for Trustees running for reelection.

Sue Smith received a nomination from the Federation for Children with Special Needs and will receive the award for Community Partnership and Leadership at their convention in Boston on Saturday, March 5. M. Cocks offered to bring a floral bouquet in for Sue following the event. L. Howland will make sure that a press release for the event is prepared.

## **TRUSTEE REPORTS AND REQUESTS** None

## **ADJOURNMENT**

Motion to adjourn at 8:09 p.m. by M. Cocks, second by D. DeMarsh.

Reminder: next special meeting scheduled for January 12, 2016 at 7:00 p.m.; next regular meeting scheduled for March 8, 2016 at 7:00 p.m.