

**MINUTES OF THE BEAMAN LIBRARY BOARD OF TRUSTEES MEETING**  
**Thursday May 18, 2017**

**MEMBERS PRESENT:** MaryEllen Cocks, Whitney Barnard, Donald DeMarsh, Janet Bricault, Michelle Kaelin, Kate Halpin, Anna Shaw, Dir.

The Chair convened the meeting at 7:05 p.m.

**MINUTES:** Upon a motion by MaryEllen Cocks and seconded by Whitney Barnard, it was voted unanimously to accept the Minutes as amended of the April 4, 2017 meeting.

**REPORTS**

**Financial statements:**

Financial statements: Municipal appropriations status reports as available.  
The Library accounts match those of the Town for the period beginning July 1, 2016- April 30, 2017

**Directors Report:**

A. Shaw presented the Report of the Library Director for activities in April 2017

A motion to accept the report for April was made by Janet Bricault and seconded by MaryEllen Cocks. Passed

Endowment/Wine Tasting Meeting Recap- April 13

**OLD BUSINESS**

National Register of Historic Places- Don DeMarsh- Plaque Installed April 11

Municipal FY 18 Budget- Voted at Town Meeting May 15

Holy Cross Hours- Announced at Town Meeting. Contract signed by BOS on May 17. Check to be picked up on May 23.

New Hours begin June 3: Summer hours to include Saturdays, 9-12

Appointment with Connor Signs to update hours on outside sign

Job posted in this week's telegram, interviews this week . Plan to hire 2 new employees.

Fall Fundraiser- Silent Auction & Wine Tasting- Friday October 13 at The Manor

Aldrich Astronomical Society- Telescope delivered, staff trained. Public unveiling set for Wednesday, July 26 7pm

NEM Fan coil repair- quote rec'd and signed. Work will begin this week

Deep Freeze 30 day Software trial, underway

Envisionware Time Management \$ 2,505.00 for the first year. \$1,006.00 for subsequent years

We will use any balance left in Municipal Services and then the use the Revolving fund to pay for this new service

## **NEW BUSINESS**

FinCom's recommendation to hire an independent boiler consultant

Final State Aid Payment received \$ 6,943.77

Request to close on Saturday, July 1

A motion was made by MaryEllen Cocks and seconded by Michelle Kaelin to close on Saturday, July 1. Passed

The Library Director Annual Review was presented and discussed.

## **COMMUNICATIONS**

None

## **TRUSTEES' REQUEST**

None

**ADJOURNMENT** Donald DeMarsh moved to adjourn, seconded by Michelle Kaelin. Meeting adjourned at 8:50 PM

Upcoming Meeting Schedule:

Friends: Wednesday May 24, 6:30 PM

Trustees: Wednesday, June 7, 2017, (July, August, TBD)

September 5, 2017, October 3, 2017,

Wednesday, November 8, 2017, December 5, 2017