



**MEETING POSTING
IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§ 18-25**

Library Trustees

Board/Cmte Name	Date of Notice
Beaman Memorial Public Library	Muriel H. Stiles Meeting Room
Meeting Place	Conference Rm. No.
Wednesday June 7, 2017 at 7 p.m.	<i>Anna Maya Shaw</i>
Date/Time of Meeting	Clerk of Board or Bd. Member Signature
Meeting canceled/Postponed to: _____	
Date of cancelation/Postponement _____	

Notices and agendas are to be posted 48 hours in advance of the meetings excluding Saturdays, Sundays, and legal holidays. Please note the hours of the Town Clerk's Office to ensure that your posting has satisfied this requirement.

List the topics that the chair reasonably anticipates will be discussed at the meeting below and submit to the Town Clerk. Use additional sheets if required. Please note that times are approximations only.

Agenda

7:00 p.m. CONVENE

Welcome

Trustee Orientations 6-8 pm

- Thursday June 8, Lee Library,
- Tuesday June 20 Stevens Memorial Library, North Andover

Elect chair, vice chair, clerk, building committee rep.

Discuss American Alarm Call list

7:15 p.m. MINUTES

Consider approval of minutes from May 18, 2016 meeting, as available

7:25 p.m. REPORTS

Financial statements: Municipal appropriations status reports as available.

The Library accounts match those of the Town for the period beginning July 1, 2016- May 31, 2017

Acceptance of the Report of the Library Director for activities in May

7:45 p.m. OLD BUSINESS

Holy Cross Hours

Fall Fundraiser- Endowment/Lucky Friday the 13th Fundraiser at the Manor. Letters to be sent out to sponsors next month.

NEM Fan coil repair- work stalled, waiting for programmed parts.

Deep Freeze 30 day purchased, not yet installed

Envisionware Time Management installed on new computers June 2

FinCom's recommendation to hire an independent boiler consultant- I have reached out to General Mechanical

7:45 p.m. NEW BUSINESS:

8:00 p.m. TRUSTEE REPORTS AND REQUESTS

8:05 p.m. COMMUNICATIONS

8:10 p.m. ADJOURNMENT

Upcoming Meeting Schedule:

Trustees:

(July, August, TBD)

September 5, 2017

October 3, 2017

Wednesday, November 8, 2017

December 5, 2017