



### PROPOSED MEETING AGENDA

140 Worcester Street, West Boylston, Massachusetts 01583

In accordance with the provisions of MGL 30A §§ 18-25

Library Board of Trustees
Board / Committee Name

February 3, 2023
Date of Notice

Virtual Zoom Meeting See link below
Meeting Place

Zoom Meeting link below
Conference Room Number or Location

Tuesday, March 7, 2023, at 5:00 PM
Date / Time of Meeting

Anna Shaw
Clerk or Board Member Signature

<b>Meeting CANCELLED or POSTPONED to:</b>
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<b>Date of Cancellation or Postponement</b>
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Notices and Agendas are to be posted 48 hours in advance of the meetings, excluding Saturdays, Sundays, and legal holidays. Please note the hours of operation at the Town Clerk’s Office to ensure that this posting will satisfy this requirement.

**This is the current list of topics that the Chair reasonably anticipates will be discussed at this meeting.**

**Notice:** Pursuant to Governor Baker’s March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §20, and the Governor’s March 15, 2020 Order imposing strict limitations on the number of people that may gather in one place, this meeting of the Town of West Boylston Library Trustees is being conducted via remote participation. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings as provided for in the Order.

Guidance Update – July 18, 2022

On July 16, 2022, Governor Baker signed into law An Act Relative to Extending Certain State of Emergency Accommodations, which, among other things, extends the expiration of the provisions pertaining to the Open Meeting Law to March 31, 2023. Specifically, this extension allows public bodies to continue holding meetings remotely without a quorum of the public body physically present at a meeting location, and to provide "adequate, alternative" access to remote meetings. The Act does not make any new changes to the Open Meeting Law other than extending the expiration date of the temporary provisions regarding remote meetings from July 15, 2022, to March 31, 2023.

Members of the public who wish to access the meeting may do so by joining the Zoom Meeting in the following manner:

Join Zoom Meeting

<https://us02web.zoom.us/j/88968810701?pwd=aIRQVEFYbUNaODJWbDJ6WVNuK2k4UT09>

Meeting ID: 889 6881 0701

Passcode: 483314

One tap mobile

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Save this file as Year-Month-Day-Name of Committee-Agenda [Example: 2017-10-15-ZBA Agenda.docx]

Convert the Word file to PDF (File, Export, Create PDF/XPF Document) and forward to the town Clerk’s Office.

Town Clerk: [TownClerk@WestBoylston-MA.gov](mailto:TownClerk@WestBoylston-MA.gov)

## AGENDA

- Convene
- List names of members who are attending remotely
- Consider approval of minutes from previous meetings as available **Vote: roll call**

### REPORTS

- Financial statements: Municipal appropriations status reports as available
- Library Director's report for activities in February 2023 as available **Vote: roll call**

### OLD BUSINESS

- Library services
- Library staffing
- Building maintenance update
- Friends
- Annual Report
- Director's Annual Review
- Budget

### NEW BUSINESS

- Discussion about Library Trustees responsibilities and consideration of delegating some duties such as the power to enter into contracts to the Library Director. **Vote: roll call**

### TRUSTEE REPORTS AND REQUESTS

### COMMUNICATIONS

- Next scheduled meetings Tuesdays at 5 pm April 11, 2023, May 9, 2023, June 13, 2023
- Motion to adjourn **Vote: roll call**