

Scholarship Committee Meeting Minutes

March 25, 2015

Meeting held at 140 Worcester Street, Town Office Building

Item I- Called to Order

9:25 a.m. Joyce Kujala called the meeting to order.

Members in attendance-

Kim D. Hopewell, Joyce Kujala, Elizabeth Schaper, Bernard Dow

Item II- Approve past Meeting Minutes

- Minutes handed out from Oct. 23, 2014
- All members present except for Joan Trottier who resigned due to other obligations
- Review of minutes of 10/23/2014;
 - Kim voted to approve and Elizabeth seconded- voted unanimously

Item III- Report of Board Member

Kim D. Hopewell gave the following Report;

All money has to be attributed to a person or cause and not bearing on schools accounts. Much is from class activities left over. Auditors have pressed on this matter.

- Money not used by Oct. of each year in the class treasuries are now diverted to the scholarship fund
- Money was reimbursed to the Class of 2004
- No other classes have come forward

Town Scholarship Financial Report

<i>Beginning Balance</i>	\$21,044.84	
<i>Expended</i>	\$7,719.26	\$5,000 to recipients, and \$2,719.30 reimbursed to the Class of 2004
<i>Investment Income</i>	\$20.40	
<i>Tax payer Contribution</i>	\$614.72	
<i>Total Unexpended Fund Balance</i>	\$13,960.30	

Item III- Scholarship Application

- Town Scholarship Cmte. 2015 application Requirements handed out by Kim D. Hopewell
- Amendments made to 2015 Town Scholarship application discussed. Joyce Kujala stated that two of the applications received were old ones.
- Beth Schaper said she e-mailed new applications to all Senior's @ WBHS so all should have had new updated application to fill out.

- Applications were also available at the Library, Town Hall and on line

Item IV- Selection of Applicants

Applications are received by the High School Guidance Counselor and Municipal Asst.

- The applications are copied
- Originals are time stamped, signed and filed
- Each application is given a sequential number
- Personal information is redacted so the Scholarship Committee remains unbiased

Discussion

Applications disqualified as they do not meet the requirements of Mass. General Law;

- Applications 2, 10, 15 and 01-15 checked off no financial hardship
- Applications 13 & 14 did not check off yes or no

Kim D. Hopewell reiterated that Massachusetts General Law Chapter 60 sections 3C (b) states that the Scholarship committee shall take into consideration each recipient's financial need, character, scholarship record, and involvement in community work as well as extracurricular school activities.

- Application 5 had no school, no course study and no cost

Beth Schaper stated that many of the students apply at different colleges and do not know where they will go or what the expense would be.

Joyce Kujala called the Guidance Office to see why transcripts weren't signed. The Guidance Counselor, Christine Lanotte sent Joyce a letter on March 17th confirming that all transcripts were official.

Votes;

- #1, 7, 05-15 and 06-15- 1 vote, #02-15- 2 votes, #3 & #04-15- 3 votes, #11 & 8- 4 votes

Recipients chosen;

- #11- Joseph Swalec, 53 Scarlett Street
- # 8- Rachel DeAngelis, 61 Malden Street
- #3- Stephanie Peterson, 445 Prospect Street
- #04-15- Jacquelyn Loven, 15 Marsh Hawk Way
- # 02-15- Sarah Novia, 156 Prospect Street

Joyce wants to meet in the fall when we get a 5th member. Kim explained how we advertise for it and members are appointed by the Town Administrator.

Item V- Other Business

- Five Scholarships were awarded for \$1,000 each;
- Three high school students and two post grads.;
- Kim will send a form letter to post grads. to let them know they received the scholarship;

- Joyce will bring the names to the Guidance Counselor. High School recipients aren't notified until graduation;
- New Applications are due in February;

10:15 a.m. Adjournment

Respectfully Submitted,

Bernard Dow, Sect.