



TOWN CLERK MEETING MINUTES

ELAINE S. NOVIA, TOWN CLERK



MAY 17, 2021

TOWN OF WEST BOYLSTON

140 WORCESTER STREET, WEST BOYLSTON, MASSACHUSETTS 01583



CITATION

JOHN HADLEY



MAY 17, 2021



John Hadley, Select

Board Member

Dedication of Official Citation from the Commonwealth of Massachusetts State Senate Recognizing Select Board Member John Hadley for his years of service for the Town of West Boylston.

Submitted by State Representative James O'Day and the Speaker of the House.

Not only has he served as Select Board Member he has served in numerous appointments throughout the years.

The positions that John has served on the Town's behalf are as follows:

- The Select Board Select Board: June 2012 – present;
- The Affordable Housing Trust: 2013 - 2021 as a Select Board Representative;
- The Bylaws Committee: 2013 - 2018 as a Select Board Representative;
- The Conservation Commission: 2009-2021;
- The Earth Removal: 2012 - 2021- as a Select Board Representative;
- The Economic Development: 2007 – 2021;
- The Facilities Implementation & Strategic Planning: 2011- 2021;
- The Municipal Buildings Committee: 2006 – 2012;
- The Open Space: 2011- 2019 as a Conservation Commission Rep.);
- The Town-Wide Planning: 2010 – 2013



John, on behalf of the Senate and as your Representative, please accept this Citation as an appreciation of your years of dedicated service to the Town of West Boylston. Thank you for your service.

James O'Day, State Representative

Town of West Boylston
May 17, 2021
Semi-Annual Town Meeting
Town Clerk Meeting Minutes

Article 1 Section 3 of the Town of West Boylston's General Bylaws states that "One Hundred (100) legal voters, including the presiding officer and the clerk, shall constitute a quorum, provided that a number less than a quorum may vote an adjournment; and that not more than Seventy-five (75) shall be required to maintain a quorum once the meeting has been called to order by the Moderator and that a quorum of Seventy-five (75) be required to reconvene any adjourned session of any such meeting."

Elaine S. Novia, Town Clerk, informed Moderator Jonathan Meindersma that 100 registered voters were in attendance and that the quorum requirement as set out in the General Bylaws has been met. At 6:12 p.m. the meeting was called to order.

M.G.L. Ch. 39 § 15 was accepted at the Oct. 20, 2008 Semi-Annual Town Meeting and placed in the General Bylaws Article I § 7. This bylaw section states: "If a two-thirds vote of Town Meeting is required by statute, the Moderator may, at his or her discretion, decline to verify a voice vote by polling the voters or by dividing the meeting, and may record the vote as a two-thirds vote without taking such a count."

After the Pledge of Allegiance, a moment of silence was conducted for all citizens whom have passed since our last meeting and to all those who serve in the military service, here and around the world, who have paid the ultimate sacrifice.

Upon a motion by Christopher Rucho and seconded by Patrick Crowley, it was unanimously voted to waive the reading of the Warrant and refer it as subject matter only.

ARTICLE 1 - AUTHORIZATION TO HEAR THE REPORTS OF OFFICERS AND COMMITTEES OF THE TOWN

MOTION:

Christopher Rucho

I move the town vote to hear the reports of the officers and standing committees of the town.

SECOND:

Patrick Crowley

EXPLANATION OF ARTICLE:

This article allows various boards and committee to make brief reports to the town meeting body.

VOTE:

It was unanimously voted to hear the reports of the officers and standing committees of the Town.

The following reports were given:

Finance Committee/CIB

Raymond Bricault

West Boylston, MA

Finance Committee Update

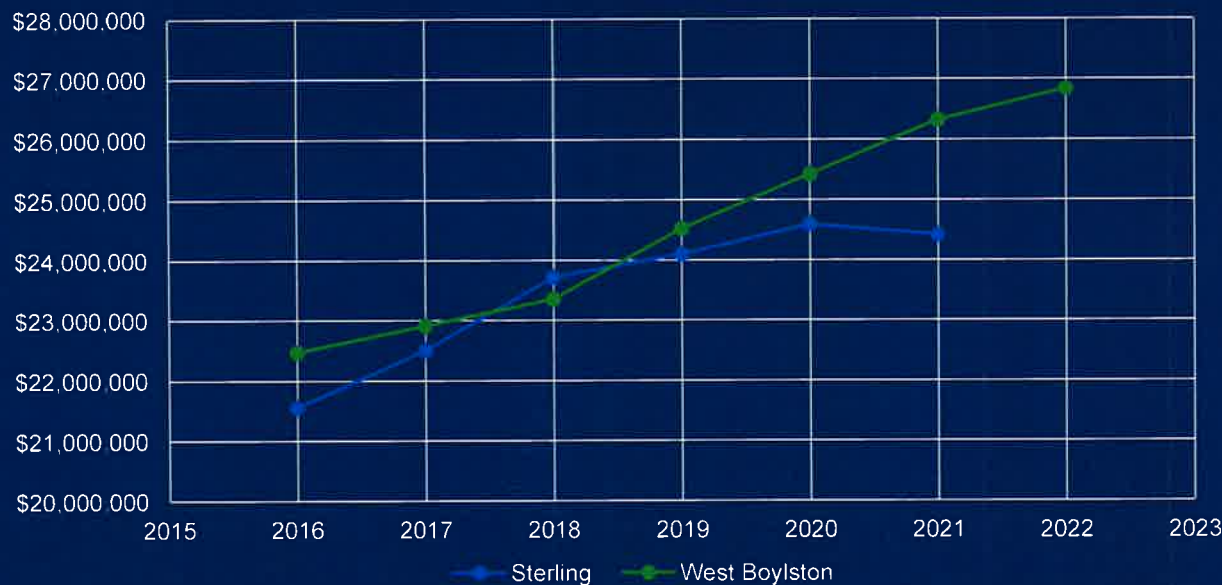
May 2021



West Boylston, MA

Growth of Operating Budget Financial Impact

Approved Operating Budgets - W. Boylston and Sterling



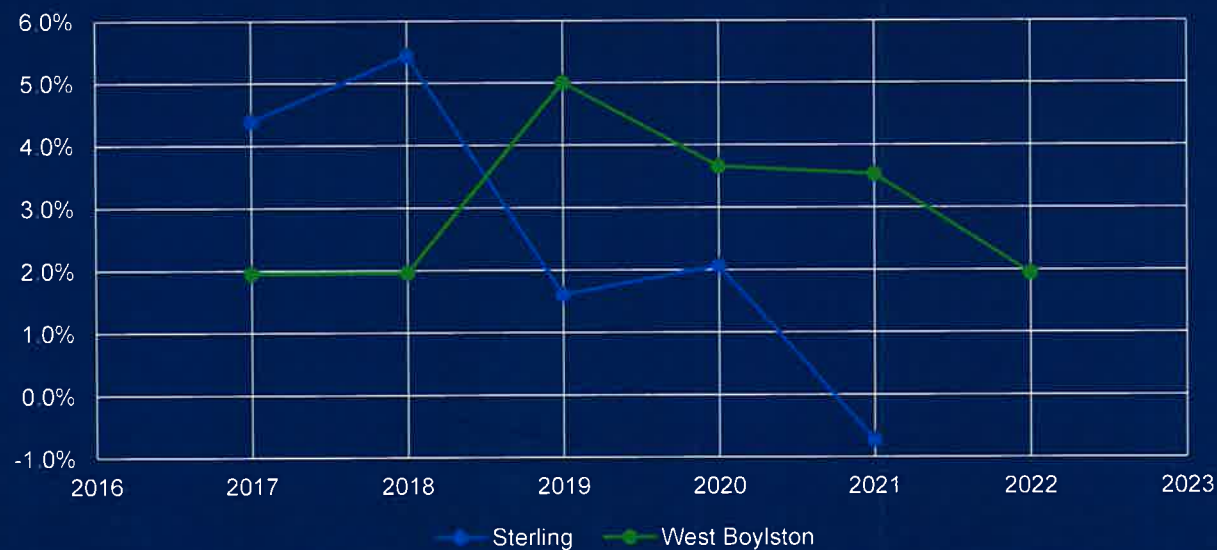
5 year Average Budget Growth

West Boylston – 3.2%
Sterling – 2.6%

West Boylston, MA

Growth of Operating Budget Financial Impact

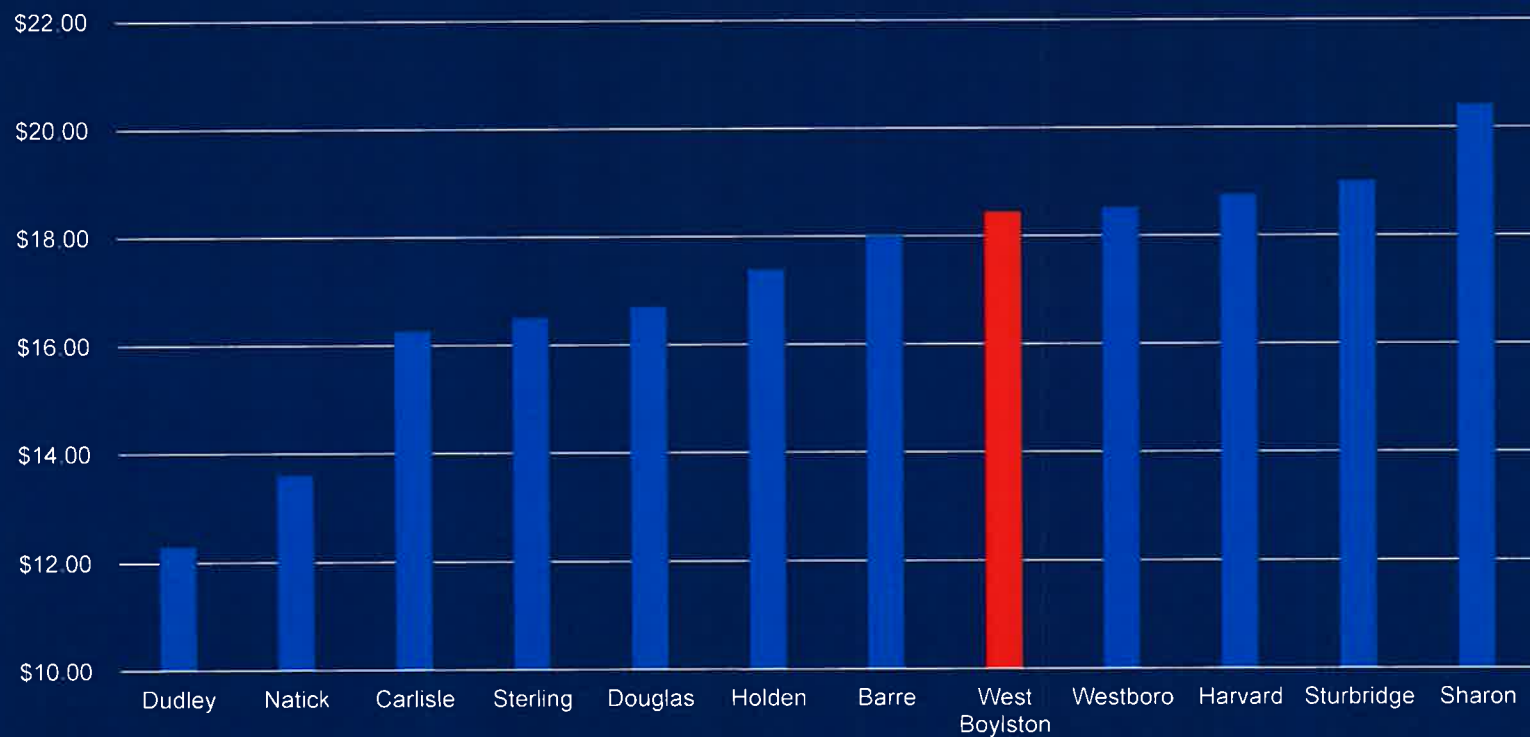
Growth Rate of Approved Operating Budgets - W. Boylston
and Sterling



West Boylston, MA

FY 2021 Residential Property Tax Rates

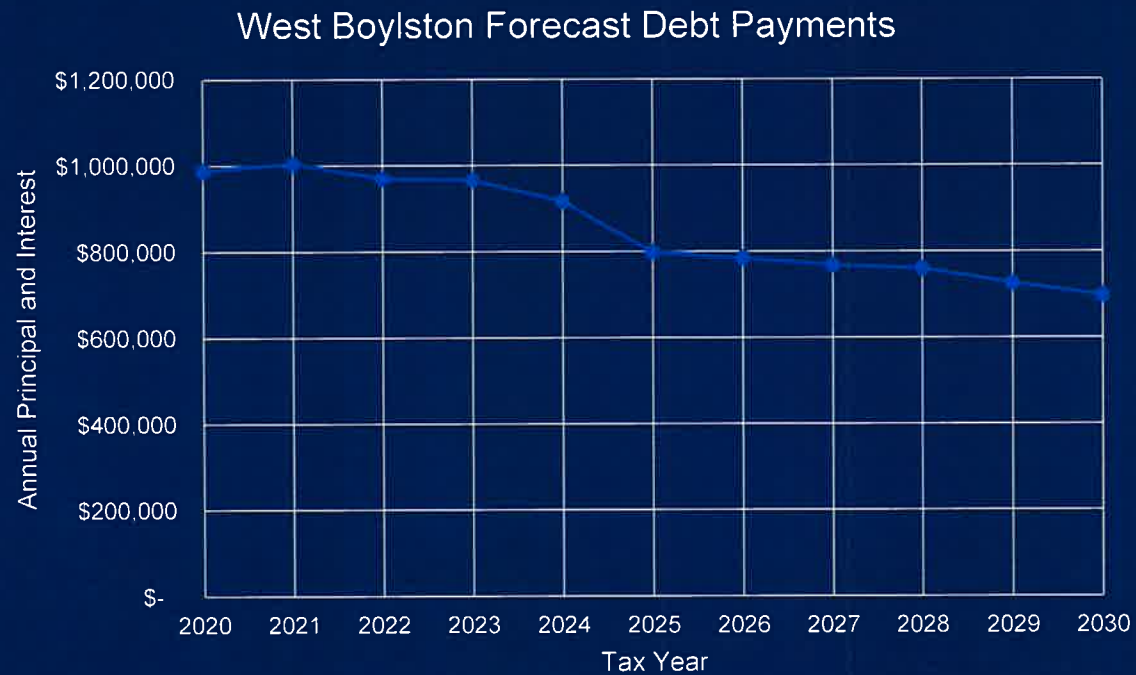
2021 Tax Rates - Single rate towns



source [MLSPIN](#) February 10, 2021

West Boylston, MA

Forecast Debt Service



West Boylston, MA



Future Operating Budget– Impactful Action

Annual Operating budget increases likely to follow historical trends of 2.5 - 3.2% per year in growth. No operation override expected in the near future

- **Tax Rate Relief**

- Cannabis income to offset rates (Article 21)
- Growth of Industrial/Commercial – Attractiveness of low electric rates (Article 20)

- **Challenges**

- Future Capital needs
- Uncertainty is trash/recycling costs
- Continuing OPEB funding/underfunding (Article 24)

Sewer Rates increases will likely average ~4-5% per year for the next few years

West Boylston, MA

Tax Rate Challenges

Key Future Capital Needs/Challenges

- **Public Safety** –
 - **Challenge** - for estimated \$1.5M in capital hardware within 3 years
 - **Options** - Fuels the need to identify some means of service regionalization
- **Schools** –
 - **Challenge** - Projected need for a new school in the next 5-10 years at an estimated cost of \$60M Total(very rough estimate)
 - **Options** - The process will include applying for support from the State School building fund – the amount of support to be had is unknown. Regionalization doesn't appear to be an option at the current time

West Boylston, MA

DRAFT of Upcoming Capital Needs

Summaries by Department

	2022	2023	2024	2025	2026
DPW	\$ 392,000	\$ 40,800	\$ 349,086	\$ 74,285	\$ 114,230
Library	\$ 71,350	\$ 202,674	\$ 116,525	\$ 43,775	\$ 105,537
Schools	\$ -	\$ -	\$ 505,842	\$ 218,476	\$ -
Public Safety	\$ 171,000	\$ 1,170,769	\$ 771,977	\$ 58,366	\$ 47,627
Total;	\$ 634,350	\$ 1,414,243	\$ 1,743,431	\$ 394,902	\$ 267,394

Summaries by Funding Source

Raise or Appropriate	\$ 18,000	\$ 71,094	\$ 27,050	\$ 58,366	\$ 47,627
Grant	\$ -	\$ -	\$ 211,201	\$ 218,476	\$ -
Operating Budget	\$ 56,350	\$ -	\$ 17,167	\$ -	\$ 8,118
Debt Exclusion Override	\$ -	\$ 1,020,000	\$ 364,140	\$ -	\$ -
Capital Investment fund	\$ 560,000	\$ 323,149	\$ 785,742	\$ 118,059	\$ 211,649
Accrued Funds	\$ -	\$ -	\$ 338,130	\$ -	\$ -
	\$ 634,350	\$ 1,414,243	\$ 1,743,431	\$ 394,902	\$ 267,394

DRAFT

West Boylston, MA

Efforts to Preserve, Extend the Useful Life and Cost Effective Uses of Municipal Buildings

- Building Superintendent Position – **Yet unfilled**
- Selectboard and Municipal Leadership is committed to identify personnel to address preservation of Town's buildings
- 2050 Energy Roadmap will present new building challenges we have not yet experienced. There are significant milestones to be attained for 2030

Council on Aging

David Femia

The West Boylston Senior Center has remained open since the start of the COVID-19 Pandemic.

Since February 2020 we have delivered 15,334 Meals on Wheels to senior residents. In collaboration with the West Boylston Food Pantry and the USDA, food baskets, meat and cheese boxes and emergency food supplies have been delivered to isolated and frail elders and continue to be on a monthly basis.

In partnership with the Wachusett Rotary Group, we organized and delivered supper meals 2x/week to seniors in Boylston and West Boylston from April 2020 through June 2020.

The Council on Aging department has made over 1,000 Outreach/Friendly calls to senior residents and been able to provide over 700 face masks, puzzles, books, shopping buddies and other services and again, we continue to do so.

Last July 2020 we were one of only three centers in this area that opened for classes. Because of the sizes of our rooms and following CDC guidelines, we were able to offer these classes indoors (which really helped with the fickle New England weather). We stopped classes just before the holidays and the next COVID surge.

Since restrictions did not allow large groups to gather, also in July of 2020 we began offering free meals via "Drive-Thru" style as a means to stay engaged with the community . We averaged 150 meals each event and it was met with great enthusiasm and much gratitude.

Through our outreach, we discovered the large digital divide in the senior community. Although some "Boomers became Zoomers" not all older adults have a computer or are able to access technology. To offset this isolation, we worked with the West Boylston Public

Access Station to bring senior programming to the local cable station. We have received very positive feedback on what is offered. Sometimes television is still better than a computer screen.

The AARP Tax-Aide Program was offered at our center this spring. Due to their shortage of volunteers, sites were extremely limited. We feel honored that this group chose to come to our center. We were told that it was because of our ability to meet their strict requirements and our organizational history. Additionally, our legal aid and health clinics have been ongoing. Of course, the most important service we have concentrated on of late, is scheduling the vaccine appointments for the senior community. We were able to make 120 appointments with the town private clinic in February, after that point we were at the mercy of the online platform. Thanks to the dedication of staff and a wonderful volunteer, we have made over 800 appointments for the community.

Our mission at the West Boylston Council on Aging is to keep our seniors healthy and engaged and thus keep the whole community healthy, and it has never wavered throughout this pandemic.

Board of Health

John L. Sullivan, M.D.

Fellow Citizen's,

I was asked by our BOH Chair Bob Barrell to give the BOH report.

Over the past year in addition to the normal duties performed by the Board of Health we were thrust into dealing with the COVID -19 pandemic, the most serious public health emergency since the 1918 Influenza pandemic. As of today in the Commonwealth we have experienced 656,000 cases with 7,394 deaths. Over the past month we have seen a precipitous decline in cases and deaths. Today we have heard the great news from Governor Baker, following up on last weeks announcement from the CDC, that on Saturday, May 29th we will adopt the CDC guidelines.

Beginning on May 29th, all industries will be permitted to open at full capacity. With the exception of remaining face-covering requirements for public and private transportation systems and facilities housing vulnerable populations, all industry restrictions will be lifted, and capacity will increase to 100% for all industries. Masks will no longer be required inside businesses and restaurants for those of us who have received COVID vaccines.

Face coverings will still be required for all individuals on public and private transportation (including rideshares, livery, taxi, ferries, MBTA, Commuter Rail and transportation stations), healthcare facilities and providers, congregate care settings and health and rehabilitative day services.

In addition, face coverings will also remain required indoors for staff and students of K-12 schools and early education providers.

Beginning tomorrow, May 18th, our youth athletes ages 18 and under will no longer be required to wear masks while playing outdoor sports.

The reason for all of this good news is our success with getting COVID-19 vaccines to the citizens of the Commonwealth. While the early days of the implementation plan was a bit disorganized, Governor Baker and his team made course corrections and Massachusetts now leads the country with 70% of its adult citizens having received at least 1 dose of a COVID-19 vaccine. We also lead the country with 99% of our citizens completing their vaccine regimens.

If we look at the numbers in our town, we have a population of 7841 and 4678 individuals have received at least one dose of vaccine. This represents approximately 71% of our citizens eligible to receive vaccine and 80% of our citizens over the age of 65 have received the vaccine, but we have more work to do. We have 1000 individuals over age 50 who have not yet received any vaccine and we have over 1000 children who have not received vaccine.

The two mRNA vaccines produced by Pfizer and Moderna have been given to more than 500 million individuals worldwide with the majority of those individuals living in the USA. These are 2 of the safest most effective vaccines that have ever been developed.

The Pfizer vaccine was FDA approved for children ages 12-15 one week ago and Moderna's vaccine will also be approved in the next week or two.

Pfizer and Moderna are doing the clinical trials in younger children ages 6 months to 12 years of age as we speak. We are helping with these trials at UMass and these vaccines have been extremely well tolerated in the kids participating.

Over the past 2 weeks in Massachusetts there have been more than 4000 cases of COVID 19 in children and adolescents under the age of 20. It is incredibly important for children and adolescents to receive COVID vaccines. While most kids have mild or asymptomatic infections they can experience serious and sometimes life threatening illnesses. They can also pass the virus on to an older more at risk adult. It is likely that the Pfizer and Moderna vaccines will be approved for all children by September and if we want our schools open for in class learning without the need of masks and social distancing we need to get all our kids vaccinated.

Covid 19 vaccines are now readily available at more than 975 sites in Massachusetts, including CVS, Walmart and other easily accessed sites. The UMass Memorial Site at the Mercantile Center on Front Street in Worcester is open by appointment or walk in for any individual on Monday-Friday from 8:30- 4:30PM.

Thank you for your attention.

Celebrations Committee

Betty- Jane Lane

- We are selling promotional banners as a fundraiser for the town Celebrations

Committee.

- Banners will be hung on light poles by the town in a high traffic area around West Boylston.
- We are asking local businesses while helping raise fund for town celebrations.
- There are two seasonal 30" x 60" banners
- One is a patriotic design that will hang May through July
- The second is an Old Stone Church theme welcome banner that will hang August through November
- The banners are two sided and will showcase your business name at the bottom on both sides
- The cost is \$650 per year
- Individuals and families may also purchase banners showing your family name or that of a friend or relative you wish to honor
- All proceeds go to the Town Celebrations Committee and help fund fun events for the citizens of West Boylston
- Download the order form from the Town website
- Nancy, our Town Administrator also has some tonight
- Payment is due at time of order
- If you have any questioning, you can ask me, Nancy, or call the Town Administrators Office

ARTICLE 2 - AUTHORIZATION TO BORROW IN ANTICIPATION OF REVENUE AND TO ENTER INTO A COMPENSATING BALANCE AGREEMENT WITH A BANK

MOTION:

Patrick Crowley

I move the town vote to approve Article 2 as printed in the warrant deleting the words "or take any other action relative thereto".

SECOND:

Christopher Rucho

EXPLANATION OF ARTICLE:

This is the standard annual authorization to borrow, and authorization to go out to bid for banking services. This article is rarely needed as we have good cash flow with which to pay bills, and we currently receive our banking services free of charge.

VOTE:

It was unanimously voted to authorize the Town Treasurer/Tax Collector, with the approval of the Board of Selectmen, to borrow money from time to time in anticipation of the revenue of the Fiscal Year 2022, the period from July 1, 2021 through June 30, 2022, in conformity with the provisions of the Massachusetts General Laws, Chapter 44, Section 4, and to issue a note or notes as may be given for a period of less than one year in accordance with Massachusetts General Laws, Chapter 44, Section 17, and to authorize the Treasurer/Tax Collector to enter into a compensating balance agreement or agreements for Fiscal Year 2022 pursuant to Massachusetts General Laws, Chapter 44, Section 53F.

ARTICLE 3- AUTHORIZATION TO EXPEND FUNDS IN ANTICIPATION OF REIMBURSEMENT OF STATE HIGHWAY ASSISTANCE AID

MOTION:

Michael Kittredge

I move the town vote to approve Article 3 as printed in the warrant deleting the words “or take any other action relative thereto”.

SECOND:

Patrick Crowley

EXPLANATION OF ARTICLE:

This is the standard annual authorization to accept Chapter 90 funds, and to borrow in anticipation of these funds. We have not needed to borrow in anticipation of reimbursement as our staff is diligent in seeking timely reimbursements from the State.

ENDORSED BY:

Finance Committee

VOTE:

It was unanimously voted to accept any and all state highway assistance funds authorized by the state legislature and approved by the Massachusetts Highway Department under the so-called Chapter 90 Highway Assistance Program to be expended for the maintenance, repair and construction of Town roads in anticipation of reimbursement under the direction of the Selectboard and the Town Administrator for work on roads located on the State Aid Primary System as approved by the Massachusetts Highway Department, and further to authorize the Town Treasurer/Tax Collector, with the approval of the Selectboard, to borrow money from time to time during Fiscal Year 2022, for the period from July 1, 2021 through June 30, 2022, in anticipation of reimbursement of said highway assistance in conformity with the provisions of Massachusetts General Laws, Chapter 44, Section 6A.

ARTICLE 4 -AUTHORIZATION TO AMEND THE PERSONNEL BYLAW AND TO AMEND THE CLASSIFICATION AND COMPENSATION PLAN SO AS TO PROVIDE EMPLOYEES A COST-OF-LIVING PAY INCREASE IN FY2022 (2%)

MOTION:

Barur Rajeshkumar

I move the town vote to amend Section 5, Part AA, Classification and Compensation Plan of the Personnel Bylaw by amending the Compensation Plan table to reflect a 2% Cost of Living Adjustment for FY22.

SECOND:

Michael Kittredge

EXPLANATION OF ARTICLE:

Annual adjustment of wages for non-union employees, as shown in the pink handout provided.

ENDORSED BY:

Bylaws Committee

VOTE:

It was unanimously voted to amend Section 5, Part AA, Classification and Compensation Plan of the Personnel Bylaw to reflect a cost-of-living adjustment to all wage rates by 2%.

FY2022 Compensation Plan with 2% COLA

GRADE	A	B	C	D	E	F	G	H
Step 1	\$13.52	\$15.41	\$17.57	\$18.89	\$20.31	\$24.57	\$29.73	\$33.89
Step 2	\$13.85	\$15.80	\$18.01	\$19.36	\$20.82	\$25.18	\$30.48	\$34.74
Step 3	\$14.20	\$16.20	\$18.46	\$19.84	\$21.34	\$25.82	\$31.24	\$35.61
Step 4	\$14.56	\$16.61	\$18.92	\$20.34	\$21.87	\$26.46	\$32.03	\$36.50
Step 5	\$14.92	\$17.02	\$19.39	\$20.85	\$22.42	\$27.12	\$32.83	\$37.40
Step 6	\$15.30	\$17.45	\$19.88	\$21.37	\$22.98	\$27.80	\$33.65	\$38.34
Step 7	\$15.69	\$17.89	\$20.38	\$21.90	\$23.55	\$28.49	\$34.49	\$39.30
Step 8	\$16.08	\$18.34	\$20.89	\$22.45	\$24.17	\$29.20	\$35.35	\$40.28
Step 9	\$16.47	\$18.80	\$21.41	\$23.01	\$24.78	\$29.94	\$36.24	\$41.29
Step 10	\$16.88	\$19.27	\$21.94	\$23.58	\$25.40	\$30.68	\$37.15	\$42.32
Step 11	\$17.30	\$19.75	\$22.49	\$24.17	\$26.03	\$31.45	\$38.08	\$43.38
Step 12	\$17.73	\$20.24	\$23.05	\$24.78	\$26.68	\$32.23	\$39.03	\$44.46

Non-Exempt Emergency Fire and Medical Employees	
Grade 1F	Call Support Employees
Grade 2F	Call, part-time and per diem firefighters Call part-time and per diem EMT's (basic and Intermediate)
Grade 3 F	Part-time and per diem Firefighter/Emergency Medical technician (EMT) Part-time and per diem Firefighter/Emergency Medical Technician (EMT) Clerk
Grade 4F	Call, part-time and per diem Firefighter/Paramedic (PAR) Call, part-time and per diem Firefighter/Paramedic (PAR) Clerk

Non-exempt Emergency Fire and Medical Service Employees					
Grade	Step 1	Step 2	Step3	Step 4	Step 5
1F	\$ 10.58	\$ 11.62	\$ 12.71	\$ 13.75	\$ 14.85
2F	\$ 15.27	\$ 16.78	\$ 18.34	\$ 19.85	\$ 21.39
3F	\$ 16.83	\$ 18.38	\$ 19.52	\$ 21.44	\$ 23.16
4F	\$ 21.04	\$ 22.98	\$ 24.90	\$ 26.84	\$ 28.92

CLASSIFICATION/COMPENSATION STRUCTURE	
GRADE	POSITION TITLES
A	Laborer
	Clerk
	Recreation Worker
B	Animal Control Officer
	Dog Officer
	Clerk – Treasurer/Collector
	Production Assistant
	Custodian – (all locations)
C	Board Secretary – Planning
	Board Secretary – Conservation
	Board Secretary – ZBA
	Dining Room Manager
	Van Driver
D	Access Coordinator
	Department Assistant – Assessing
	Department Assistant – Building
	Department Assistant – COA
	Department Assistant - Fire
	Department Assistant - Health
	Library Assistant- (all divisions)
E	Assistant Tax Collector
	Assistant Treasurer
	Assistant Town Clerk
	Accounting Assistant
	Administrative Assistant – DPW
	Administrative Assistant - Police
	Assistant Children’s Librarian
	Young Adult Librarian
F	Assistant Library Director
	Assistant Town Accountant
	Children’s Librarian
	Municipal Assistant
G	COA – Senior Center Director
	Library Director
	Principal Assessor
	Treasurer/Collector
	Town Accountant
	Town Clerk
H	DPW Director
	Building Commissioner

ARTICLE 5 - AUTHORIZATION TO SET THE SALARY OF ELECTED OFFICIALS

MOTION:

John Hadley

I move the town vote to approve Article 5 as written in the warrant deleting the words “or take any other action relative thereto”.

SECOND:

Christopher Rucho

EXPLANATION OF ARTICLE:

This is the annual authorization

VOTE:

It was unanimously voted to determine and fix what salaries elective officers of the Town shall receive for Fiscal Year 2022 in conformity with the provisions of Massachusetts General Laws, Chapter 41, Section 108:

Moderator	\$1.00
Selectboard	\$1.00 each (5 members);
Planning Board	\$1.00 each (5 members);
Cemetery Trustees	\$1.00 each (3 members); and
Municipal Light Board	\$300.00 each (3 members);

ARTICLE 6 -AUTHORIZATION TO TRANSFER UNEXPENDED FUNDS FROM FISCAL YEAR 2021 APPROPRIATIONS

MOTION:

Christopher Rucho

I move the Town vote to transfer the unexpended balances of Fiscal Year 2021 appropriations, and any other available funds, to Fiscal Year 2021 appropriation accounts

SECOND:

Patrick Crowley

EXPLANATION OF ARTICLE:

This is the annual authorization to transfer money within FY21 accounts to cover deficiencies in some accounts with the excess balances in others, as printed on the lime green handout. Questions about specific accounts can be directed to Nancy.

ENDORSED BY:

Finance Committee

VOTE:

It was unanimously voted to transfer from available funds, or Fiscal Year 2021 appropriations hitherto made, to Fiscal Year 2021 appropriation accounts.

FY 2021 Transfers

ARTICLE 7 – AUTHORIZATION TO PAY BILLS FROM A PREVIOUS FISCAL YEAR

MOTION:

Patrick Crowley

I move the Town vote to pass over Article 7

SECOND:

Transfer From			Transfer To		
Account #	Description	Amount Required	Account #	Description	Amount Required
01-193-5200-5200	Facilities Mgt Purchased Services	\$5,000.00	01-135-5200-5200	Town Accountant - Purchased Services	\$5,000.00
01-420-5100-5100	DPW - Wages	\$40,000.00	01-420-5200-5200	DPW - Purchased Services	\$40,000.00
	Free Cash	\$90,000.00	01-420-5200-5200	DPW - Purchased Services	\$90,000.00
01-199-5100-5100	WBPA - Wages	\$10,000.00	01-199-5200-5780	WBPA - System Upgrade/Maintenance	\$10,000.00
01-162-5100-5100	Elections - Salaries & Wages	\$3,400.00	01-162-5200-5200	Elections - Purchased Services	\$2,400.00
			01-162-5200-5700	Elections - Other Charges	\$1,000.00
01-210-5100-5100	Police - Salary & Wages	\$6,000.00	01-210-5200-5400	Police - Supplies	\$6,000.00
01-423-5100-5100	Snow & Ice - Salary & Wages	\$10,000.00	01-423-5200-5400	Snow & Ice Supplies	\$10,000.00
01-914-5200-5172	Group Health Insurance Premiums	\$75,997.00	01-423-5200-5400	Snow & Ice Supplies	\$71,467.00
			01-423-5200-5200	Snow & Ice Purchased Services	\$4,530.00
Total Reductions		\$240,397.00	Total Appropriations		\$240,397.00

EXPLANATION OF ARTICLE:

We do not have any bills to pay from a previous fiscal year

VOTE:

Passed Over: To see if the Town will vote to appropriate a sum of money to pay bills from a previous fiscal year being held by the Town Accountant for which no encumbered funds are available, or take any other action relative thereto.

ARTICLE 8- AUTHORIZATION TO APPROPRIATE MONEY TO THE SEWER ENTERPRISE ACCOUNT FOR FISCAL YEAR 2022

MOTION:

Michael Kittredge

I move the Town vote to approve Article 8 as printed in the warrant deleting the words "or take any other action relative thereto."

SECOND:

Barur Rajeshkumar

EXPLANATION OF ARTICLE:

This is the annual appropriation of expected sewer revenues and available sewer funds to offset the cost of running the sewer system, and related costs, in FY22. The Sewer Enterprise Fund is separate from the Town's annual operating budget, and it must be a self-funding account in which sewer billing revenues and available funds must cover all expenses associated with Sewer operations each year.

ENDORSED BY:

Finance Committee, Selectboard

VOTE:

It was unanimously voted to raise and appropriate and/or transfer from available funds the sum of Two Million, Ninety-Two Thousand, Four Hundred and Twenty-Four Dollars and No Cents (\$2,092,424.00) to the West Boylston Sewer Enterprise Account to be expended by the Selectboard, acting as the Board of Sewer Commissioners, for sewer development, administration, assessment, operation, and maintenance expenses in Fiscal Year 2022 as follows:

Fiscal Year 2022 West Boylston Sewer Dept. Budget	
Administration	\$ 132,341.00
Operations and Maintenance	\$1,601,894.00
Reserve Fund	\$20,000.00
Debt and Interest Payments	\$ 334,689.00
Capital Reserve	\$3,500.00
Total Budget Appropriation	\$2,092,424.00

and to meet said appropriation through:

1. the appropriation of One Million, Four Hundred and Fifty-One Thousand, Three

- Hundred Dollars and No Cents (\$1,451,300.00) from Fiscal Year 2022 Sewer Enterprise Fund User Revenue, and
2. the appropriation of Three Hundred and Thirty-Four Thousand, Six Hundred and Eighty-Nine Dollars and No Cents (\$334,689.00) from the Fund Balance Reserved for Sewer Betterment Debt Service, and
 3. the appropriation of Three Hundred and Six Thousand, Four Hundred and Thirty-Five Dollars and No Cents (\$306,435.00) from Sewer Enterprise Retained Earnings.

ARTICLE 9 - FISCAL YEAR 2022 OMNIBUS BUDGET APPROPRIATION ARTICLE

MOTION:

Barur Rajeshkumar

I move the Town vote to raise and appropriate the sum of \$26,838,551.00 as printed in the town meeting warrant, necessary to defray the expenses and charges of the Town of West Boylston in Fiscal Year 2022, the period of July 1, 2021 through June 30, 2022, including the costs of public education, debt and interest payments, and providing municipal services,

and reduce the tax rate by transferring the following sums:

Raise and Appropriate:	\$ 26,197,331
From WBPA Receipts Reserved:	\$55,550
From Ambulance Receipts Reserved:	\$ 350,000
From Wachusett EMS Fund:	\$300,000
From Free Cash:	<u>\$18,000</u>
Total:	\$26,303,635

ENDORSEMENT:

The Selectboard Endorses this Article

SECOND:

Ray Bricault

EXPLANATION OF ARTICLE:

Nancy can speak to any details and questions.

VOTE:

It was unanimously voted to raise and appropriate, and/or transfer from available funds such sums of money as may be necessary to defray the expenses and charges of the Town of West Boylston in Fiscal Year 2022, the period of July 1, 2021 through June 30, 2022, including the costs of public education, debt and interest payments, and providing municipal services.

and reduce the tax rate by transferring the following sums:

Raise and Appropriate:	\$ 26,197,331
From WBPA Receipts Reserved:	\$55,550
From Ambulance Receipts Reserved:	\$ 350,000
From Wachusett EMS Fund:	\$300,000
From Free Cash:	<u>\$18,000</u>

Total:

\$26,303,635

ARTICLE 10- VOTE TO APPROPRIATE FUNDS FOR CAPITAL IMPROVEMENT PURCHASES

MOTION:

Capital Investment Board

I move the Town vote to purchase or enter into contract for the following capital items by June 30, 2022, and if not purchased or leased by that date, or if any funds remain after said purchase or lease, the funds shall be returned to the source from which they were appropriated, with each appropriation being treated as a separate item:

Project A: DPW 740 Dump Truck with Stainless Steel Dump Body; Total Appropriation \$220,000; Source of Appropriation: Capital Investment Fund

Project B: Fire Department Forestry Truck; Total Appropriation \$140,000; Source of Appropriation: Capital Investment Fund

SECOND-

John Hadley

EXPLANATION OF ARTICLE:

Questions about a specific expenditure can be directed to the appropriate department head.

ENDORSED BY:

Finance Committee, Capital Investment Board, Selectboard

VOTES-

Voted to treat project A and B as a separate item.

Project A

It was unanimously voted to purchase or enter into contract for a DPW 740 Dump Truck with a Stainless Steel Dump Body for Two Hundred and Twenty Thousand Dollars and No Cents (\$220,000.00) by June 30, 2022, and if not purchased or leased by that date, or if any funds remain after said purchase or lease, the funds shall be returned to the source from which they were appropriated.

Project B

It was unanimously voted to purchase or enter into contract for a Fire Department Forestry Truck for One Hundred and Forty Thousand Dollars and No Cents (\$140,000.00) by June 30, 2022, and if not purchased or leased by that date, or if any funds remain after said purchase or lease, the funds shall be returned to the source from which they were appropriated.

ARTICLE 11- AUTHORIZATION TO PURCHASE AN AERAVATOR FOR THE DEPARTMENT OF PUBLIC WORKS

MOTION:

John Hadley

I move the Town vote to transfer the sum of \$17,020 from certified Free Cash to purchase an Aerovator with AE shaft, coring shaft and seed box for the DPW.

SECOND:

Patrick Crowley

EXPLANATION OF ARTICLE:

Questions about this article can be answered by the Parks Commission.

ENDORSED BY:

Finance Committee, Parks Commission, Selectboard

VOTE:

It was unanimously voted to from certified Free Cash the sum of Seventeen-Thousand Twenty Dollars and No Cents (\$17,020.00) to purchase an Aeravator with AE shaft, coring shaft and seed box for the Department of Public Works.

ARTICLE 12 - AUTHORIZATION TO PURCHASE A ZERO-TURN LAWN MOWER FORTHE DEPARTMENT OF PUBLIC WORKS

MOTION:

Christopher Rucho

I move the Town vote to transfer the sum of \$14,000 from certified Free Cash to purchase a Zero-Turn Lawn Mower for the DPW

SECOND:

Patrick Crowley

EXPLANATION OF ARTICLE:

Questions about this article can be answered by DPW Director Gary Kellaheer.

ENDORSED BY:

Finance Committee

VOTE:

It was unanimously voted to transfer from certified Free Cash the sum of Fourteen-Thousand Dollars and No Cents (\$14,000.00) to purchase a Zero-Turn Lawn Mower for the Department of Public Works.

ARTICLE 13 - AUTHORIZATION TO APPROPRIATE FUNDS FOR TREE REMOVAL SERVICES

MOTION:

Patrick Crowley

I move the Town vote to transfer the sum of \$25,000 from Certified Free Cash to be used for tree removal services.

SECOND:

Christopher Rucho

EXPLANATION OF ARTICLE:

Questions about this article can be answered by DPW Director Gary Kellaheer.

ENDORSED BY:

Finance Committee

VOTE-

It was unanimously voted to transfer from Certified Free Case the sum of Twenty- Five Thousand Dollars and No Cents (\$25,000.00) for the purpose of tree removal services.

ARTICLE 14 -AUTHORIZATION TO TRANSFER FUNDS FOR THE CEMETERY SALE OF LOTS ACCOUNT

MOTION:

Michael Kittredge:

I move the town vote to approve Article 14 as written in the warrant deleting the words “or take any other action relative thereto”.

SECOND:

Christopher Rucho

EXPLANATION OF ARTICLE:

Questions can be answered by Cemetery Commission

ENDORSED BY:

Finance Committee

VOTE:

It was unanimously voted to transfer the sum of Five Thousand Dollars and No Cents (\$5,000.00) from the Sale of Lots Account for cemetery improvements.

ARTICLE 15 – APPROPRIATION TO FUND AN ELDERLY COMMUNITY SERVICES PROGRAM

MOTION:

Barur Rajeshkumar

I move that the Town approve Article 15 as printed in the warrant with substituting the words “available funds” with the words “free cash”,and deleting the words “or take any other action relative thereto.”

SECOND:

EXPLANATION OF ARTICLE:

Lisa Clark Vicklund can speak to the details of this article. This funding would allow seniors to participate in this program that provides assistance to our town offices and departments, while providing compensation for seniors living on fixed incomes. Municipalities are not required to follow minimum wage guidelines.

ENDORSED BY:

Finance Committee

VOTE:

It was unanimously voted to raise and appropriate and/or transfer from Free Cash, the sum of Ten Thousand Dollars and No Cents (\$10,000.00) to fund an Elderly Community Services Program for the purpose of providing compensation for services rendered for the departments, boards, and committees of the municipality to resident property owners who have attained the age of sixty (60) years, to be used to reduce the real estate property taxes for the property in which the elderly owner resides. Said program shall be subject to

the following conditions in addition to any and all eligibility requirements promulgated by the Selectboard:

1. participation in the program shall be limited to elderly residents of the Town who own property and are willing and able to provide services to the Town;
2. program participants shall receive compensation at the rate of \$12.00 per hour for each hour of service rendered for a total not to exceed One Thousand Five Hundred Dollars and No Cents (\$1,500.00) in any calendar year;
3. the Treasurer/Tax Collector shall comply with the wage, tax, and payroll deduction requirements of the state Department of Revenue and the Federal Internal Revenue Service, prior to compensating program participants; and
4. program participants who meet the eligibility guidelines established by the Board of Selectmen shall be selected for participation on a first come, first served basis.

ARTICLE 16 - DEPARTMENTAL REVOLVING FUNDS

MOTION:

John Hadley

I move that the Town approve Article 16 as printed in the warrant and deleting the words "or take any other action relative thereto."

SECOND:

Christopher Rucho

EXPLANATION OF ARTICLE:

This article re-establishes our revolving funds and their spending limit. The only Revolving Fund being adjusted is Celebrations, from \$10,000 to \$20,000 as we anticipate the launch of the Light Pole Banner Program will result in additional revenues to fund future town celebrations.

ENDORSED BY:

Finance Committee

VOTE:

It was unanimously voted pursuant to the provisions of Massachusetts General Laws, Chapter 44, Section 53E ½, as most recently amended, and the General Bylaws to establish Fiscal Year 2022 expenditure limits for the authorized revolving funds listed below, with such limits to be applicable from fiscal year to fiscal year unless changed by Town Meeting prior to July 1 for the ensuing fiscal year:

Authorized Revolving Funds	Spending Limit
ESCO	\$60,000
Board of Health	\$90,000
Cemetery Trustees	\$60,000
Council on Aging	\$60,000
Planning Board	\$25,000
Zoning Board of Appeals	\$25,000

Conservation Commission	\$25,000
Parks, Playgrounds, & Fields	\$50,000
Hazmat	\$25,000
Recycling	\$10,000
Celebrations	\$20,000
Beaman Memorial Library	\$25,000
Economic Development Task Force	\$15,000
Recreation Program	\$50,000
Landfill Lease	\$60,000

ARTICLE 17- AUTHORIZATION TO APPROPRIATE FUNDS FROM COMMUNITY PRESERVATION FUND REVENUES

MOTION:

Patrick Crowley

I move that the Town approve Article 17 by replacing FY 2021 with FY 2022 Budgeted Reserve.

SECOND:

Christopher Rucho

EXPLANATION OF ARTICLE:

This is the statutorily required annual appropriation of estimated CPA revenues to the community preservation fund categories. Questions will be answered by the CPC.

ENDORSED BY:

Finance Committee

VOTE:

It was unanimously voted to appropriate or reserve from the Community Preservation Fiscal Year 2022 estimated annual revenues the amounts recommended by the Community Preservation Committee for committee administrative expenses, community preservation projects and other expenses in Fiscal Year 2022, with each item to be considered a separate appropriation:

Appropriations:	
Committee Administrative Expenses	\$ 7,500
Reserves:	
Historic Resources Reserve	\$27,500
Community Housing Reserve	\$27,500
Open Space Reserve	\$27,500
FY 2022 Budgeted Reserve	\$185,000

ARTICLE 18- COMMUNITY PRESERVATION FUND PROJECT

MOTION:

Steven Blake

I move the Town vote to transfer the sum of One Hundred and Eighty- Five Thousand Dollars (\$185,000.00) from the undesignated fund balance to fund renovations to Pride Park for the purpose of bringing it into compliance with the Americans with Disability Act

SECOND:

Christopher Rucho

EXPLANATION OF ARTICLE:

The current condition of the Pride Park Playground is not in compliance with the A/D/A and the funding being requested will bring the playground into compliance.

ENDORSED BY:

Finance Committee, Parks Commission

VOTE:

It was unanimously voted to appropriate the sum of Two-Hundred Fifty Thousand Dollars and no cents (\$250,000.00) from the Community Preservation Fund Revenues for the purpose of rehabilitating Pride Park Playground and bringing it into compliance with the Americans with Disability Act.

ARTICLE 19 - AUTHORIZATION TO TRANSFER FUNDS

MOTION:

Christopher Rucho:

I move that the Town approve Article 19 as printed in the warrant and deleting the words "or take any other action relative thereto."

SECOND:

Patrick Crowley

EXPLANATION OF ARTICLE:

This article will move excess encumbered funds into the Unemployment Trust for future use on Unemployment Claims

ENDORSED BY:

Finance Committee

VOTE:

It was unanimously voted to transfer Twenty Thousand Dollars and No Cents (\$20,000.00) from the FY20 Encumbered Unemployment Compensation Budget to the Unemployment Trust.

ARTICLE 20 - AUTHORIZATION OF A TAX INCREMENT FINANCING AGREEMENT

MOTION:

John Hadley:

I move that the Town approve Article 20 as printed in the warrant and deleting the words "or take any other action relative thereto."

ENDORSED BY:

The Selectboard

SECOND:

Patrick Crowley

EXPLANATION OF ARTICLE:

A TIF is a Tax Incremental Finance Agreement to tax a business property incrementally during a pre-agreed period of time. It provides tax relief to a new or expanding business and encourages economic development. They can be a minimum of 5 years and a maximum of 20 years. The agreement being proposed is for 5 years and you will find additional information in your handout packet.

ENDORSED BY:

Finance Committee, Selectboard

VOTE:

It was unanimously voted, pursuant to G.L. c.40, §59, G.L. c.23A, §3A through §3F, and regulations thereunder, to approve a Tax Increment Financing Agreement between the Town and Cogmedix, Inc., a wholly owned subsidiary of the Coghlin Companies, Inc., for property located at 127 Hartwell Street, West Boylston, MA, substantially in the form on file with the Town Clerk (hereafter known as the TIF Agreement), which TIF Agreement provides for real estate tax exemptions over a 5-year period at the exemption rate schedule set forth therein, and to authorize the Select Board to execute the TIF Agreement and to approve submission to the Economic Assistance Coordinating Council ("EACC") of the TIF Agreement and "Local Incentive Only" application and any documents relating thereto, all relating to the project as described in the TIF Agreement, and to take such actions as are necessary or appropriate to obtain EACC approval, implement those documents and carry out the purposes of this vote.

ARTICLE 21 -AUTHORIZATION OF A TAX LEVY STABILIZATION FUND

MOTION:

Michael Kittredge

I move that the Town approve Article 21 as printed in the warrant and deleting the words "or take any other action relative thereto."

SECOND:

Barur Rajeshkumar

EXPLANATION OF ARTICLE:

This was previously discussed and voted on by town meeting in October. In order to move forward the article needs to be modified and if approved, a special purpose Tax Levy Stabilization Fund will be the depository for recreational marijuana sales tax revenues, and those funds will be used for the purpose of reducing or offsetting the tax rate.

ENDORSED BY:

Finance Committee

VOTE:

It was unanimously voted to accept the fourth paragraph of G.L. c. 40, Sec. 5B and, consistent with the authority set forth therein, to establish a special purpose stabilization fund, to be known as the Tax Levy Stabilization Fund, the purpose of accumulating funds to offset the yearly tax levy and further, to dedicate all of the of the adult use marijuana local excise tax imposed by the Town pursuant to G.L. c.64N, §3 to the Tax Levy Stabilization Fund, for a minimum of three years, effective Fiscal Year 2022, beginning on July 1, 2021.

CHAPTER 40 SECTION 5B: STABILIZATION FUNDS; ESTABLISHMENT (4TH PARAGRAPH)

Notwithstanding section 53 of chapter 44 or any other general or special law to the contrary, a city, town or district that accepts this paragraph may dedicate, without further appropriation, all, or a percentage not less than 25 per cent, of a particular fee, charge or other receipt to any stabilization fund established pursuant to this section; provided, however, that the receipt is not reserved by law for expenditure for a particular purpose. For purposes of this paragraph, a receipt shall not include taxes or excises assessed pursuant to chapter 59, 60A, 60B, 61, 61A or 61B or surcharges assessed pursuant to section 39M or chapter 44B. A dedication shall be approved by a two-thirds vote of the legislative body of the city, town or district, subject to charter, and may be terminated in the same manner. A vote to dedicate or terminate a dedication shall be made before the fiscal year in which the dedication or termination is to commence and shall be effective at least for 3 fiscal years.

ARTICLE 22 - VOTE TO ACCEPT MASS GENERAL LAW CHAPTER 39, SECTION 23D

MOTION:

Barur Rajeshkumar

I move that the Town accept Chapter 39, Section 23d of the Mass General Laws, so that a member of any board, committee, or commission holding an adjudicatory hearing shall not be disqualified from voting in the matter solely due to the member's absence from one session of such hearing, provided that certain conditions are met; and provided further that such acceptance shall be applicable to all adjudicatory hearings opened on or after the effective date of the vote taken hereunder.

SECOND:

Michael Kittredge

EXPLANATION OF ARTICLE:

By adopting this law, any Board member may miss a single session of a public hearing, but still participate in the vote, provide that the member certifies in writing before any such vote, that he/she has examined all evidence received at the missed session, which evidence shall include an audio or video recording of the missed session or a transcript thereof. The written certification shall be part of the record of the hearing. Nothing in this section shall change, replace, negate or otherwise supersede applicable quorum requirements.

VOTE:

It was unanimously voted, for all boards, committees, or commissions holding adjudicatory hearings in the Town, the provisions of G.L. c.39, §23D, which provide that a member of a board, committee, or commission holding an adjudicatory hearing shall not be disqualified from voting in the matter solely due to the member's absence from one session of such hearing, provided that certain conditions are met; and provided further that such acceptance shall be applicable to all adjudicatory hearings opened on or after the effective date of the vote taken hereunder.

CHAPTER 39 SECTION 23D: ADJUDICATORY HEARINGS; ATTENDANCE BY MUNICIPAL BOARD, COMMITTEE AND COMMISSION MEMBERS; VOTING DISQUALIFICATION

Section 23D. (a) Notwithstanding any general or special law to the contrary, upon municipal acceptance of this section for 1 or more types of adjudicatory hearings, a member of any municipal board, committee or commission when holding an adjudicatory hearing shall not be disqualified from voting in the matter solely due to that member's absence from no more than a single session of the hearing at which testimony or other evidence is received. Before any such vote, the member shall certify in writing that he has examined all evidence received at the missed session, which evidence shall include an audio or video recording of the missed session or a transcript thereof. The written certification shall be part of the record of the hearing. Nothing in this section shall change, replace, negate or otherwise supersede applicable quorum requirements.

(b) By ordinance or by-law, a city or town may adopt minimum additional requirements for attendance at scheduled board, committee, and commission hearings under this section.

ARTICLE 23 - AUTHORIZATION TO AMEND SECTION 5.6.A. 5.III OF THE ZONING BYLAWS

MOTION:

Christopher Rucho

I move that the Town approve Article 23 as printed in the warrant and deleting the words "or take any other action relative thereto."

SECOND:

Patrick Crowley

EXPLANATION OF ARTICLE:

When the Selectboard reviewed the fees it charges for sign permits they learned that the building department issues the original permit and does not issue renewal permits. Sign permits are similarly handled in other area towns. Should there be any changes made to the sign, then a new permit is required.

ENDORSED BY:

Bylaw Committee, Planning Board

VOTE:

It was unanimously voted to amend the Zoning Bylaws, Section 5.6A.5.iii by deleting the following language:

'Sign permits shall be issued for five year periods. Renewal permits lasting 5 years shall be issued after inspection and approval by the Inspector of Buildings, and receipt of the appropriate fee as established by the Selectboard'.

ARTICLE 24 - AUTHORIZATION TO APPROPRIATE FUNDS TO THE OPEB TRUST FUND

MOTION:

Patrick Crowley

I move that the Town vote to transfer \$50,000 from certified Free Cash to the Other Post Employment Benefit Trust Fund.

SECOND:

Christopher Rucho

EXPLANATION OF ARTICLE:

We have a balance of \$237,338 in the account at this time. In May of 2019 we transferred \$100,000 into that line item and in October of 2019 we added another \$50,000 and in October of 2020 we added another \$50,000. When we had our S&P call on our bond rating for the senior center we did commit to regularly funding OPEB and it is also mentioned in our OPEB Policy.

ENDORSED BY:

Finance Committee

VOTE:

It was unanimously voted to transfer Fifty Thousand Dollars and No Cents (\$50,000) from certified Free Cash to the Other Post Employment.

ARTICLE 25 - AUTHORIZATION TO APPROPRIATE FUNDS TO THE CAPITAL INVESTMENT FUND

MOTION:

Michael Kittredge:

I move that the Town vote to transfer the sum of \$413,503 from Certified Free Cash to the Capital Investment Fund.

SECOND:

Christopher Rucho

EXPLANATION OF ARTICLE:

This article will transfer \$413,503 from Certified Free Cash into the Capital Investment Fund. That includes \$38,503, which we are required to do to be in compliance with the New Growth Policy, because our New Growth was over 1-1/2% of the prior year levy limit.

ENDORSED BY:

Finance Committee and Capital Investment Board

VOTE:

It was unanimously voted to transfer the sum of Four Hundred and Thirteen Thousand Five Hundred and Three Dollars and No Cents (\$413,503) from Certified Free Cash into the Capital Investment Fund.

ARTICLE 26 - PETITIONED ARTICLE

MOTION:

Michael McConical

SECOND:

Katie Dennis

VOTE:

It was unanimously voted to accept adopt MGL 40, 8J to establish a Municipal Commission on Disability.

CHAPTER 40 SECTION 8J: DISABILITY COMMISSION; POWERS AND DUTIES; MEMBERS; TERMS

Section 8J. A city which accepts the provisions of this section by vote of its city council, subject to the provisions of its charter, or a town which accepts the provisions of this section at an annual or special town meeting, may establish a commission on disability, hereinafter called the commission, to cause the full integration and participation of people with disabilities in such city or town. Such commission shall (1) research local problems of people with disabilities; (2) advise and assist municipal officials and employees in ensuring compliance with state and federal laws and regulations that affect people with disabilities; (3) coordinate or carry out programs designed to meet the problems of people with disabilities in coordination with programs of the Massachusetts office on disability; (4) review and make recommendations about policies, procedures, services, activities and facilities of departments, boards and agencies of said city or town as they affect people with disabilities; (5) provide information, referrals, guidance and technical assistance to individuals, public agencies, businesses and organizations in all matters pertaining to disability; (6) coordinate activities of other local groups organized for similar purposes.

Said commission shall keep records of its meetings and actions and shall file an annual report which shall be printed in the city or town annual report and shall have at least ten meetings annually.

Said commission shall consist of not less than 5 and not more than 13 members. In cities, the members shall be appointed by the mayor, subject to the provisions of the city charter except that in cities having a Plan D or Plan E form of government said appointments shall be by the city manager, subject to the provisions of the charter, and in towns they shall be appointed by the selectmen, except towns having a town manager form of government, in which towns appointments shall be made by the town manager, subject to the approval of the selectmen and except towns having a town council form of government, the town manager. A majority of said commission members shall consist of people with disabilities, one member shall be a member of the immediate family of a person with a disability and one member of said commission shall be either an elected or appointed official of that city or town. The terms of the first members of said commission shall be for one, two or three years, and so arranged that the term of one-third of the members expires each year, and their successor shall be appointed for terms of three years each. Any member of said commission may, after a public hearing, if so requested, be removed for cause by the appointing authority. A vacancy occurring otherwise than by expiration of a term shall be filled for the unexpired term in the same manner as an original appointment. The chairperson and other officers shall be chosen by a majority vote of said commission members.

Said commission may receive gifts of property, both real and personal, in the name of the city or town, subject to the approval of the city council in a city or the board of selectmen in a town, such gifts to be managed and controlled by said commission for the purposes of this section.

Meeting Disolved 7:44 p.m.

Attest

Elaine S. Novia
Town Clerk



WARRANT

MAY 17, 2021 S-ATM



**COMMONWEALTH OF MASSACHUSETTS
TOWN OF WEST BOYLSTON
SEMI-ANNUAL TOWN MEETING WARRANT
MAY 17, 2021**

Worcester ss.

To the Constables of the Town of West Boylston.

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are directed to notify and warn the inhabitants of the Town of West Boylston qualified to vote in elections and Town affairs, to meet on the baseball field of the Middle/High School in said Town (at 125 Crescent Street) on Monday, May 17, 2021 at 6:00 p.m. in the evening, then and there to act on the following articles.

ARTICLE 1 - AUTHORIZATION TO HEAR THE REPORTS OF OFFICERS AND COMMITTEES OF THE TOWN

To see if the Town will vote to hear the reports of the officers and standing committees of the Town, or take any other action relative thereto.

ARTICLE 2 - AUTHORIZATION TO BORROW IN ANTICIPATION OF REVENUE AND TO ENTER INTO A COMPENSATING BALANCE AGREEMENT WITH A BANK

To see if the Town will vote to authorize the Town Treasurer/Tax Collector, with the approval of the Selectboard, to borrow money from time to time in anticipation of the revenue of the Fiscal Year 2022, the period from July 1, 2021 through June 30, 2022, in conformity with the provisions of the Massachusetts General Laws, Chapter 44, Section 4, and to issue a note or notes as may be given for a period of less than one year in accordance with Massachusetts General Laws, Chapter 44, Section 17, and to authorize the Treasurer/Tax Collector to enter into a compensating balance agreement or agreements for Fiscal Year 2022 pursuant to Massachusetts General Laws, Chapter 44, Section 53F, or take any other action relative thereto.

ARTICLE 3 – AUTHORIZATION TO EXPEND FUNDS IN ANTICIPATION OF REIMBURSEMENT OF STATE HIGHWAY ASSISTANCE AID

To see if the Town will vote to accept any and all state highway assistance funds authorized by the state legislature and approved by the Massachusetts Highway Department under the so-called Chapter 90 Highway Assistance Program to be expended for the maintenance, repair and construction of Town roads in anticipation of reimbursement under the direction of the Selectboard and the Town Administrator for work on roads located on the State Aid Primary System as approved by the Massachusetts Highway Department, and further to authorize the Town Treasurer/Tax Collector, with the approval of the Selectboard, to borrow money from time to time during Fiscal Year 2022, for the period from July 1, 2021 through June 30, 2022, in anticipation of reimbursement of said highway assistance in conformity with the provisions of Massachusetts General Laws, Chapter 44, Section 6A, or take any other action relative thereto.

**ARTICLE 4 - AUTHORIZATION TO AMEND THE PERSONNEL BYLAW AND TO
AMEND THE CLASSIFICATION AND COMPENSATION PLAN SO AS TO PROVIDE
EMPLOYEES A COST -OF-LIVING PAY INCREASE IN FY2022 (2%)**

To see if the Town will vote to amend Section 5, Part AA, Classification and Compensation Plan of the Personnel Bylaw to reflect a cost of living adjustment to all wage rates by 2%, or take any other action relative thereto.

ARTICLE 5 - AUTHORIZATION TO SET THE SALARY OF ELECTED OFFICIALS

To see if the Town will vote to determine and fix what salaries elective officers of the Town shall receive for Fiscal Year 2022 in conformity with the provisions of Massachusetts General Laws, Chapter 41, Section 108:

Moderator	\$1.00
Selectmen	\$1.00 each (5 members);
Planning Board	\$1.00 each (5 members);
Cemetery Trustees	\$1.00 each (3 members); and
Municipal Light Board	\$300.00 each (3 members);

, or take any other action relative thereto.

**ARTICLE 6 – AUTHORIZATION TO TRANSFER UNEXPENDED FUNDS FROM
FISCAL YEAR 2021 APPROPRIATIONS**

To see if the Town will vote to transfer from available funds, or Fiscal Year 2021 appropriations hitherto made, to Fiscal Year 2021 appropriation accounts, or take any other action relative thereto.

ARTICLE 7 – AUTHORIZATION TO PAY BILLS FROM A PREVIOUS FISCAL YEAR

To see if the Town will vote to appropriate a sum of money to pay bills from a previous fiscal year being held by the Town Accountant for which no encumbered funds are available, or take any other action relative thereto.

**ARTICLE 8 – AUTHORIZATION TO APPROPRIATE MONEY TO THE SEWER
ENTERPRISE ACCOUNT FOR FISCAL YEAR 2022**

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of Two Million, Ninety-Two Thousand, Four Hundred and Twenty-Four Dollars and No Cents (\$2,092,424.00) to the West Boylston Sewer Enterprise Account to be expended by the Selectboard, acting as the Board of Sewer Commissioners, for sewer development, administration, assessment, operation, and maintenance expenses in Fiscal Year 2022 as follows:

Fiscal Year 2022 West Boylston Sewer Department Budget

Administration	-	\$ 132,341.00
Operations and Maintenance	-	\$1,601,894.00
Reserve Fund	-	\$ 20,000.00
Debt and Interest Payments	-	\$ 334,689.00
Capital Reserve	-	<u>\$ 3,500.00</u>
Total Budget Appropriation	-	\$2,092,424.00

and to meet said appropriation through:

- (1) the appropriation of One Million, Four Hundred and Fifty-One Thousand, Three Hundred Dollars and No Cents (\$1,451,300.00) from Fiscal Year 2022 Sewer Enterprise Fund User Revenue, and
- (2) the appropriation of Three Hundred and Thirty-Four Thousand, Six Hundred and Eighty-Nine Dollars and No Cents (\$334,689.00) from the Fund Balance Reserved For Sewer Betterment Debt Service, and
- (3) the appropriation of Three Hundred and Six Thousand, Four Hundred and Thirty-Five Dollars and No Cents (\$306,435.00) from Sewer Enterprise Retained Earnings.

, or take any other action relative thereto.

ARTICLE 9 - FISCAL YEAR 2022 OMNIBUS BUDGET APPROPRIATION ARTICLE

To see if the Town will vote to raise and appropriate, and/or transfer from available funds, such sums of money as may be necessary to defray the expenses and charges of the Town of West Boylston in Fiscal Year 2022, the period of July 1, 2021 through June 30, 2022, including the costs of public education, debt and interest payments, and providing municipal services, or take any other action relative thereto.

(The proposed draft of the Fiscal Year 2022 Operating Budget can be found after the text of the Annual Town Meeting Warrant. The budget format contains the budget figures for Fiscal Year 2021, and the Town Administrator's recommendations for Fiscal Year 2022.)

ARTICLE 10 – VOTE TO APPROPRIATE FUNDS FOR CAPITAL IMPROVEMENT PURCHASES

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to purchase or lease/purchase and equip capital items, including all costs incidental or related thereto, and, as needed, to authorize lease/purchase agreements for periods of up to or in excess of

three years for such purposes, with each appropriation being treated as a separate item, or take any other action relative thereto.

**ARTICLE 11 – AUTHORIZATION TO PURCHASE AN AERAVATOR FOR THE
DEPARTMENT OF PUBLIC WORKS**

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a sum of money to purchase an Aeravator with AE shaft, coring shaft and seed box for the Department of Public Works, or take any other action relative thereto.

**ARTICLE 12 – AUTHORIZATION TO PURCHASE A ZERO-TURN LAWN MOWER FOR
THE DEPARTMENT OF PUBLIC WORKS**

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a sum of money to purchase a Zero-Turn Lawn Mower for the Department of Public Works, or take any other action relative thereto.

**ARTICLE 13 – AUTHORIZATION TO APPROPRIATE FUNDS FOR
TREE REMOVAL SERVICES**

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a sum of money for the purpose of tree removal services, or take any other action relative thereto.

**ARTICLE 14 – AUTHORIZATION TO TRANSFER FUNDS FOR THE CEMETERY
SALE OF LOTS ACCOUNT**

To see if the Town will vote to transfer the sum of Five Thousand Dollars and No Cents (\$5,000.00) from the Sale of Lots Account for cemetery improvements, or take any other action relative thereto.

**ARTICLE 15 – APPROPRIATION TO FUND AN ELDERLY COMMUNITY SERVICES
PROGRAM**

To see if the Town will vote to raise and appropriate and/or transfer from available funds, the sum of Ten Thousand Dollars and No Cents (\$10,000.00) to fund an Elderly Community Services Program for the purpose of providing compensation for services rendered for the departments, boards, and committees of the municipality to resident property owners who have attained the age of sixty (60) years, to be used to reduce the real estate property taxes for the property in which the elderly owner resides. Said program shall be subject to the following conditions in addition to any and all eligibility requirements promulgated by the Selectboard:

1. participation in the program shall be limited to elderly residents of the Town who own property and are willing and able to provide services to the Town;

2. program participants shall receive compensation at the rate of \$12.00 per hour for each hour of service rendered for a total not to exceed One Thousand Five Hundred Dollars and No Cents (\$1,500.00) in any calendar year;
3. the Treasurer/Tax Collector shall comply with the wage, tax, and payroll deduction requirements of the state Department of Revenue and the Federal Internal Revenue Service, prior to compensating program participants; and
4. program participants who meet the eligibility guidelines established by the Board of Selectmen shall be selected for participation on a first come, first served basis,

, or take any other action relative thereto.

ARTICLE 16 - DEPARTMENTAL REVOLVING FUNDS

To see if the Town will vote pursuant to the provisions of Massachusetts General Laws, Chapter 44, Section 53E ½, as most recently amended, and the General Bylaws to establish Fiscal Year 2022 expenditure limits for the authorized revolving funds listed below, with such limits to be applicable from fiscal year to fiscal year unless changed by Town Meeting prior to July 1 for the ensuing fiscal year:

Authorized Revolving Funds	Spending Limit
ESCO	\$60,000
BOARD OF HEALTH	\$90,000
CEMETERY TRUSTEES	\$60,000
COUNCIL ON AGING	\$60,000
PLANNING BOARD	\$25,000
ZONING BOARD OF APPEALS	\$25,000
CONSERVATION COMMISSION	\$25,000
PARKS, PLAYGROUNDS, & FIELDS	\$50,000
HAZMAT	\$25,000
RECYCLING	\$10,000
CELEBRATIONS	\$20,000
BEAMAN MEMORIAL LIBRARY	\$25,000
ECONOMIC DEVELOPMENT TASK FORCE	\$15,000
RECREATION PROGRAM	\$50,000
LANDFILL LEASE	\$60,000

or take any other action relative thereto.

**ARTICLE 17 – AUTHORIZATION TO APPROPRIATE FUNDS FROM COMMUNITY
PRESERVATION FUND REVENUES**

To see if the Town will vote to appropriate or reserve from the Community Preservation Fiscal Year 2022 estimated annual revenues the amounts recommended by the Community Preservation Committee for committee administrative expenses, community preservation projects and other expenses in Fiscal Year 2022, with each item to be considered a separate appropriation:

Appropriations:

Committee Administrative Expenses	\$ 7,500
-----------------------------------	----------

Reserves:

Historic Resources Reserve	\$ 27,500
Community Housing Reserve	\$ 27,500
Open Space Reserve	\$ 27,500
FY 2021 Budgeted Reserve	\$ 185,000

, or take any other action relative thereto.

ARTICLE 18 – COMMUNITY PRESERVATION FUND PROJECT

To see if the Town will vote to appropriate a sum of money from the Community Preservation Fund Revenues for the purpose of rehabilitating Pride Park Playground and bringing it into compliance with the Americans with Disability Act, or take any other action relative thereto.

ARTICLE 19 – AUTHORIZATION TO TRANSFER FUNDS

To see if the Town will vote to transfer Twenty Thousand Dollars and No Cents (\$20,000.00) from the FY20 Encumbered Unemployment Compensation Budget to the Unemployment Trust, or take any other action relative thereto.

**ARTICLE 20 - AUTHORIZATION OF A TAX INCREMENT
FINANCING AGREEMENT**

To see if the Town will vote, pursuant to G.L. c.40, §59, G.L. c.23A, §3A through §3F, and regulations thereunder, to approve a Tax Increment Financing Agreement between the Town and Cogmedix, Inc., a wholly owned subsidiary of the Coghlin Companies, Inc., for property located at 127 Hartwell Street, West Boylston, MA, substantially in the form on file with the Town Clerk (hereafter known as the TIF Agreement), which TIF Agreement provides for real estate tax exemptions over a 5-year period at the exemption rate schedule set forth therein, and to authorize the Select Board to execute the TIF Agreement and to approve submission to the Economic Assistance Coordinating Council (“EACC”) of the TIF Agreement and “Local Incentive Only” application and any documents relating thereto, all relating to the project as described in the TIF Agreement, and to take such actions as are necessary or appropriate to obtain EACC approval, implement those documents and carry out the purposes of this vote, or take any other action relative thereto

ARTICLE 21 - AUTHORIZATION OF A TAX LEVY STABILIZATION FUND

To see if the Town will vote to accept the fourth paragraph of G.L. c. 40, Sec. 5B and, consistent with the authority set forth therein, to establish a special purpose stabilization fund, to be known as the Tax Levy Stabilization Fund, the purpose of accumulating funds to offset the yearly tax levy and further, to dedicate all of the of the adult use marijuana local excise tax imposed by the Town pursuant to G.L. c.64N, §3 to the Tax Levy Stabilization Fund, for a minimum of three years, effective Fiscal Year 2022, beginning on July 1, 2021; or take any other action relative thereto.

ARTICLE 22 – VOTE TO ACCEPT MASS GENERAL LAW CHAPTER 39, SECTION 23D

To see if the Town will accept, for all boards, committees, or commissions holding adjudicatory hearings in the Town, the provisions of G.L. c.39, §23D, which provide that a member of a board, committee, or commission holding an adjudicatory hearing shall not be disqualified from voting in the matter solely due to the member's absence from one session of such hearing, provided that certain conditions are met; and provided further that such acceptance shall be applicable to all adjudicatory hearings opened on or after the effective date of the vote taken hereunder, or take any other action relative thereto.

ARTICLE 23 – AUTHORIZATION TO AMEND SECTION 5.6.A. 5.iii OF THE ZONING BYLAWS

To see if the Town will vote to amend the Zoning Bylaws, Section 5.6A.5.iii by deleting the following language:

‘Sign permits shall be issued for five year periods. Renewal permits lasting 5 years shall be issued after inspection and approval by the Inspector of Buildings, and receipt of the appropriate fee as established by the Selectboard’

, or take any other action relative thereto.

ARTICLE 24 – AUTHORIZATION TO APPROPRIATE FUNDS TO THE OPEB TRUST FUND

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to the Other Post Employment Trust Fund, or take any other action relative thereto.

**ARTICLE 25 – AUTHORIZATION TO APPROPRIATE FUNDS TO THE
CAPITAL INVESTMENT FUND**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to the Capital Investment Fund, or take any other action relative thereto.

ARTICLE 26 – PETITIONED ARTICLE

To see if the Town will vote to accept adopt MGL 40, 8J to establish a municipal Commission on Disability, or take any other action relative thereto.

And you are directed to serve this Warrant by posting an attested copy thereof at the place of said meeting as aforesaid and at the Post Office in said Town seven (7) days at least before the time of said meeting.

Hereof, fail not, make do return of this Warrant with your doings thereon to the Town Clerk at the time and place of said meeting as aforesaid.

Given under our hands this 28th day of April in the year of our Lord, Two Thousand and Twenty-One.


John W. Hadley, Chairman


Christopher A. Rucho, Vice Chairman


Barur R. Rameshkumar, Clerk


Patrick J. Crowley, Selectman


Michael J. Kittredge III, Selectman

Selectboard
Town of West Boylston

A true copy attest:


Elaine S. Novia, Town Clerk

Asst. Town clerk

Honorable Selectboard:

I have served this Warrant by posting duly attested copies thereof at the following places:

Municipal Office Building 0850
West Boylston Middle/High School 0910
West Boylston Post Office 0855

Pruneau's Barber Shop 0920
Municipal Lighting Plant 0925
Beaman Memorial Library 0900


Constable

5/3/21
Date

Any resident seeking assistance in participating at town meeting due to any disability is encouraged to contact the Town Clerk's Office at 774.261.4020 in advance of town meeting.

Town of West Boylston
Schedule of Departmental Appropriations and Expenditures
FY2022 Budget Recommendations

		<i>Town Meeting Approved Budget FY 2021</i>	<i>Town Admin Recommended Budget FY 2022</i>	<i>Increase/(Decrease) over FY21 Budget</i>
01-114-5100-5115	Moderator Salary	\$ 1.00	\$ 1.00	0.00%
01-114-5200-5700	Moderator Other Charges	\$ 50.00	\$ 50.00	0.00%
	TOTAL MODERATOR	\$ 51.00	\$ 51.00	0.00%
01-122-5100-5100	Selectmen Salaries	\$ 5.00	\$ 5.00	0.00%
01-122-5200-xxxx	Selectmen Other Expenses	\$ 6,050.00	\$ 5,850.00	-3.31%
	TOTAL SELECTMEN	\$ 6,055.00	\$ 5,855.00	-3.30%
01-123-5100-5100	Town Administrator Salaries	\$ 175,000.00	\$ 188,500.00	7.71%
01-123-5200-5xxx	Town Administrator Other Expenses	\$ 4,800.00	\$ 4,800.00	0.00%
	TOTAL TOWN ADMINISTRATOR	\$ 179,800.00	\$ 193,300.00	7.51%
01-132-5200-5780	<i>Reserve Fund</i>	\$ 32,000.00	\$ 32,000.00	0.00%
	TOTAL FINANCE COMMITTEE	\$ 32,000.00	\$ 32,000.00	0.00%
01-135-5100-5100	Town Accountant Salary and Wages	\$ 133,329.00	\$ 136,902.00	2.68%
01-135-5200-5xxx	Town Accountant Other Expenses	\$ 25,650.00	\$ 29,450.00	14.81%
	TOTAL TOWN ACCOUNTANT	\$ 158,979.00	\$ 166,352.00	4.64%
01-136-5200-5315	<i>Town Audit Purchased Services</i>	\$ 27,900.00	\$ 44,900.00	60.93%
	TOTAL TOWN AUDIT	\$ 27,900.00	\$ 44,900.00	60.93%
01-141-5100-5100	Assessor's Salaries	\$ 21,300.00	\$ 16,473.00	-22.66%
01-141-5200-5xxx	Assessor's Other Expenses	\$ 79,850.00	\$ 75,125.00	-5.92%
	TOTAL ASSESSORS	\$ 101,150.00	\$ 91,598.00	-9.44%
01-145-5100-5100	Treasurer/Collector Salaries	\$ 162,896.00	\$ 167,904.00	3.07%
01-145-5200-5xxx	Treasurer/Collector Other Expenses	\$ 47,800.00	\$ 46,065.00	-3.63%
	TOTAL TREASURER/COLLECTOR	\$ 210,696.00	\$ 213,969.00	1.55%
01-151-5200-5200	Town Counsel Purchased Services	\$ 85,000.00	\$ 85,000.00	0.00%
	TOTAL TOWN COUNSEL	\$ 85,000.00	\$ 85,000.00	0.00%
01-155-5200-5xxx	Computer Other Expenses	\$ 101,080.00	\$ 96,915.00	-4.12%
01-155-5300-5800	Computer Capital Outlay	\$ 21,200.00	\$ 12,000.00	-43.40%
	TOTAL DATA PROCESSING	\$ 122,280.00	\$ 108,915.00	-10.93%
01-161-5100-5100	Town Clerk Salaries	\$ 82,092.00	\$ 90,193.00	9.87%
01-161-5200-5xxx	Town Clerk Other Expenses	\$ 1,900.00	\$ 1,575.00	-17.11%
	TOTAL TOWN CLERK	\$ 83,992.00	\$ 91,768.00	9.26%
01-162-5100-5100	Elections Salaries	\$ 14,000.00	\$ 8,010.00	-42.79%
01-162-5200-5xxx	Elections Other Expenses	\$ 12,810.00	\$ 10,150.00	-20.77%
	TOTAL ELECTIONS & REGISTRATIONS	\$ 26,810.00	\$ 18,160.00	-32.26%
01-171-5100-5100	Conservation Commission Salaries	\$ 1,800.00	\$ 1,800.00	0.00%
	Total Conservation	\$ 1,800.00	\$ 1,800.00	0.00%
01-175-5100-5100	Planning Board Salaries	\$ 4,080.00	\$ 4,080.00	0.00%
	TOTAL PLANNING BOARD	\$ 4,080.00	\$ 4,080.00	0.00%
01-176-5100-5100	Zoning Board of Appeals Salaries	\$ 3,000.00	\$ 3,000.00	0.00%
	Total ZBA	\$ 3,000.00	\$ 3,000.00	0.00%
01-192-5200-5xxx	Public Safety Other Expenses	\$ 34,820.00	\$ 37,720.00	8.33%
01-192-5250-5240	Public Safety H.Q. Bldg Repair & Maintenance	\$ 9,900.00	\$ 9,900.00	0.00%
	TOTAL PUBLIC SAFETY HEADQUARTERS	\$ 44,720.00	\$ 47,620.00	6.48%
01-194-5100-5100	Town Hall Salaries	\$ 14,375.00	\$ 14,966.00	4.11%
01-194-5200-5xxx	Town Hall Other Expenses	\$ 49,000.00	\$ 48,700.00	-0.61%
01-194-5250-5240	Town Hall Bldg Repair & Maintenance	\$ 9,900.00	\$ 9,900.00	0.00%
	TOTAL TOWN HALL BUILDING	\$ 73,275.00	\$ 73,566.00	0.40%

Town of West Boylston
Schedule of Departmental Appropriations and Expenditures
FY2022 Budget Recommendations

		<i>Town Meeting Approved Budget FY 2021</i>	<i>Town Admin Recommended Budget FY 2022</i>	<i>Increase/(Decrease) over FY21 Budget</i>
01-195-5200-5200	Town Report Purchased Services	\$ 800.00	\$ 800.00	0.00%
	TOTAL PRINT TOWN REPORT	\$ 800.00	\$ 800.00	0.00%
01-199-5100-5100	WBPA Salaries & Wages	\$ 45,950.00	\$ 45,950.00	0.00%
01-199-5200-5xxx	WBPA Other Expenses	\$ 9,600.00	\$ 9,600.00	0.00%
	TOTAL PEG TV	\$ 55,550.00	\$ 55,550.00	0.00%
01-193-5xxx-5xxx	Facilities Management Expenses	\$ 32,000.00	\$ 32,000.00	0.00%
	TOTAL FACILITIES MANAGEMENT	\$ 32,000.00	\$ 32,000.00	0.00%
	TOTAL GENERAL GOVERNMENT	\$ 1,249,938.00	\$ 1,270,284.00	1.63%
01-210-5100-5100	Police Salaries	\$ 1,532,894.00	\$ 1,520,262.00	-0.82%
01-210-5200-5xxx	Police Other Expenses	\$ 124,019.00	\$ 112,955.00	-8.92%
01-210-5300-5800	Police Capital Outlay	\$ 42,000.00	\$ -	-100.00%
01-210-5250-5240	Police Station Building Repair & Maintenance	\$ 9,900.00	\$ 9,900.00	0.00%
	TOTAL POLICE	\$ 1,708,813.00	\$ 1,643,117.00	-3.84%
01-220-5100-5100	Fire Salaries	\$ 819,606.00	\$ 846,444.00	3.27%
01-220-5xxx-5xxx	Fire Other Expenses	\$ 121,825.00	\$ 121,825.00	0.00%
	TOTAL FIRE	\$ 941,431.00	\$ 968,269.00	2.85%
01-235-5xxx-5xxx	Communications Other Expenses	\$ 150,953.00	\$ 160,254.00	6.16%
	TOTAL PUBLIC SAFETY COMMUNICATIONS	\$ 150,953.00	\$ 160,254.00	6.16%
01-241-5100-5100	Building Inspector Salaries	\$ 84,544.00	\$ 87,940.00	4.02%
01-241-5200-5xxx	Building Inspector Other Expenses	\$ 8,800.00	\$ 8,500.00	-3.41%
	TOTAL BUILDING INSPECTOR	\$ 93,344.00	\$ 96,440.00	3.32%
01-244-5200-5200	Sealer of Weights Purchased Services	\$ 1,750.00	\$ 1,750.00	0.00%
	TOTAL SEALER OF WEIGHTS	\$ 1,750.00	\$ 1,750.00	0.00%
01-291-5200-5xxx	Emergency Management Other Expenses	\$ 8,000.00	\$ 8,000.00	0.00%
	TOTAL Emergency Management	\$ 8,000.00	\$ 8,000.00	0.00%
01-292-5100-5100	Animal Control Salary	\$ 13,000.00	\$ 13,000.00	0.00%
01-292-5200-5xxx	Animal Control Other Expenses	\$ 1,500.00	\$ 1,500.00	0.00%
	TOTAL ANIMAL CONTROL	\$ 14,500.00	\$ 14,500.00	0.00%
	TOTAL PUBLIC SAFETY	\$ 2,918,791.00	\$ 2,892,330.00	-0.91%
	Education-Expenses	\$ 12,645,537.00	\$ 12,897,774.00	1.99%
	TOTAL EDUCATION	\$ 12,645,537.00	\$ 12,897,774.00	1.99%
01-420-5100-5100	Highway Salaries	\$ 494,581.00	\$ 502,038.00	1.51%
01-420-5200-5xxx	Highway Other Expenses	\$ 292,600.00	\$ 318,600.00	8.89%
01-420-5250-5240	Municipal Building Maintenance	\$ 9,900.00	\$ 9,900.00	0.00%
	TOTAL STREETS AND PARKS	\$ 797,081.00	\$ 830,538.00	4.20%
01-423-5100-5100	Snow Removal Salaries	\$ 59,000.00	\$ 59,000.00	0.00%
01-423-5200-5xxx	Snow Removal Other Expenses	\$ 107,000.00	\$ 107,000.00	0.00%
	TOTAL SNOW REMOVAL	\$ 166,000.00	\$ 166,000.00	0.00%
01-424-5200-5200	Street Lighting	\$ 34,820.00	\$ 32,151.00	-7.67%
	TOTAL STREET LIGHTING	\$ 34,820.00	\$ 32,151.00	-7.67%
01-430-5200-5200	Trash Removal and Tipping Fees	\$ 503,700.00	\$ 523,848.00	4.00%
	TOTAL TRASH REMOVAL & TIPPING	\$ 503,700.00	\$ 523,848.00	4.00%

Town of West Boylston
Schedule of Departmental Appropriations and Expenditures
FY2022 Budget Recommendations

		<i>Town Meeting Approved Budget FY 2021</i>	<i>Town Admin Recommended Budget FY 2022</i>	<i>Increase/(Decrease) over FY21 Budget</i>
01-491-5100-5100	Cemetery Salaries	\$ 111,247.00	\$ 108,855.00	-2.15%
	TOTAL CEMETERY	\$ 111,247.00	\$ 108,855.00	-2.15%
	TOTAL PUBLIC WORKS	\$ 1,612,848.00	\$ 1,661,392.00	3.01%
01-510-5100-5100	Board of Health Salaries	\$ 9,000.00	\$ 9,000.00	0.00%
	TOTAL BOARD OF HEALTH	\$ 9,000.00	\$ 9,000.00	0.00%
01-541-5100-5100	Council on Aging Salaries	\$ 87,872.00	\$ 91,669.00	4.32%
01-541-5200-5xxx	Council on Aging Other Expenses	\$ 28,800.00	\$ 31,650.00	9.90%
01-541-5250-5240	Municipal Building Maintenance	\$ 9,900.00	\$ 9,900.00	0.00%
	TOTAL COUNCIL ON AGING	\$ 126,572.00	\$ 133,219.00	5.25%
01-543-5100-5100	Veteran's Services Salary	\$ 5,000.00	\$ 5,000.00	0.00%
01-543-5200-5xxx	Veteran's Services Other Expenses	\$ 1,350.00	\$ 1,300.00	-3.70%
01-543-5250-5770	Veteran's Benefits	\$ 120,000.00	\$ 120,000.00	0.00%
	TOTAL VETERANS SERVICES	\$ 126,350.00	\$ 126,300.00	-0.04%
	TOTAL HUMAN SERVICES	\$ 261,922.00	\$ 268,519.00	2.52%
01-610-5100-5100	Library Salaries	\$ 309,247.00	\$ 321,133.00	3.84%
01-610-5200-5xxx	Library Other Expenses	\$ 165,940.00	\$ 165,940.00	0.00%
01-610-5250-5240	Library Building Maintenance	\$ 9,900.00	\$ 9,900.00	0.00%
	TOTAL LIBRARY	\$ 485,087.00	\$ 496,973.00	2.45%
01-692-5200-5xxx	Celebrations Expenses	\$ 1,700.00	\$ 1,700.00	0.00%
	TOTAL CELEBRATIONS	\$ 1,700.00	\$ 1,700.00	0.00%
	TOTAL CULTURE AND RECREATION	\$ 486,787.00	\$ 498,673.00	2.44%
01-710-5900-5910	Maturing Debt-Principal	\$ 640,301.00	\$ 630,301.00	-1.56%
01-751-5900-5915	Maturing Debt-Interest	\$ 363,524.00	\$ 340,069.00	-6.45%
01-752-5900-5925	Interest on Temporary Loans	\$ 1,000.00	\$ 1,000.00	0.00%
	TOTAL DEBT SERVICE	\$ 1,004,825.00	\$ 971,370.00	-3.33%
01-840-5200-5780	Regional Planning Assessment	\$ 1,918.00	\$ 1,965.00	2.45%
01-843-5200-5780	Wachusett Earthday Collaborative	\$ 4,121.00	\$ 2,000.00	-51.47%
01-843-5200-5780	Wachusett Greenways	\$ 1,050.00	\$ 1,050.00	0.00%
	TOTAL INTERGOVERNMENTAL	\$ 7,089.00	\$ 5,015.00	-29.26%
01-911-5200-5170	County Retirement Assessment	\$ 1,408,881.00	\$ 1,500,602.00	6.51%
01-912-5200-5178	Workers Compensation Insurance	\$ 82,000.00	\$ 90,000.00	9.76%
01-913-5200-5179	Unemployment Compensation	\$ 35,000.00	\$ 35,000.00	0.00%
01-913-5200-5200	Unemployment Purchased Services	\$ 2,800.00	\$ 2,800.00	0.00%
01-914-5200-5172	Group Health Insurance Premiums	\$ 3,950,071.00	\$ 4,037,590.00	2.22%
01-915-5200-5173	Group Life Insurance Premium	\$ 13,000.00	\$ 13,000.00	0.00%
01-916-5200-5174	Medicare-Town's Share	\$ 208,827.00	\$ 218,004.00	4.39%
01-945-5200-5740	General Insurance	\$ 196,228.00	\$ 200,000.00	1.92%
01-945-5250-5741	Self-Insurance Deductible Expenses	\$ 3,000.00	\$ 30,000.00	900.00%
	TOTAL EMPLOYEE BENEFITS/RISK MANAGEMENT	\$ 5,899,807.00	\$ 6,126,996.00	3.85%
01-830-5xxx-5xxx	ESCO Other Expenses	\$ 238,581.00	\$ 246,198.00	3.19%
	Total ESCO Lease Payment	\$ 238,581.00	\$ 246,198.00	3.19%
	TOTAL OTHER	\$ 7,150,312.00	\$ 7,349,579.00	2.79%
	GRAND TOTALS	\$ 26,326,135.00	\$ 26,838,551.00	1.95%



QUANTUM OF VOTE

MAY 17, 2021 S-ATM



May 4, 2020

BY ELECTRONIC MAIL

Ms. Nancy Lucier
Town Administrator
West Boylston Town Hall
140 Worcester Street
West Boylston, MA 01583

Re: Warrant for Spring 2021 Semi-Annual Town Meeting

Dear Ms. Lucier:

At your request, I have reviewed the quantum of vote required under the several articles in the Spring Semi-Annual Town Meeting Warrant to be held on May 17, 2021. The articles are approved as to legal form and I make the following comments:

The following articles require more than a majority vote:

Article 7: An appropriation of funds for unpaid bills of a previous fiscal year at an annual town meeting requires a $4/5^{th}$ vote. G.L. c. 44, §64. However, since there are no bills for the prior fiscal year, the Selectboard intends to pass over this article;

Article 10: An appropriation of funds for capital improvement projects *from* the Capital Investment Fund requires a $2/3rds$ vote. Chapter 117 of the Acts of 1995; and

Article 21: A vote creating a new stabilization fund requires a $2/3rds$ vote. G.L. c. 40, §5B.

If the Town intends to borrow funds under any article, a $2/3rds$ vote is required under G.L. c.44, §§7 and 8.

Please contact me if you have questions regarding the warrant articles or the motions.

Very truly yours,



Shirin Everett



MOTIONS

MAY 17, 2021 S-ATM



**ARTICLE 1 - AUTHORIZATION TO HEAR THE REPORTS OF OFFICERS
AND COMMITTEES OF THE TOWN**

To see if the Town will vote to hear the reports of the officers and standing committees of the Town; or take any other action relative thereto.

To be moved by Christopher Rucho:

***MOTION: I move the town vote to hear the reports of the officers and standing committees of the town.**

Moved: _____

Seconded: _____

Date: _____

5-17-21

EXPLANATION OF ARTICLE: This article allows various boards and committees to make brief reports to the town meeting body.

Likely reports:

1. Finance Committee/CIB
2. Council on Aging
3. Board of Health
4. Celebrations Committee
5. Rep. James O'Day

**ARTICLE 2 - AUTHORIZATION TO BORROW IN ANTICIPATION OF REVENUE AND
TO ENTER INTO A COMPENSATING BALANCE AGREEMENT WITH A BANK**

To see if the Town will vote to authorize the Town Treasurer/Tax Collector, with the approval of the Board of Selectmen, to borrow money from time to time in anticipation of the revenue of the Fiscal Year 2022, the period from July 1, 2021 through June 30, 2022, in conformity with the provisions of the Massachusetts General Laws, Chapter 44, Section 4, and to issue a note or notes as may be given for a period of less than one year in accordance with Massachusetts General Laws, Chapter 44, Section 17, and to authorize the Treasurer/Tax Collector to enter into a compensating balance agreement or agreements for Fiscal Year 2022 pursuant to Massachusetts General Laws, Chapter 44, Section 53F, or take any other action relative thereto.

To be moved by Patrick Crowley:

***MOTION: I move the town vote to approve Article 2 as printed in the warrant deleting the words "or take any other action relative thereto".**

Moved: _____

Seconded: _____

Date: _____

EXPLANATION OF ARTICLE: This is the standard annual authorization to borrow, and authorization to go out to bid for banking services. This article is rarely needed as we have good cash flow with which to pay bills.

**ARTICLE 3 – AUTHORIZATION TO EXPEND FUNDS IN ANTICIPATION OF
REIMBURSEMENT OF STATE HIGHWAY ASSISTANCE AID**

To see if the Town will vote to accept any and all state highway assistance funds authorized by the state legislature and approved by the Massachusetts Highway Department under the so-called Chapter 90 Highway Assistance Program to be expended for the maintenance, repair and construction of Town roads in anticipation of reimbursement under the direction of the Board of Selectmen and the Town Administrator for work on roads located on the State Aid Primary System as approved by the Massachusetts Highway Department, and further to authorize the Town Treasurer/Tax Collector, with the approval of the Board of Selectmen, to borrow money from time to time during Fiscal Year 2022, for the period from July 1, 2021 through June 30, 2022, in anticipation of reimbursement of said highway assistance in conformity with the provisions of Massachusetts General Laws, Chapter 44, Section 6A, or take any other action relative thereto.

To be moved by Michael Kittredge:

***MOTION: I move the town vote to approve Article 3 as printed in the warrant deleting the words “or take any other action relative thereto”.**

Moved: _____

Seconded: _____

Date: _____

EXPLANATION OF ARTICLE: This is the standard annual authorization to accept Chapter 90 funds, and to borrow in anticipation of these funds. We have not needed to borrow in anticipation of reimbursement as our staff is diligent in seeking timely reimbursements from the State.

**ARTICLE 4 - AUTHORIZATION TO AMEND THE PERSONNEL BYLAW AND TO
AMEND THE CLASSIFICATION AND COMPENSATION PLAN SO AS TO PROVIDE
EMPLOYEES A COST -OF-LIVING PAY INCREASE IN FY2022 (2%)**

To see if the Town will vote to amend Section 5, Part AA, Classification and Compensation Plan of the Personnel Bylaw to reflect a cost of living adjustment to all wage rates by 2%: or take any other action relative thereto.

To be moved by Barur Rajeshkumar:

***MOTION: I move the town vote to amend Section 5, Part AA, Classification and Compensation Plan of the Personnel Bylaw by amending the Compensation Plan table to reflect a 2% Cost of Living Adjustment for FY22.**

Moved:

Seconded:

Date:

5-17-2021

EXPLANATION OF ARTICLE: Annual adjustment of wages for non-union employees, as shown in the pink handout provided.

ARTICLE 5 - AUTHORIZATION TO SET THE SALARY OF ELECTED OFFICIALS

To see if the Town will vote to determine and fix what salaries elective officers of the Town shall receive for Fiscal Year 2022 in conformity with the provisions of Massachusetts General Laws, Chapter 41, Section 108:

Moderator	\$1.00
Selectmen	\$1.00 each (5 members);
Planning Board	\$1.00 each (5 members);
Cemetery Trustees	\$1.00 each (3 members); and
Municipal Light Board	\$300.00 each (3 members);

or take any other action relative thereto.

To be moved by John Hadley:

***MOTION: I move the town vote to approve Article 5 as written in the warrant deleting the words "or take any other action relative thereto".**

Moved: _____

Seconded: _____

Date: _____

EXPLANATION OF ARTICLE: This is the annual authorization.

**ARTICLE 6 – AUTHORIZATION TO TRANSFER UNEXPENDED FUNDS FROM
FISCAL YEAR 2021 APPROPRIATIONS**

To see if the Town will vote to transfer from available funds, or Fiscal Year 2021 appropriations hitherto made, to Fiscal Year 2021 appropriation accounts; or take any other action relative thereto.

To be moved by Christopher Rucho:

***MOTION: I move the Town vote to transfer the unexpended balances of Fiscal Year 2021 appropriations, and any other available funds, to Fiscal Year 2021 appropriation accounts:**

Moved: _____

Seconded: _____

Date: _____

EXPLANATION OF ARTICLE: This is the annual authorization to transfer money within FY21 accounts to cover deficiencies in some accounts with the excess balances in others, as printed on the lime green handout. Questions about specific accounts can be directed to Nancy.

Town of West Boylston
Town Meeting
May 17, 2021

ARTICLE 6

FY 2021 Budget Transfers

Transfer From		
Account #	Description	Amount Required
01-193-5200-5200	Facilities Mgt Purchased Services	\$5,000.00
01-420-5100-5100	DPW - Wages	\$40,000.00
01-199-5100-5100	WBPA - Wages	\$10,000.00
01-162-5100-5100	Elections - Salaries & Wages	\$3,400.00
01-210-5100-5100	Police - Salary & Wages	\$6,000.00
01-423-5100-5100	Snow & Ice - Salary & Wages	\$10,000.00
01-914-5200-5172	Group Health Insurance Premiums	\$75,997.00
Total Reductions		\$150,397.00

Transfer To		
Account #	Description	Amount Required
01-135-5200-5200	Town Accountant - Purchased Services	\$5,000.00
01-420-5200-5200	DPW - Purchased Services	\$40,000.00
01-199-5200-5780	WBPA - System Upgrade/Maintenance	\$10,000.00
01-162-5200-5200	Elections - Purchased Services	\$2,400.00
01-162-5200-5700	Elections - Other Charges	\$1,000.00
01-210-5200-5400	Police - Supplies	\$6,000.00
01-423-5200-5400	Snow & Ice Supplies	\$10,000.00
01-423-5200-5400	Snow & Ice Supplies	\$71,467.00
01-423-5200-5200	Snow & Ice Purchased Services	\$4,530.00
Total Appropriations		\$150,397.00

ARTICLE 7 – AUTHORIZATION TO PAY BILLS FROM A PREVIOUS FISCAL YEAR

To see if the Town will vote to appropriate a sum of money to pay bills from a previous fiscal year being held by the Town Accountant for which no encumbered funds are available, or take any other action relative thereto.

To be moved by Patrick Crowley:



***MOTION: I move the Town vote to pass over Article 7:**

EXPLANATION OF ARTICLE: We do not have any bills to pay from a previous fiscal year.

Moved: _____

Seconded: _____

Date: _____



3/17/21

**ARTICLE 8 – AUTHORIZATION TO APPROPRIATE MONEY TO THE SEWER
ENTERPRISE ACCOUNT FOR FISCAL YEAR 2022**

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of Two Million, Ninety-Two Thousand, Four Hundred and Twenty-Four Dollars and No Cents (\$2,092,424.00) to the West Boylston Sewer Enterprise Account to be expended by the Board of Selectmen, acting as the Board of Sewer Commissioners, for sewer development, administration, assessment, operation, and maintenance expenses in Fiscal Year 2022 as follows:

Fiscal Year 2022 West Boylston Sewer Department Budget

Administration	-	\$ 132,341.00
Operations and Maintenance	-	\$1,601,894.00
Reserve Fund	-	\$ 20,000.00
Debt and Interest Payments	-	\$ 334,689.00
Capital Reserve	-	<u>\$ 3,500.00</u>
Total Budget Appropriation	-	\$2,092,424.00

and to meet said appropriation through:

- (1) the appropriation of One Million, Four Hundred and Fifty-One Thousand, Three Hundred Dollars and No Cents (\$1,451,300.00) from Fiscal Year 2022 Sewer Enterprise Fund User Revenue, and
- (2) the appropriation of Three Hundred and Thirty-Four Thousand, Six Hundred and Eighty-Nine Dollars and No Cents (\$334,689.00) from the Fund Balance Reserved For Sewer Betterment Debt Service, and
- (3) the appropriation of Three Hundred and Six Thousand, Four Hundred and Thirty-Five Dollars and No Cents (\$306,435.00) from Sewer Enterprise Retained Earnings.

or take any other action relative thereto.

To be moved by Michael Kittredge:

***MOTION: I move the Town vote to approve Article 8 as printed in the warrant deleting the words “or take any other action relative thereto.”**

Article 8, cont'd.

Moved: Mark H. Hays

Seconded: Barbara Benjamin

Date: 5-17-2021

EXPLANATION OF ARTICLE: This is the annual appropriation of expected sewer revenues and available sewer funds to offset the cost of running the sewer system, and related costs, in FY22. The Sewer Enterprise Fund is separate from the Town's annual operating budget, and it must be a self-funding account in which sewer billing revenues and available funds must cover all expenses associated with Sewer operations each year.

Motion to Amend
The Motion for article 9
to Fiscal Year 2022

Mover
Name Brian R. Benjamin

Second Mark H. H. H.

Date 5-12-2021

ARTICLE 9 - FISCAL YEAR 2022 OMNIBUS BUDGET APPROPRIATION ARTICLE

To see if the Town will vote to raise and appropriate, and/or transfer from available funds, such sums of money as may be necessary to defray the expenses and charges of the Town of West Boylston in Fiscal Year 2022, the period of July 1, 2021 through June 30, 2022, including the costs of public education, debt and interest payments, and providing municipal services; or take any other action relative thereto.

To be moved by Barur Rajeshkumar :

***MOTION: I move the Town vote to raise and appropriate the sum of \$26,838,551.00 as printed in the town meeting warrant, necessary to defray the expenses and charges of the Town of West Boylston in Fiscal Year 2020, the period of July 1, 2021 through June 30, 2022, including the costs of public education, debt and interest payments, and providing municipal services, and reduce the tax rate by transferring the following sums:**

Raise and Appropriate:	\$ 26,197,331
From WBPA Receipts Reserved:	\$ 55,550
From Ambulance Receipts Reserved:	\$ 300,000
From Wachusett EMS Fund	\$ 18,000
From Free Cash:	<u>\$ 267,670</u>
Total:	\$ 26,838,551

The Selectboard Endorses this Article

Moved:

Seconded:

Date:

EXPLANATION OF ARTICLE: Nancy can speak to any details and questions.

**ARTICLE 10 – VOTE TO APPROPRIATE FUNDS FOR CAPITAL IMPROVEMENT
PURCHASES**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to purchase or lease/purchase and equip capital items, including all costs incidental or related thereto, and, as needed, to authorize lease/purchase agreements for periods of up to or in excess of three years for such purposes, with each appropriation being treated as a separate item; or take any other action relative thereto.

To be moved by Capital Investment Board:

***MOTION:** I move the Town vote to purchase or enter into contract for the following capital items by June 30, 2022, and if not purchased or leased by that date, or if any funds remain after said purchase or lease, the funds shall be returned to the source from which they were appropriated, with each appropriation being treated as a separate item:

	Project	Total Appropriation	Source of Appropriation
A	DPW 740 Dump Truck with Stainless Steel Dump Body	\$220,000.00	Capital Investment Fund
B	Fire Dept Forestry Truck	\$140,000.00	Capital Investment Fund

The Selectboard Endorses this Article

Moved: Raymond J. Baccantelli

Seconded: [Signature]

Date: May 17, 2021

EXPLANATION OF ARTICLE: Questions about a specific expenditure can be directed to the appropriate department head.

**ARTICLE 11 – AUTHORIZATION TO PURCHASE AN AERAVATOR FOR THE
DEPARTMENT OF PUBILC WORKS**

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a sum of money to purchase an Aeravator with AE shaft, coring shaft and seed box; or take any other action relative thereto.

To be moved by John Hadley:


***MOTION: I move the Town vote to transfer the sum of \$17,020 from certified Free Cash to purchase an Aerovator with AE shaft, coring shaft and seed box for the DPW.**

The Selectboard Endorses this Article

Moved: _____

Seconded: _____

Date: _____


5/17/21

EXPLANATION OF ARTICLE: Questions about this article can be answered by the Parks Commission.

**ARTICLE 12 – AUTHORIZATION TO PURCHASE A ZERO-TURN LAWN MOWER FOR
THE DEPARTMENT OF PUBLIC WORKS**

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a sum of money to purchase a Zero-Turn Lawn Mower for the Department of Public Works; or take any other action relative thereto.

To be moved by Christopher Rucho:

***MOTION: I move the Town vote to transfer the sum of \$14,000 from certified Free Cash to purchase a Zero-Turn Lawn Mower for the DPW.**

*** The Selectboard Endorses this Article ***

Moved: _____

Seconded: _____

Date: _____

EXPLANATION OF ARTICLE: Questions about this article can be answered by DPW Director Gary Kellaher.

**ARTICLE 13 – AUTHORIZATION TO APPROPRIATE FUNDS FOR
TREE REMOVAL SERVICES**

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a sum of money for the purpose of tree removal services; or take any other action relative thereto.

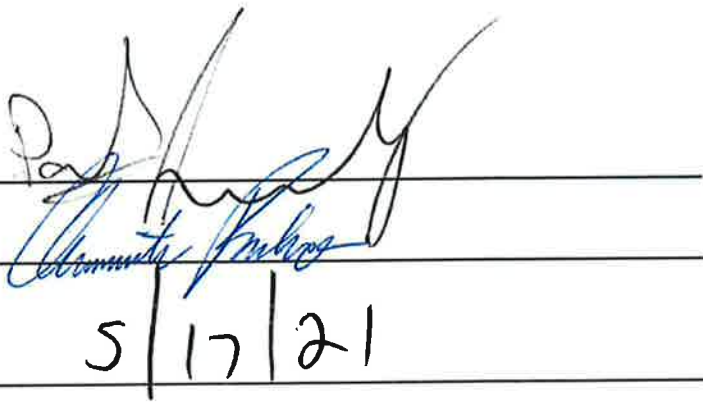
To be moved by Patrick Crowley:

***MOTION: I move the Town vote to transfer the sum of \$25,000 from certified Free Cash to be used for tree removal services.**

Moved: _____

Seconded: _____

Date: _____

The image shows handwritten signatures and a date. The first signature is in black ink and appears to be 'Patrick Crowley'. The second signature is in blue ink and appears to be 'Christopher P. ...'. Below the signatures, the date '5/17/21' is written in black ink.

EXPLANATION OF ARTICLE: Questions about this article can be answered by DPW Director Gary Kellaher.

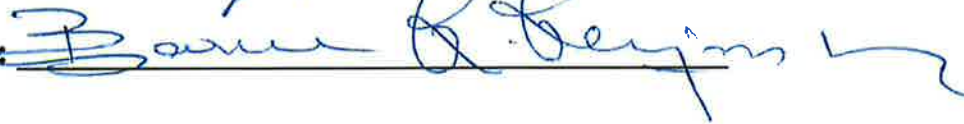
**ARTICLE 14 – AUTHORIZATION TO TRANSFER FUNDS FOR THE CEMETERY
SALE OF LOTS ACCOUNT**

To see if the Town will vote to transfer the sum of Five Thousand Dollars and No Cents (\$5,000.00) from the Sale of Lots Account for cemetery improvements; or take any other action relative thereto.

To be moved by Michael Kittredge:

***MOTION: I move the town vote to approve Article 14 as written in the warrant deleting the words “or take any other action relative thereto”.**

Moved: 

Seconded: 

Date: 5-17-2021

EXPLANATION OF ARTICLE: Questions can be answered by Cemetery Commission

ARTICLE 15 – APPROPRIATION TO FUND AN ELDERLY COMMUNITY SERVICES PROGRAM

To see if the Town will vote to raise and appropriate and/or transfer from available funds, the sum of Fifteen Thousand Dollars and No Cents (\$10,000.00) to fund an Elderly Community Services Program for the purpose of providing compensation for services rendered for the departments, boards, and committees of the municipality to resident property owners who have attained the age of sixty (60) years, to be used to reduce the real estate property taxes for the property in which the elderly owner resides. Said program shall be subject to the following conditions in addition to any and all eligibility requirements promulgated by the Board of Selectmen:

1. participation in the program shall be limited to elderly residents of the Town who own property and are willing and able to provide services to the Town;
2. program participants shall receive compensation at the rate of \$12.00 per hour for each hour of service rendered for a total not to exceed One Thousand Five Hundred Dollars and No Cents (\$1,500.00) in any calendar year;
3. the Treasurer/Tax Collector shall comply with the wage, tax, and payroll deduction requirements of the state Department of Revenue and the Federal Internal Revenue Service, prior to compensating program participants; and
4. program participants who meet the eligibility guidelines established by the Board of Selectmen shall be selected for participation on a first come, first served basis,

or take any other action relative thereto.

To be moved by Barur Rajeshkumar:

***MOTION: I move that the Town approve Article 15 as printed in the warrant with substituting the words “available funds” with the words “free cash”, and deleting the words “or take any other action relative thereto.”**

Moved: Barur R. Rajeshkumar

Seconded: [Signature]

Date: 5-17-2021

EXPLANATION OF ARTICLE: Lisa Viklund can speak to the details of this article. This funding would allow seniors to participate in this program that provides assistance to our town offices and departments, while providing compensation for seniors living on fixed incomes. Municipalities are not required to follow minimum wage guidelines.

ARTICLE 16 - DEPARTMENTAL REVOLVING FUNDS

To see if the Town will vote pursuant to the provisions of Massachusetts General Laws, Chapter 44, Section 53E ½, as most recently amended, and the General Bylaws to establish Fiscal Year 2022 expenditure limits for the authorized revolving funds listed below, with such limits to be applicable from fiscal year to fiscal year unless changed by Town Meeting prior to July 1 for the ensuing fiscal year:

Authorized Revolving Funds	Spending Limit
ESCO	\$60,000
BOARD OF HEALTH	\$90,000
CEMETERY TRUSTEES	\$60,000
COUNCIL ON AGING	\$60,000
PLANNING BOARD	\$25,000
ZONING BOARD OF APPEALS	\$25,000
CONSERVATION COMMISSION	\$25,000
PARKS, PLAYGROUNDS, & FIELDS	\$50,000
HAZMAT	\$25,000
RECYCLING	\$10,000
CELEBRATIONS	\$20,000
BEAMAN MEMORIAL LIBRARY	\$25,000
ECONOMIC DEVELOPMENT TASK FORCE	\$15,000
RECREATION PROGRAM	\$50,000
LANDFILL LEASE	\$60,000

or take any other action relative thereto.

To be moved by John Hadley:

***MOTION: I move that the Town approve Article 16 as printed in the warrant and deleting the words "or take any other action relative thereto."**

Moved:  _____

Seconded:  _____

Date: 5-17-21 _____

EXPLANATION OF ARTICLE –

**ARTICLE 17 – AUTHORIZATION TO APPROPRIATE FUNDS FROM COMMUNITY
PRESERVATION FUND REVENUES**

To see if the Town will vote to appropriate or reserve from the Community Preservation FY 2022 estimated annual revenues the amounts recommended by the Community Preservation Committee for committee administrative expenses, community preservation projects and other expenses in Fiscal Year 2022, with each item to be considered a separate appropriation:

Appropriations:

Committee Administrative Expenses \$ 7,500

Reserves:

Historic Resources Reserve \$27,500

Community Housing Reserve \$27,500

Open Space Reserve \$27,500

FY 2021 Budgeted Reserve \$185,000

, or take any other action relative thereto.

To be moved by Patrick Crowley :

***MOTION:** I move that the Town approve Article 17 by replacing FY2021 with FY2022 Budgeted Reserve, *removing the words or take*

Moved:  _____

Seconded:  _____

Date: 5/17/21 _____

*any action
relative
thereto.*

EXPLANATION OF ARTICLE –

This is the statutorily required annual appropriation of estimated CPA revenues to the community preservation fund categories. Questions will be answered by the CPC.

ARTICLE 18 – COMMUNITY PRESERVATION FUND PROJECTS

To see if the Town will vote to appropriate a sum of money from the Community Preservation Fund Revenues, or transferred from prior year reserves for Community Preservation purpose of bringing Pride Park Playground into compliance with the Americans with Disability Act; or take any other action relative thereto.

To be moved by Community Preservation Committee:

***MOTION:** I move the Town vote to transfer the sum of **\$250,000** from the undesignated fund balance to fund renovations to Pride Park for the purpose of bringing it into compliance with the Americans with Disability Act and to enter into contracts for all work by June 30, 2023, and if not procured by that date, the funds shall be returned to the source from which they were appropriated.

Moved:

Steven T. Blah

Seconded:

Christine P. P.

Date:

5-17-21

EXPLANATION OF ARTICLE –

The current condition of the Pride Park Playground is not in compliance with the A/D/A and the funding being requested will bring the playground into compliance.

ARTICLE 19 – AUTHORIZATION TO TRANSFER FUNDS

To see if the Town will vote to transfer Twenty Thousand Dollars and No Cents (\$20,000.00) from the FY20 Encumbered Unemployment Compensation Budget to the Unemployment Trust, or take any other action relative thereto.

To be moved by Christopher Rucho:

***MOTION: I move that the Town approve Article 19 as printed in the warrant and deleting the words “or take any other action relative thereto.”**

Moved:  _____

Seconded:  _____

Date: 5-17-21

EXPLANATION OF ARTICLE – This article will move excess encumbered funds into the Unemployment Trust for future use on Unemployment Claims

**ARTICLE 20 - AUTHORIZATION OF A TAX INCREMENT
FINANCING AGREEMENT**

To see if the Town will vote, pursuant to G.L. c.40, §59, G.L. c.23A, §3A through §3F, and regulations thereunder, to approve a Tax Increment Financing Agreement between the Town and Cogmedic, Inc. a wholly owned subsidiary of the Coghlin Properties for property located at 127 Hartwell Street, West Boylston, MA, substantially in the form on file with the Town Clerk (hereafter known as the TIF Agreement), which TIF Agreement provides for real estate tax exemptions over a 5-year period at the exemption rate schedule set forth therein, and to authorize the Select Board to execute the TIF Agreement and to approve submission to the Economic Assistance Coordinating Council ("EACC") of the TIF Agreement and "Local Incentive Only" application and any documents relating thereto, all relating to the project as described in the TIF Agreement, and to take such actions as are necessary or appropriate to obtain EACC approval, implement those documents and carry out the purposes of this vote; or take any other action relative thereto

To be moved by John Hadley:

***MOTION: I move that the Town approve Article 20 as printed in the warrant and deleting the words "or take any other action relative thereto."**

The Selectboard Endorses this Article

Moved: _____

Seconded: _____

Date: _____


EXPLANATION OF ARTICLE – A TIF is a Tax Incremental Finance Agreement to tax a business property incrementally during a pre-agreed period of time. It provides tax relief to a new or expanding business and encourages economic development. They can be a minimum of 5 years and a maximum of 20 years. The agreement being proposed is for 5 years and you will find additional information in your handout packet.

ARTICLE 21 - AUTHORIZATION OF A TAX LEVY STABILIZATION FUND

To see if the Town will vote to accept the fourth paragraph of G.L. c. 40, Sec. 5B and, consistent with the authority set forth therein, to establish a special purpose stabilization fund to be known as the Tax Levy Stabilization Fund, the purpose of which is to appropriate funds to offset the yearly tax levy and further, to dedicate all of the of the adult use marijuana local excise tax imposed by the Town pursuant to G.L. c.64N, §3 to the Tax Levy Stabilization Fund, for a minimum of three years, effective for fiscal year 2022 beginning on July 1, 2022 or take any other action relative thereto.

To be moved by Michael Kittredge:

***MOTION: I move that the Town approve Article 21 as printed in the warrant and deleting the words "or take any other action relative thereto."**

Moved: 

Seconded: 

Date: 5-17-2021

EXPLANATION OF ARTICLE - This was previously discussed and voted on by town meeting in October. In order to move forward the article needs to be modified and if approved, a special purpose Tax Levy Stabilization Fund will be the depository for recreational marijuana sales tax revenues, and those funds will be used for the purpose of reducing or offsetting the tax rate.

ARTICLE 22 – VOTE TO CONSIDER ADOPTING MASS GENERAL LAW
CHAPTER 39, SECTION 23D,

To see if the Town will vote to accept Chapter 39, Section 23d, of the Mass General Laws, or take any other action relative thereto.

To be moved by Barur Rajeshkumar:

***MOTION:** I move that the Town accept Chapter 39, Section 23d of the Mass General Laws, so that a member of any board, committee, or commission holding an adjudicatory hearing shall not be disqualified from voting in the matter solely due to the member's absence from one session of such hearing, provided that certain conditions are met; and provided further that such acceptance shall be applicable to all adjudicatory hearings opened on or after the effective date of the vote taken hereunder.

Moved: 

Seconded: 

Date: 5-17-2021

EXPLANATION OF ARTICLE - By adopting this law, any Board member may miss a single session of a public hearing, but still participate in the vote, provide that the member certifies in writing before any such vote, that he/she has examined all evidence received at the missed session, which evidence shall include an audio or video recording of the missed session or a transcript thereof. The written certification shall be part of the record of the hearing. Nothing in this section shall change, replace, negate or otherwise supersede applicable quorum requirements.

**ARTICLE 23 – AUTHORIZATION TO AMEND SECTION 5.6.a. 5.iii OF THE
ZONING BYLAWS**

To see if the Town will vote to amend the Zoning Bylaws, Section 5.6a 5iii by deleting the following language:


‘Sign permits shall be issued for five year periods. Renewal permits lasting 5 years shall be issued after inspection and approval by the Inspector of Buildings, and receipt of the appropriate fee as established by the Board of Selectmen’

or take any other action relative thereto.

To be moved by Christopher Rucho:

***MOTION: I move that the Town approve Article 23 as printed in the warrant and deleting the words “or take any other action relative thereto.”**

Moved:  _____

Seconded:  _____

Date: 5-17-21

EXPLANATION OF ARTICLE: When the Selectboard reviewed the fees it charges for sign permits they learned that the building department issues the original permit and does not issue renewal permits. Sign permits are similarly handled in other area towns. Should there be any changes made to the sign, then a new permit is required.

**ARTICLE 24 – AUTHORIZATION TO APPROPRIATE FUNDS TO THE OPEB
TRUST FUND**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to the Other Post Employment Trust Fund; or take any other action relative thereto.

To be moved by Patrick Crowley:

***MOTION:** I move that the Town vote to transfer \$50,000 from certified Free Cash to the Other Post Employment Benefit Trust Fund.

Moved: _____

Seconded: _____

Date: _____

EXPLANATION OF ARTICLE - We have a balance of \$237,338 in the account at this time. In May of 2019 we transferred \$100,000 into that line item and in October of 2019 we added another \$50,000 and in October of 2020 we added another \$50,000. When we had our S&P call on our bond rating for the senior center we did commit to regularly funding OPEB and it is also mentioned in our OPEB Policy

Town's liability
\$31,203,667.00

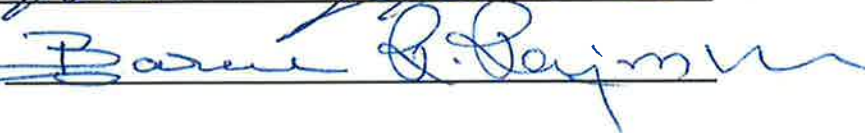
**ARTICLE 25 – AUTHORIZATION TO APPROPRIATE FUNDS TO THE
CAPITAL INVESTMENT FUND**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to the Capital Investment Fund; or take any other action relative thereto.

To be moved by Michael Kittredge:

***MOTION: I move that the Town vote to transfer the sum of \$413,503 from certified Free Cash to the Capital Investment Fund.**

Moved: 

Seconded: 

Date: 05-17-2021

EXPLANATION OF ARTICLE: This article will transfer \$413,503 from certified Free Cash into the Capital Investment Fund. That includes \$38,503, which we are required to do to be in compliance with the New Growth Policy, because our New Growth was over 1-1/2% of the prior year levy limit.



CERTIFICATE OF VOTES

MAY 17, 2021 S-ATM



TOWN OF WEST BOYLSTON

ELAINE S. NOVIA

TOWN CLERK



Certificate of Vote

At a legal Semi-Annual Town Meeting of the qualified voters of the Town of West Boylston, held on the Baseball Field of the West Boylston Middle/High School on May 17, 2021 the following business was transacted;

ARTICLE 1 - AUTHORIZATION TO HEAR THE REPORTS OF OFFICERS AND COMMITTEES OF THE TOWN

MOTION:

Christopher Rucho

I move the town vote to hear the reports of the officers and standing committees of the town.

SECOND:

Patrick Crowley

VOTE:

It was unanimously voted to hear the reports of the officers and standing committees of the Town.

I hereby certify that the foregoing is a true copy of the vote taken at the Semi-Annual Town Meeting held on May 17, 2021, in the Town of West Boylston, Massachusetts.

Witness my hand and seal of the Town of West Boylston.

Attest

Elaine S. Novia
Town Clerk



Certificate of Vote

At a legal Semi-Annual Town Meeting of the qualified voters of the Town of West Boylston, held on the Baseball Field of the West Boylston Middle/High School on May 17, 2021 the following business was transacted;

ARTICLE 2 - AUTHORIZATION TO BORROW IN ANTICIPATION OF REVENUE AND TO ENTER INTO A COMPENSATING BALANCE AGREEMENT WITH A BANK

MOTION:

Patrick Crowley

I move the town vote to approve Article 2 as printed in the warrant deleting the words "or take any other action relative thereto".

SECOND:

Christopher Rucho

VOTE:

It was unanimously voted to authorize the Town Treasurer/Tax Collector, with the approval of the Board of Selectmen, to borrow money from time to time in anticipation of the revenue of the Fiscal Year 2022, the period from July 1, 2021 through June 30, 2022, in conformity with the provisions of the Massachusetts General Laws, Chapter 44, Section 4, and to issue a note or notes as may be given for a period of less than one year in accordance with Massachusetts General Laws, Chapter 44, Section 17, and to authorize the Treasurer/Tax Collector to enter into a compensating balance agreement or agreements for Fiscal Year 2022 pursuant to Massachusetts General Laws, Chapter 44, Section 53F.

I hereby certify that the foregoing is a true copy of the vote taken at the Semi-Annual Town Meeting held on May 17, 2021, in the Town of West Boylston, Massachusetts.

Witness my hand and seal of the Town of West Boylston.

Attest

Elaine S. Novia
Town Clerk



Certificate of Vote

At a legal Semi-Annual Town Meeting of the qualified voters of the Town of West Boylston, held on the Baseball Field of the West Boylston Middle/High School on May 17, 2021 the following business was transacted;

ARTICLE 3- AUTHORIZATION TO EXPEND FUNDS IN ANTICIPATION OF REIMBURSEMENT OF STATE HIGHWAY ASSISTANCE AID

MOTION:

Michael Kittredge

I move the town vote to approve Article 3 as printed in the warrant deleting the words "or take any other action relative thereto".

SECOND:

Patrick Crowley

ENDORSED BY:

Finance Committee

VOTE:

It was unanimously voted to accept any and all state highway assistance funds authorized by the state legislature and approved by the Massachusetts Highway Department under the so-called Chapter 90 Highway Assistance Program to be expended for the maintenance, repair and construction of Town roads in anticipation of reimbursement under the direction of the Selectboard and the Town Administrator for work on roads located on the State Aid Primary System as approved by the Massachusetts Highway Department, and further to authorize the Town Treasurer/Tax Collector, with the approval of the Selectboard, to borrow money from time to time during Fiscal Year 2022, for the period from July 1, 2021 through June 30, 2022, in anticipation of reimbursement of said highway assistance in conformity with the provisions of Massachusetts General Laws, Chapter 44, Section 6A.

I hereby certify that the foregoing is a true copy of the vote taken at the Semi-Annual Town Meeting held on May 17, 2021, in the Town of West Boylston, Massachusetts.

Witness my hand and seal of the Town of West Boylston.

Attest

Elaine S. Novia
Town Clerk



Certificate of Vote

At a legal Semi-Annual Town Meeting of the qualified voters of the Town of West Boylston, held on the Baseball Field of the West Boylston Middle/High School on May 17, 2021 the following business was transacted;

ARTICLE 4 -AUTHORIZATION TO AMEND THE PERSONNEL BYLAW AND TO AMEND THE CLASSIFICATION AND COMPENSATION PLAN SO AS TO PROVIDE EMPLOYEES A COST-OF-LIVING PAY INCREASE IN FY2022 (2%)

MOTION:

Barur Rajeshkumar

I move the town vote to amend Section 5, Part AA, Classification and Compensation Plan of the Personnel Bylaw by amending the Compensation Plan table to reflect a 2% Cost of Living Adjustment for FY22.

SECOND:

Michael Kittredge

ENDORSED BY:

Bylaws Committee

VOTE:

It was unanimously voted to amend Section 5, Part AA, Classification and Compensation Plan of the Personnel Bylaw to reflect a cost-of-living adjustment to all wage rates by 2%.

FY2022 Compensation Plan with 2% COLA

GRADE	A	B	C	D	E	F	G	H
Step 1	\$13.52	\$15.41	\$17.57	\$18.89	\$20.31	\$24.57	\$29.73	\$33.89
Step 2	\$13.85	\$15.80	\$18.01	\$19.36	\$20.82	\$25.18	\$30.48	\$34.74
Step 3	\$14.20	\$16.20	\$18.46	\$19.84	\$21.34	\$25.82	\$31.24	\$35.61
Step 4	\$14.56	\$16.61	\$18.92	\$20.34	\$21.87	\$26.46	\$32.03	\$36.50
Step 5	\$14.92	\$17.02	\$19.39	\$20.85	\$22.42	\$27.12	\$32.83	\$37.40
Step 6	\$15.30	\$17.45	\$19.88	\$21.37	\$22.98	\$27.80	\$33.65	\$38.34
Step 7	\$15.69	\$17.89	\$20.38	\$21.90	\$23.55	\$28.49	\$34.49	\$39.30
Step 8	\$16.08	\$18.34	\$20.89	\$22.45	\$24.17	\$29.20	\$35.35	\$40.28
Step 9	\$16.47	\$18.80	\$21.41	\$23.01	\$24.78	\$29.94	\$36.24	\$41.29
Step 10	\$16.88	\$19.27	\$21.94	\$23.58	\$25.40	\$30.68	\$37.15	\$42.32
Step 11	\$17.30	\$19.75	\$22.49	\$24.17	\$26.03	\$31.45	\$38.08	\$43.38
Step 12	\$17.73	\$20.24	\$23.05	\$24.78	\$26.68	\$32.23	\$39.03	\$44.46

Non-Exempt Emergency Fire and Medical Employees	
Grade 1F	Call Support Employees
Grade 2F	Call, part-time and per diem firefighters Call part-time and per diem EMT's (basic and Intermediate)
Grade 3 F	Part-time and per diem Firefighter/Emergency Medical technician (EMT) Part-time and per diem Firefighter/Emergency Medical Technician (EMT) Clerk
Grade 4F	Call, part-time and per diem Firefighter/Paramedic (PAR) Call, part-time and per diem Firefighter/Paramedic (PAR) Clerk

Non-exempt Emergency Fire and Medical Service Employees					
Grade	Step 1	Step 2	Step3	Step 4	Step 5
1F	\$ 10.58	\$ 11.62	\$ 12.71	\$ 13.75	\$ 14.85
2F	\$ 15.27	\$ 16.78	\$ 18.34	\$ 19.85	\$ 21.39
3F	\$ 16.83	\$ 18.38	\$ 19.52	\$ 21.44	\$ 23.16
4F	\$ 21.04	\$ 22.98	\$ 24.90	\$ 26.84	\$ 28.92

CLASSIFICATION/COMPENSATION STRUCTURE	
GRADE	POSITION TITLES
A	Laborer
	Clerk
	Recreation Worker
B	Animal Control Officer
	Dog Officer
	Clerk – Treasurer/Collector
	Production Assistant
	Custodian – (all locations)
C	Board Secretary – Planning
	Board Secretary – Conservation
	Board Secretary – ZBA
	Dining Room Manager
	Van Driver
D	Access Coordinator
	Department Assistant – Assessing
	Department Assistant – Building
	Department Assistant – COA
	Department Assistant - Fire
	Department Assistant - Health
	Library Assistant- (all divisions)
E	Assistant Tax Collector
	Assistant Treasurer
	Assistant Town Clerk
	Accounting Assistant
	Administrative Assistant – DPW
	Administrative Assistant - Police
	Assistant Children's Librarian

	Young Adult Librarian
F	Assistant Library Director
	Assistant Town Accountant
	Children's Librarian
	Municipal Assistant
G	COA – Senior Center Director
	Library Director
	Principal Assessor
	Treasurer/Collector
	Town Accountant
	Town Clerk
H	DPW Director
	Building Commissioner

I hereby certify that the foregoing is a true copy of the vote taken at the Semi-Annual Town Meeting held on May 17, 2021, in the Town of West Boylston, Massachusetts.

Witness my hand and seal of the Town of West Boylston.

Attest

Elaine S. Novia
Town Clerk



Certificate of Vote

At a legal Semi-Annual Town Meeting of the qualified voters of the Town of West Boylston, held on the Baseball Field of the West Boylston Middle/High School on May 17, 2021 the following business was transacted;

ARTICLE 5 - AUTHORIZATION TO SET THE SALARY OF ELECTED OFFICIALS

MOTION:

John Hadley

I move the town vote to approve Article 5 as written in the warrant deleting the words "or take any other action relative thereto".

SECOND:

Christopher Rucho

VOTE:

It was unanimously voted to determine and fix what salaries elective officers of the Town shall receive for Fiscal Year 2022 in conformity with the provisions of Massachusetts General Laws, Chapter 41, Section 108:

Moderator	\$1.00
Selectboard	\$1.00 each (5 members);
Planning Board	\$1.00 each (5 members);
Cemetery Trustees	\$1.00 each (3 members); and
Municipal Light Board	\$300.00 each (3 members);

I hereby certify that the foregoing is a true copy of the vote taken at the Semi-Annual Town Meeting held on May 17, 2021, in the Town of West Boylston, Massachusetts.

Witness my hand and seal of the Town of West Boylston.

Attest

Elaine S. Novia
Town Clerk



Certificate of Vote

At a legal Semi-Annual Town Meeting of the qualified voters of the Town of West Boylston, held on the Baseball Field of the West Boylston Middle/High School on May 17, 2021 the following business was transacted;

ARTICLE 6 - AUTHORIZATION TO TRANSFER UNEXPENDED FUNDS FROM FISCAL YEAR 2021 APPROPRIATIONS

MOTION:

Christopher Rucho

I move the Town vote to transfer the unexpended balances of Fiscal Year 2021 appropriations, and any other available funds, to Fiscal Year 2021 appropriation accounts.

SECOND:

Patrick Crowley

ENDORSED BY:

Finance Committee

VOTE:

It was unanimously voted to transfer from available funds, or Fiscal Year 2021 appropriations hitherto made, to Fiscal Year 2021 appropriation accounts.

Transfer From			Transfer To		
Account #	Description	Amount Required	Account #	Description	Amount Required
01-193-5200-5200	Facilities Mgt. Purchased Services	\$5,000.00	01-135-5200-5200	Town Accountant - Purchased Services	\$5,000.00
01-420-5100-5100	DPW - Wages	\$40,000.00	01-420-5200-5200	DPW - Purchased Services	\$40,000.00
	Free Cash	\$90,000.00	01-420-5200-5200	DPW - Purchased Services	\$90,000.00
01-199-5100-5100	WBPA - Wages	\$10,000.00	01-199-5200-5780	WBPA - System Upgrade/Maintenance	\$10,000.00
01-162-5100-5100	Elections - Salaries & Wages	\$3,400.00	01-162-5200-5200	Elections - Purchased Services	\$2,400.00
			01-162-5200-5700	Elections - Other Charges	\$1,000.00
01-210-5100-5100	Police - Salary & Wages	\$6,000.00	01-210-5200-5400	Police - Supplies	\$6,000.00
01-423-5100-5100	Snow & Ice - Salary & Wages	\$10,000.00	01-423-5200-5400	Snow & Ice Supplies	\$10,000.00
01-914-5200-5172	Group Health Insurance Premiums	\$75,997.00	01-423-5200-5400	Snow & Ice Supplies	\$71,467.00
			01-423-5200-5200	Snow & Ice Purchased Services	\$4,530.00
Total Reductions		\$240,397.00	Total Appropriations		\$240,397.00

I hereby certify that the foregoing is a true copy of the vote taken at the Semi-Annual Town Meeting held on May 17, 2021, in the Town of West Boylston, Massachusetts.

Witness my hand and seal of the Town of West Boylston.

Attest

Elaine S. Novia, Town Clerk



Certificate of Vote

At a legal Semi-Annual Town Meeting of the qualified voters of the Town of West Boylston, held on the Baseball Field of the West Boylston Middle/High School on May 17, 2021 the following business was transacted;

ARTICLE 7 – AUTHORIZATION TO PAY BILLS FROM A PREVIOUS FISCAL YEAR

MOTION:

Patrick Crowley

I move the Town vote to pass over Article 7

SECOND:

VOTE:

Passed Over: To see if the Town will vote to appropriate a sum of money to pay bills from a previous fiscal year being held by the Town Accountant for which no encumbered funds are available, or take any other action relative thereto.

I hereby certify that the foregoing is a true copy of the vote taken at the Semi-Annual Town Meeting held on May 17, 2021, in the Town of West Boylston, Massachusetts.

Witness my hand and seal of the Town of West Boylston.

Attest

Elaine S. Novia
Town Clerk



Certificate of Vote

At a legal Semi-Annual Town Meeting of the qualified voters of the Town of West Boylston, held on the Baseball Field of the West Boylston Middle/High School on May 17, 2021 the following business was transacted;

ARTICLE 8- AUTHORIZATION TO APPROPRIATE MONEY TO THE SEWER ENTERPRISE ACCOUNT FOR FISCAL YEAR 2022

MOTION:

Michael Kittredge

I move the Town vote to approve Article 8 as printed in the warrant deleting the words "or take any other action relative thereto."

SECOND:

Barur Rajeshkumar

ENDORSED BY:

Finance Committee, Selectboard

VOTE:

It was unanimously voted to raise and appropriate and/or transfer from available funds the sum of Two Million, Ninety-Two Thousand, Four Hundred and Twenty-Four Dollars and No Cents (\$2,092,424.00) to the West Boylston Sewer Enterprise Account to be expended by the Selectboard, acting as the Board of Sewer Commissioners, for sewer development, administration, assessment, operation, and maintenance expenses in Fiscal Year 2022 as follows:

Fiscal Year 2022 West Boylston Sewer Dept. Budget	
Administration	\$ 132,341.00
Operations and Maintenance	\$1,601,894.00
Reserve Fund	\$20,000.00
Debt and Interest Payments	\$ 334,689.00
Capital Reserve	\$3,500.00
Total Budget Appropriation	\$2,092,424.00

and to meet said appropriation through:

1. the appropriation of One Million, Four Hundred and Fifty-One Thousand, Three Hundred Dollars and No Cents (\$1,451,300.00) from Fiscal Year 2022 Sewer Enterprise Fund User Revenue, and
2. the appropriation of Three Hundred and Thirty-Four Thousand, Six Hundred and Eighty-Nine Dollars and No Cents (\$334,689.00) from the Fund Balance Reserved for Sewer Betterment Debt Service, and
3. the appropriation of Three Hundred and Six Thousand, Four Hundred and Thirty- Five Dollars and No Cents (\$306,435.00) from Sewer Enterprise Retained Earnings.

I hereby certify that the foregoing is a true copy of the vote taken at the Semi-Annual Town Meeting held on May 17, 2021, in the Town of West Boylston, Massachusetts.

Witness my hand and seal of the Town of West Boylston.

Attest

Elaine S. Novia, Town Clerk



Certificate of Vote

At a legal Semi-Annual Town Meeting of the qualified voters of the Town of West Boylston, held on the Baseball Field of the West Boylston Middle/High School on May 17, 2021 the following business was transacted;

ARTICLE 9 - FISCAL YEAR 2022 OMNIBUS BUDGET APPROPRIATION ARTICLE

MOTION:

Barur Rajeshkumar

I move the Town vote to raise and appropriate the sum of \$26,838,551.00 as printed in the town meeting warrant, necessary to defray the expenses and charges of the Town of West Boylston in Fiscal Year 2021, the period of July 1, 2021 through June 30, 2022, including the costs of public education, debt and interest payments, and providing municipal services, and reduce the tax rate by transferring the following sums:

Raise and Appropriate: \$ 26,197,331; From WBPA Receipts Reserved: \$55,550; From Ambulance Receipts Reserved: \$ 300,000; From Wachusett EMS Fund: \$18,000; From Free Cash: \$267,670 TOTAL: \$26,838,551

SECOND:

Ray Bricault

ENDORSED BY:

Selectboard, Finance Committee

VOTE:

It was unanimously voted to raise and appropriate, and/or transfer from available funds such sums of money as may be necessary to defray the expenses and charges of the Town of West Boylston in Fiscal Year 2022, the period of July 1, 2021 through June 30, 2022, including the costs of public education, debt and interest payments, and providing municipal services.

and reduce the tax rate by transferring the following sums:

Raise and Appropriate:	\$ 26,197,331
From WBPA Receipts Reserved:	\$55,550
From Ambulance Receipts Reserved:	\$ 350,000
From Wachusett EMS Fund:	\$300,000
From Free Cash:	<u>\$18,000</u>

Total:	\$26,303,635
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I hereby certify that the foregoing is a true copy of the vote taken at the Semi-Annual Town Meeting held on May 17, 2021, in the Town of West Boylston, Massachusetts.

Witness my hand and seal of the Town of West Boylston.

Attest

Elaine S. Novia
Town Clerk



Certificate of Vote

At a legal Semi-Annual Town Meeting of the qualified voters of the Town of West Boylston, held on the Baseball Field of the West Boylston Middle/High School on May 17, 2021 the following business was transacted;

ARTICLE 10- VOTE TO APPROPRIATE FUNDS FOR CAPITAL IMPROVEMENT PURCHASES

MOTION:

Capital Investment Board

I move the Town vote to purchase or enter into contract for the following capital items by June 30, 2022, and if not purchased or leased by that date, or if any funds remain after said purchase or lease, the funds shall be returned to the source from which they were appropriated, with each appropriation being treated as a separate item:

Project A: DPW 740 Dump Truck with Stainless Steel Dump Body; Total Appropriation \$220,000; Source of Appropriation: Capital Investment Fund

Project B: Fire Department Forestry Truck; Total Appropriation \$140,000; Source of Appropriation: Capital Investment Fund

SECOND-

John Hadley

ENDORSED BY:

Finance Committee, Capital Investment Board, Selectboard

VOTES-

Unanimously voted to treat project A and B as a separate item.

Project A

It was unanimously voted to purchase or enter into contract for a DPW 740 Dump Truck with a Stainless Steel Dump Body for Two Hundred and Twenty Thousand Dollars and No Cents (\$220,000.00) by June 30, 2022, and if not purchased or leased by that date, or if any funds remain after said purchase or lease, the funds shall be returned to the source from which they were appropriated.

Project B

It was unanimously voted to purchase or enter into contract for a Fire Department Forestry Truck for One Hundred and Forty Thousand Dollars and No Cents (\$140,000.00) by June 30, 2022, and if not purchased or leased by that date, or if any funds remain after said purchase or lease, the funds shall be returned to the source from which they were appropriated.

I hereby certify that the foregoing is a true copy of the vote taken at the Semi-Annual Town Meeting held on May 17, 2021, in the Town of West Boylston, Massachusetts.

Witness my hand and seal of the Town of West Boylston.

Attest

Elaine S. Novia
Town Clerk



Certificate of Vote

At a legal Semi-Annual Town Meeting of the qualified voters of the Town of West Boylston, held on the Baseball Field of the West Boylston Middle/High School on May 17, 2021 the following business was transacted;

ARTICLE 11- AUTHORIZATION TO PURCHASE AN AERAVATOR FOR THE DEPARTMENT OF PUBLIC WORKS

MOTION:

John Hadley

I move the Town vote to transfer the sum of \$17,020 from certified Free Cash to purchase an Aerovator with AE shaft, coring shaft and seed box for the DPW.

SECOND:

Patrick Crowley

ENDORSED BY:

Finance Committee, Parks Commission, Selectboard

VOTE:

It was unanimously voted to from certified Free Cash the sum of Seventeen Thousand Twenty Dollars and No Cents (\$17,020.00) to purchase an Aeravator with AE shaft, coring shaft and seed box for the Department of Public Works.

I hereby certify that the foregoing is a true copy of the vote taken at the Semi-Annual Town Meeting held on May 17, 2021, in the Town of West Boylston, Massachusetts.

Witness my hand and seal of the Town of West Boylston.

Attest

Elaine S. Novia
Town Clerk



Certificate of Vote

At a legal Semi-Annual Town Meeting of the qualified voters of the Town of West Boylston, held on the Baseball Field of the West Boylston Middle/High School on May 17, 2021 the following business was transacted;

ARTICLE 12 - AUTHORIZATION TO PURCHASE A ZERO-TURN LAWN MOWER FOR THE DEPARTMENT OF PUBLIC WORKS

MOTION:

Christopher Rucho

I move the Town vote to transfer the sum of \$14,000 from certified Free Cash to purchase a Zero-Turn Lawn Mower for the DPW

SECOND:

Patrick Crowley

ENDORSED BY:

Finance Committee

VOTE:

It was unanimously voted to transfer from certified Free Cash the sum of Fourteen Thousand Dollars and No Cents (\$14,000.00) to purchase a Zero-Turn Lawn Mower for the Department of Public Works.

I hereby certify that the foregoing is a true copy of the vote taken at the Semi-Annual Town Meeting held on May 17, 2021, in the Town of West Boylston, Massachusetts.

Witness my hand and seal of the Town of West Boylston.

Attest

Elaine S. Novia
Town Clerk



Certificate of Vote

At a legal Semi-Annual Town Meeting of the qualified voters of the Town of West Boylston, held on the Baseball Field of the West Boylston Middle/High School on May 17, 2021 the following business was transacted;

ARTICLE 13 - AUTHORIZATION TO APPROPRIATE FUNDS FOR TREE REMOVAL SERVICES

MOTION:

Patrick Crowley

I move the Town vote to transfer the sum of \$25,000 from Certified Free Cash to be used for tree removal services.

SECOND:

Christopher Rucho

ENDORSED BY:

Finance Committee

VOTE-

It was unanimously voted to transfer from Certified Free Case the sum of Twenty Five Thousand Dollars and No Cents (\$25,000.00) for the purpose of tree removal services.

I hereby certify that the foregoing is a true copy of the vote taken at the Semi-Annual Town Meeting held on May 17, 2021, in the Town of West Boylston, Massachusetts.

Witness my hand and seal of the Town of West Boylston.

Attest

Elaine S. Novia
Town Clerk



Certificate of Vote

At a legal Semi-Annual Town Meeting of the qualified voters of the Town of West Boylston, held on the Baseball Field of the West Boylston Middle/High School on May 17, 2021 the following business was transacted;

ARTICLE 14 -AUTHORIZATION TO TRANSFER FUNDS FOR THE CEMETERY SALE OF LOTS ACCOUNT

MOTION:

Michael Kittredge:

I move the town vote to approve Article 14 as written in the warrant deleting the words "or take any other action relative thereto".

SECOND:

Christopher Rucho

ENDORSED BY:

Finance Committee

VOTE:

It was unanimously voted to transfer the sum of Five Thousand Dollars and No Cents (\$5,000.00) from the Sale of Lots Account for cemetery improvements.

I hereby certify that the foregoing is a true copy of the vote taken at the Semi-Annual Town Meeting held on May 17, 2021, in the Town of West Boylston, Massachusetts.

Witness my hand and seal of the Town of West Boylston.

Attest

Elaine S. Novia
Town Clerk



Certificate of Vote

At a legal Semi-Annual Town Meeting of the qualified voters of the Town of West Boylston, held on the Baseball Field of the West Boylston Middle/High School on May 17, 2021 the following business was transacted;

ARTICLE 15 – APPROPRIATION TO FUND AN ELDERLY COMMUNITY SERVICES PROGRAM

MOTION:

Barur Rajeshkumar

I move that the Town approve Article 15 as printed in the warrant with substituting the words “available funds” with the words “free cash”, and deleting the words “or take any other action relative thereto.”

SECOND:

ENDORSED BY:

Finance Committee

VOTE:

It was unanimously voted to raise and appropriate and/or transfer from Free Cash, the sum of Ten Thousand Dollars and No Cents (\$10,000.00) to fund an Elderly Community Services Program for the purpose of providing compensation for services rendered for the departments, boards, and committees of the municipality to resident property owners who have attained the age of sixty (60) years, to be used to reduce the real estate property taxes for the property in which the elderly owner resides. Said program shall be subject to the following conditions in addition to any and all eligibility requirements promulgated by the Selectboard:

1. participation in the program shall be limited to elderly residents of the Town who own property and are willing and able to provide services to the Town;
2. program participants shall receive compensation at the rate of \$12.00 per hour for each hour of service rendered for a total not to exceed One Thousand Five Hundred Dollars and No Cents (\$1,500.00) in any calendar year;
3. the Treasurer/Tax Collector shall comply with the wage, tax, and payroll deduction requirements of the state Department of Revenue and the Federal Internal Revenue Service, prior to compensating program participants; and
4. program participants who meet the eligibility guidelines established by the Board of Selectmen shall be selected for participation on a first come, first served basis.

I hereby certify that the foregoing is a true copy of the vote taken at the Semi-Annual Town Meeting held on May 17, 2021, in the Town of West Boylston, Massachusetts.

Witness my hand and seal of the Town of West Boylston.

Attest

Elaine S. Novia
Town Clerk



Certificate of Vote

At a legal Semi-Annual Town Meeting of the qualified voters of the Town of West Boylston, held on the Baseball Field of the West Boylston Middle/High School on May 17, 2021 the following business was transacted;

ARTICLE 16 - DEPARTMENTAL REVOLVING FUNDS

MOTION:

John Hadley

I move that the Town approve Article 16 as printed in the warrant and deleting the words "or take any other action relative thereto."

SECOND:

Christopher Rucho

ENDORSED BY:

Finance Committee

VOTE:

It was unanimously voted pursuant to the provisions of Massachusetts General Laws, Chapter 44, Section 53E ½, as most recently amended, and the General Bylaws to establish Fiscal Year 2022 expenditure limits for the authorized revolving funds listed below, with such limits to be applicable from fiscal year to fiscal year unless changed by Town Meeting prior to July 1 for the ensuing fiscal year:

Authorized Revolving Funds	Spending Limit
ESCO	\$60,000
Board of Health	\$90,000
Cemetery Trustees	\$60,000
Council on Aging	\$60,000
Planning Board	\$25,000
Zoning Board of Appeals	\$25,000
Conservation Commission	\$25,000
Parks, Playgrounds, & Fields	\$50,000
Hazmat	\$25,000
Recycling	\$10,000
Celebrations	\$20,000
Beaman Memorial Library	\$25,000
Economic Development Task Force	\$15,000
Recreation Program	\$50,000
Landfill Lease	\$60,000

I hereby certify that the foregoing is a true copy of the vote taken at the Semi-Annual Town Meeting held on May 17, 2021, in the Town of West Boylston, Massachusetts. Witness my hand and seal of the Town of West Boylston.

Attest

Elaine S. Novia, Town Clerk



Certificate of Vote

At a legal Semi-Annual Town Meeting of the qualified voters of the Town of West Boylston, held on the Baseball Field of the West Boylston Middle/High School on May 17, 2021 the following business was transacted;

ARTICLE 17 - AUTHORIZATION TO APPROPRIATE FUNDS FROM COMMUNITY PRESERVATION FUND REVENUES

MOTION:

Patrick Crowley

I move that the Town approve Article 17 by replacing FY 2021 with FY 2022 Budgeted Reserve.

SECOND:

Christopher Rucho

ENDORSED BY:

Finance Committee

VOTE:

It was unanimously voted to appropriate or reserve from the Community Preservation Fiscal Year 2022 estimated annual revenues the amounts recommended by the Community Preservation Committee for committee administrative expenses, community preservation projects and other expenses in Fiscal Year 2022, with each item to be considered a separate appropriation:

Appropriations:

Committee Administrative Expenses	\$ 7,500
Reserves:	
Historic Resources Reserve	\$27,500
Community Housing Reserve	\$27,500
Open Space Reserve	\$27,500
FY 2022 Budgeted Reserve	\$185,000

I hereby certify that the foregoing is a true copy of the vote taken at the Semi-Annual Town Meeting held on May 17, 2021, in the Town of West Boylston, Massachusetts.

Witness my hand and seal of the Town of West Boylston.

Attest

Elaine S. Novia
Town Clerk



Certificate of Vote

At a legal Semi-Annual Town Meeting of the qualified voters of the Town of West Boylston, held on the Baseball Field of the West Boylston Middle/High School on May 17, 2021 the following business was transacted;

ARTICLE 18 - COMMUNITY PRESERVATION FUND PROJECT

MOTION:

Steven Blake

I move the Town vote to transfer the sum of One Hundred and Eighty- Five Thousand Dollars (\$185,000.00) from the undesignated fund balance to fund renovations to Pride Park for the purpose of bringing it into compliance with the Americans with Disability Act

SECOND:

Christopher Rucho

ENDORSED BY:

Finance Committee, Parks Commission

VOTE:

It was unanimously voted to appropriate the sum of Two Hundred Fifty Thousand Dollars and No Cents (\$250,000.00) from the Community Preservation Fund Revenues for the purpose of rehabilitating Pride Park Playground and bringing it into compliance with the Americans with Disability Act.

I hereby certify that the foregoing is a true copy of the vote taken at the Semi-Annual Town Meeting held on May 17, 2021, in the Town of West Boylston, Massachusetts.

Witness my hand and seal of the Town of West Boylston.

Attest

Elaine S. Novia
Town Clerk



Certificate of Vote

At a legal Semi-Annual Town Meeting of the qualified voters of the Town of West Boylston, held on the Baseball Field of the West Boylston Middle/High School on May 17, 2021 the following business was transacted;

ARTICLE 19 - AUTHORIZATION TO TRANSFER FUNDS

MOTION:

Christopher Rucho:

I move that the Town approve Article 19 as printed in the warrant and deleting the words "or take any other action relative thereto."

SECOND:

Patrick Crowley

ENDORSED BY:

Finance Committee

VOTE:

It was unanimously voted to transfer Twenty Thousand Dollars and No Cents (\$20,000.00) from the FY20 Encumbered Unemployment Compensation Budget to the Unemployment Trust.

I hereby certify that the foregoing is a true copy of the vote taken at the Semi-Annual Town Meeting held on May 17, 2021, in the Town of West Boylston, Massachusetts.

Witness my hand and seal of the Town of West Boylston.

Attest

Elaine S. Novia
Town Clerk



Certificate of Vote

At a legal Semi-Annual Town Meeting of the qualified voters of the Town of West Boylston, held on the Baseball Field of the West Boylston Middle/High School on May 17, 2021 the following business was transacted;

ARTICLE 20 - AUTHORIZATION OF A TAX INCREMENT FINANCING AGREEMENT

MOTION:

John Hadley:

I move that the Town approve Article 20 as printed in the warrant and deleting the words "or take any other action relative thereto."

SECOND:

Patrick Crowley

ENDORSED BY:

Finance Committee, Selectboard

VOTE:

It was unanimously voted, pursuant to G.L. c.40, §59, G.L. c.23A, §3A through §3F, and regulations thereunder, to approve a Tax Increment Financing Agreement between the Town and Cogmedix, Inc., a wholly owned subsidiary of the Coghlin Companies, Inc., for property located at 127 Hartwell Street, West Boylston, MA, substantially in the form on file with the Town Clerk (hereafter known as the TIF Agreement), which TIF Agreement provides for real estate tax exemptions over a 5-year period at the exemption rate schedule set forth therein, and to authorize the Select Board to execute the TIF Agreement and to approve submission to the Economic Assistance Coordinating Council ("EACC") of the TIF Agreement and "Local Incentive Only" application and any documents relating thereto, all relating to the project as described in the TIF Agreement, and to take such actions as are necessary or appropriate to obtain EACC approval, implement those documents and carry out the purposes of this vote.

I hereby certify that the foregoing is a true copy of the vote taken at the Semi-Annual Town Meeting held on May 17, 2021, in the Town of West Boylston, Massachusetts.

Witness my hand and seal of the Town of West Boylston.

Attest

Elaine S. Novia
Town Clerk



Certificate of Vote

At a legal Semi-Annual Town Meeting of the qualified voters of the Town of West Boylston, held on the Baseball Field of the West Boylston Middle/High School on May 17, 2021 the following business was transacted;

ARTICLE 21 -AUTHORIZATION OF A TAX LEVY STABILIZATION FUND

MOTION:

Michael Kittredge

I move that the Town approve Article 21 as printed in the warrant and deleting the words "or take any other action relative thereto."

SECOND:

Barur Rajeshkumar

ENDORSED BY:

Finance Committee

VOTE:

It was unanimously voted to accept the fourth paragraph of G.L. c. 40, Sec. SB and, consistent with the authority set forth therein, to establish a special purpose stabilization fund, to be known as the Tax Levy Stabilization Fund, the purpose of accumulating funds to offset the yearly tax levy and further, to dedicate all of the of the adult use marijuana local excise tax imposed by the Town pursuant to G.L. c.64N, §3 to the Tax Levy Stabilization Fund, for a minimum of three years, effective Fiscal Year 2022, beginning on July 1, 2021.

I hereby certify that the foregoing is a true copy of the vote taken at the Semi-Annual Town Meeting held on May 17, 2021, in the Town of West Boylston, Massachusetts.

Witness my hand and seal of the Town of West Boylston.

Attest

Elaine S. Novia
Town Clerk



Certificate of Vote

At a legal Semi-Annual Town Meeting of the qualified voters of the Town of West Boylston, held on the Baseball Field of the West Boylston Middle/High School on May 17, 2021 the following business was transacted;

ARTICLE 22 - VOTE TO ACCEPT MASS GENERAL LAW CHAPTER 39, SECTION 23D

MOTION:

Barur Rajeshkumar

I move that the Town accept Chapter 39, Section 23d of the Mass General Laws, so that a member of any board, committee, or commission holding an adjudicatory hearing shall not be disqualified from voting in the matter solely due to the member's absence from one session of such hearing, provided that certain conditions are met; and provided further that such acceptance shall be applicable to all adjudicatory hearings opened on or after the effective date of the vote taken hereunder.

SECOND:

Michael Kittredge

VOTE:

It was unanimously voted for all boards, committees, or commissions holding adjudicatory hearings in the Town, the provisions of G.L. c.39, §23D, which provide that a member of a board, committee, or commission holding an adjudicatory hearing shall not be disqualified from voting in the matter solely due to the member's absence from one session of such hearing, provided that certain conditions are met; and provided further that such acceptance shall be applicable to all adjudicatory hearings opened on or after the effective date of the vote taken hereunder.

I hereby certify that the foregoing is a true copy of the vote taken at the Semi-Annual Town Meeting held on May 17, 2021, in the Town of West Boylston, Massachusetts.

Witness my hand and seal of the Town of West Boylston.

Attest

Elaine S. Novia
Town Clerk



Certificate of Vote

At a legal Semi-Annual Town Meeting of the qualified voters of the Town of West Boylston, held on the Baseball Field of the West Boylston Middle/High School on May 17, 2021 the following business was transacted;

ARTICLE 23 - AUTHORIZATION TO AMEND SECTION 5.6.A. 5.iii OF THE ZONING BYLAWS

MOTION:

Christopher Rucho

I move that the Town approve Article 23 as printed in the warrant and deleting the words "or take any other action relative thereto."

SECOND:

Patrick Crowley

ENDORSED BY:

Bylaw Committee, Planning Board

VOTE:

It was unanimously voted to amend the Zoning Bylaws, Section 5.6A.5.iii by deleting the following language:

'Sign permits shall be issued for five year periods. Renewal permits lasting 5 years shall be issued after inspection and approval by the Inspector of Buildings, and receipt of the appropriate fee as established by the Selectboard'.

I hereby certify that the foregoing is a true copy of the vote taken at the Semi-Annual Town Meeting held on May 17, 2021, in the Town of West Boylston, Massachusetts.

Witness my hand and seal of the Town of West Boylston.

Attest

Elaine S. Novia
Town Clerk



Certificate of Vote

At a legal Semi-Annual Town Meeting of the qualified voters of the Town of West Boylston, held on the Baseball Field of the West Boylston Middle/High School on May 17, 2021 the following business was transacted;

ARTICLE 24 -AUTHORIZATION TO APPROPRIATE FUNDS TO THE OPEB TRUST FUND

MOTION:

Patrick Crowley

I move that the Town vote to transfer \$50,000 from certified Free Cash to the Other Post Employment Benefit Trust Fund.

SECOND:

Christopher Rucho

ENDORSED BY:

Finance Committee

VOTE:

It was unanimously voted to transfer Fifty Thousand Dollars and No Cents (\$50,000) from certified Free Cash to the Other Post Employment.

I hereby certify that the foregoing is a true copy of the vote taken at the Semi-Annual Town Meeting held on May 17, 2021, in the Town of West Boylston, Massachusetts.

Witness my hand and seal of the Town of West Boylston.

Attest

Elaine S. Novia
Town Clerk



Certificate of Vote

At a legal Semi-Annual Town Meeting of the qualified voters of the Town of West Boylston, held on the Baseball Field of the West Boylston Middle/High School on May 17, 2021 the following business was transacted;

ARTICLE 25 - AUTHORIZATION TO APPROPRIATE FUNDS TO THE CAPITAL INVESTMENT FUND

MOTION:

Michael Kittredge:

I move that the Town vote to transfer the sum of \$413,503 from Certified Free Cash to the Capital Investment Fund.

SECOND:

Christopher Rucho

ENDORSED BY:

Finance Committee and Capital Investment Board

VOTE:

It was unanimously voted to transfer the sum of Four Hundred and Thirteen Thousand Five Hundred and Three Dollars and No Cents (\$413,503) from Certified Free Cash into the Capital Investment Fund.

I hereby certify that the foregoing is a true copy of the vote taken at the Semi-Annual Town Meeting held on May 17, 2021, in the Town of West Boylston, Massachusetts.

Witness my hand and seal of the Town of West Boylston.

Attest

Elaine S. Novia
Town Clerk



Certificate of Vote

At a legal Semi-Annual Town Meeting of the qualified voters of the Town of West Boylston, held on the Baseball Field of the West Boylston Middle/High School on May 17, 2021 the following business was transacted;

ARTICLE 26 - PETITIONED ARTICLE

MOTION:

Michael McConical

SECOND:

Katie Dennis

VOTE:

It was unanimously voted to adopt MGL Chapter 40 Section 8J to establish a Municipal Commission on Disability.

I hereby certify that the foregoing is a true copy of the vote taken at the Semi-Annual Town Meeting held on May 17, 2021, in the Town of West Boylston, Massachusetts.

Witness my hand and seal of the Town of West Boylston.

Attest

Elaine S. Novia
Town Clerk



TOWN MEETING INSERTS



[DATE]

[COMPANY NAME]

[COMPANY ADDRESS]

TABLE

Warrant *located at the beginning of this report*

Budget *located at the beginning of this report*

Article 8-

- Sewer Enterprise Retained Earnings Fund Balance Services

Article 4-

- 2% Cost of Living Increase

Article 6-

- Fiscal Year 2021 Unexpended Budget Transfers

Article 20- TIF

Tax Increment Financing Summary- Cogmedix, 127 Hartwell St.

- Cogmedix Advertisement
- Locus Plan
- Proposed Floor Plan

Beaman Memorial Public Library

- Update

Recognition

- Employee Retirees and Anniversaries

**Town of West Boylston
Fund Balances at 3/31/21**

Sewer Enterprise Certified Retained Earnings	\$1,250,646
FY22 Budget Funding Source - Article 8	<u>-\$306,435</u>
Balance After Appropriations if Apprv'd	<u>\$944,211</u>

Stabilization - Fund Balance **\$1,415,537**

Town Policy requires 5% of Budget for Stabilization Balance. FY2022 proposed budget of \$26,838,551 results in 5% Stabilization Balance Requirement of \$1,341,928. We currently exceed that balance requirement – 5.27% . No additional appropriation recommended at this time.

Capital Investment Fund -	\$496,723
Uses at Town Meeting Article 10	-\$360,000
Appropriation at Town Meeting Article 25	<u>\$413,533</u>
Balance After Appropriations if Apprv'd	<u>\$550,256</u>

Unemployment Trust Fund -	\$94,333
Appropriation at Town Meeting - Article #19	<u>\$20,000</u>
Balance After Appropriations if Apprv'd	<u>\$114,333</u>

Other Post Employment Benefit Trust Fund (OPEB) -	\$237,338
Appropriation at Town Meeting - Article #24	<u>\$50,000</u>
Balance After Appropriations if Apprv'd	<u>\$287,338</u>

Certified Free Cash **\$1,610,304**

Article Appropriations - If Approved	
Article #6 - FY21 Budget Fix - Road Striping	-\$90,000
Article #9 - FY22 Budget Funding	-\$267,670
Article #11 - DPW Aeravator	-\$17,020
Article #12 - DPW Mower	-\$14,000
Article #13 - Tree Removal	-\$25,000
Article #15 - Elder Service Program	-\$10,000
Article #24 - OPEB Trust	-\$50,000
Article #25 - Capital Investment	<u>-\$413,533</u>
Sub Total	<u>-\$887,193</u>

Free Cash After Appropriations if Apprv'd **\$723,111**

Sale of Lots - Fund Balance	\$13,963
Appropriation at Town Meeting - Article #14	<u>-\$5,000</u>
Balance After Appropriations if Apprv'd	<u>\$8,963</u>

WBPA - Fund Balance	\$156,352
Approp at Town Meeting Article #9 FY22 Budget	<u>-\$55,550</u>
Balance After Appropriations if Apprv'd	<u>\$100,802</u>

CPA Fund Balances Available for Approp

Undesignated Fund Balance	\$894,515
Fund Balance - Open Space	\$91,500
Fund Balance - Housing	\$80,751
Fund Balance - Historic	\$76,601

Town of West Boylston
Classification/Compensation Structure

FY2022 Compensation Plan with 2% COLA

GRADE	A	B	C	D	E	F	G	H
Step 1	\$13.52	\$15.41	\$17.57	\$18.89	\$20.31	\$24.57	\$29.73	\$33.89
Step 2	\$13.85	\$15.80	\$18.01	\$19.36	\$20.82	\$25.18	\$30.48	\$34.74
Step 3	\$14.20	\$16.20	\$18.46	\$19.84	\$21.34	\$25.82	\$31.24	\$35.61
Step 4	\$14.56	\$16.61	\$18.92	\$20.34	\$21.87	\$26.46	\$32.03	\$36.50
Step 5	\$14.92	\$17.02	\$19.39	\$20.85	\$22.42	\$27.12	\$32.83	\$37.40
Step 6	\$15.30	\$17.45	\$19.88	\$21.37	\$22.98	\$27.80	\$33.65	\$38.34
Step 7	\$15.69	\$17.89	\$20.38	\$21.90	\$23.55	\$28.49	\$34.49	\$39.30
Step 8	\$16.08	\$18.34	\$20.89	\$22.45	\$24.17	\$29.20	\$35.35	\$40.28
Step 9	\$16.47	\$18.80	\$21.41	\$23.01	\$24.78	\$29.94	\$36.24	\$41.29
Step 10	\$16.88	\$19.27	\$21.94	\$23.58	\$25.40	\$30.68	\$37.15	\$42.32
Step 11	\$17.30	\$19.75	\$22.49	\$24.17	\$26.03	\$31.45	\$38.08	\$43.38
Step 12	\$17.73	\$20.24	\$23.05	\$24.78	\$26.68	\$32.23	\$39.03	\$44.46

Non-Exempt Emergency Fire and Medical Employees	
Grade 1F	Call Support Employees
Grade 2F	Call, part-time and per diem firefighters Call part-time and per diem EMT's (basic and Intermediate)
Grade 3 F	Part-time and per diem Firefighter/Emergency Medical technician (EMT) Part-time and per diem Firefighter/Emergency Medical Technician (EMT) Clerk
Grade 4F	Call part-time and per diem Firefighter/Paramedic (PAR) Call part-time and per diem Firefighter/Paramedic (PAR) Clerk

Non-exempt Emergency Fire and Medical Service Employees

Grade	Step 1	Step 2	Step 3	Step 4	Step 5
1F	\$ 10.58	\$ 11.62	\$ 12.71	\$ 13.75	\$ 14.85
2F	\$ 15.27	\$ 16.78	\$ 18.34	\$ 19.85	\$ 21.39
3F	\$ 16.83	\$ 18.38	\$ 19.52	\$ 21.44	\$ 23.16
4F	\$ 21.04	\$ 22.98	\$ 24.90	\$ 26.84	\$ 28.92

**Town of West Boylston
Classification/Compensation Structure**

GRADE	POSITION TITLES
A	Laborer Clerk Recreation Worker
B	Animal Control Officer Dog Officer Clerk – Treasurer/Collector Production Assistant Custodian – (all locations)
C	Board Secretary – Planning Board Secretary – Conservation Board Secretary – ZBA Dining Room Manager Van Driver
D	Access Coordinator Department Assistant – Assessing Department Assistant – Building Department Assistant – COA Department Assistant - Fire Department Assistant - Health Library Assistant- (all divisions)
E	Assistant Tax Collector Assistant Treasurer Assistant Town Clerk Accounting Assistant Administrative Assistant – DPW Administrative Assistant - Police Assistant Children’s Librarian Young Adult Librarian
F	Assistant Library Director Assistant Town Accountant Children’s Librarian Municipal Assistant
G	COA – Senior Center Director Library Director Principal Assessor Treasurer/Collector Town Accountant Town Clerk
H	DPW Director Building Commissioner

Town of West Boylston
Town Meeting
May 17, 2021

ARTICLE 6

FY 2021 Budget Transfers

Transfer From		
Account #	Description	Amount Required
01-193-5200-5200	Facilities Mgt Purchased Services	\$5,000.00
01-420-5100-5100	DPW - Wages	\$40,000.00
	Free Cash	\$90,000.00
01-199-5100-5100	WBPA - Wages	\$10,000.00
01-162-5100-5100	Elections - Salaries & Wages	\$3,400.00
01-210-5100-5100	Police - Salary & Wages	\$6,000.00
01-423-5100-5100	Snow & Ice - Salary & Wages	\$10,000.00
01-914-5200-5172	Group Health Insurance Premiums	\$75,997.00
	Total Reductions	\$240,397.00

Transfer To		
Account #	Description	Amount Required
01-135-5200-5200	Town Accountant - Purchased Services	\$5,000.00
01-420-5200-5200	DPW - Purchased Services	\$40,000.00
01-420-5200-5200	DPW - Purchased Services	\$90,000.00
01-199-5200-5780	WBPA - System Upgrade/Maintenance	\$10,000.00
01-162-5200-5200	Elections - Purchased Services	\$2,400.00
01-162-5200-5700	Elections - Other Charges	\$1,000.00
01-210-5200-5400	Police - Supplies	\$6,000.00
01-423-5200-5400	Snow & Ice Supplies	\$10,000.00
01-423-5200-5400	Snow & Ice Supplies	\$71,467.00
01-423-5200-5200	Snow & Ice Purchased Services	\$4,530.00
	Total Appropriations	\$240,397.00



TOWN OF WEST BOYLSTON

ASSESSORS OFFICE

140 Worcester Street
West Boylston, MA 01583
774-261-4040

Bradford Dunn, Chairman
James Swalec, Member
Dennis Fitzpatrick, Member

Harald Scheid, Regional Assessor
David Manzello, Regional Assessor
Wil Coehlo, Associate Assessor

Tax Increment Financing (TIF) Summary Cogmedix – 127 Hartwell Avenue

TIF agreements provide the Town with one tool in its basket of incentives for attracting new businesses. In exchange for initial property tax discounts, companies build new facilities and commit to bringing the community jobs.

Here are a few facts about the proposed TIF agreement.

Size of the new building: 101,400sf

Targeted number of West Boylston jobs: 40 jobs per year/200 jobs over 5 years

Estimated full property valuation: apx. \$8,723,000

Full valuation of building subject to TIF: apx. \$8,485,000

Impact of TIF on property tax revenues:

Year	Full Value	Full Tax	Bldg Disc	TIF Value	TIF Tax	Saving
1	7,621,716	\$142,069	80%	1,701,903	\$31,723	\$110,345
2	7,777,101	\$145,665	60%	3,253,641	\$60,941	\$84,724
3	8,003,275	\$150,621	40%	4,897,165	\$92,165	\$58,457
4	8,236,233	\$155,747	20%	6,636,586	\$125,498	\$30,249
5	8,476,180	\$161,047	10%	7,723,325	\$145,395	\$15,653
5-Year TOTAL		\$755,151			\$455,722	\$299,429
6	8,723,325	\$166,616	0%	8,723,325	\$166,616	\$-0-



Medical Technology Brought to Life™

ABOUT COGMEDIX

Cogmedix is a team of talented and caring associates bringing OEM medical technology to life. Providing turnkey engineering and manufacturing services to a broad range of medical and dental OEM's, Cogmedix delivers new products to market with rigorous quality control and full regulatory compliance.



OUR HISTORY

Cogmedix is a wholly-owned subsidiary of Coghlin Companies Inc., a privately held, fourth generation family business, founded in 1885. Coghlin Companies has over 600,000 ft.² of space in Central Massachusetts, and a team of ~900 Caring Associates. Coghlin Companies is deeply involved in the community and proudly supports organizations including DetecTogether, United Way, the Worcester Railers, and the Boston Red Sox.

COMMUNITY COMMITMENT

Upon TIF approval, the Coghlin Companies are prepared to invest up to \$10,000 per year, for five years, into the greater West Boylston Community. We will focus these funds to support things such as town sponsored events, equipment purchases, uniforms for town sports and the Senior Center or other town-related service centers in need.

INDUSTRIES SERVED



Aesthetic



Dental



Diagnostic



Imaging



Ophthalmic



Surgical



INNOVATIVE MEDICAL PRODUCTS



Aesthetic Laser



Respiratory Care

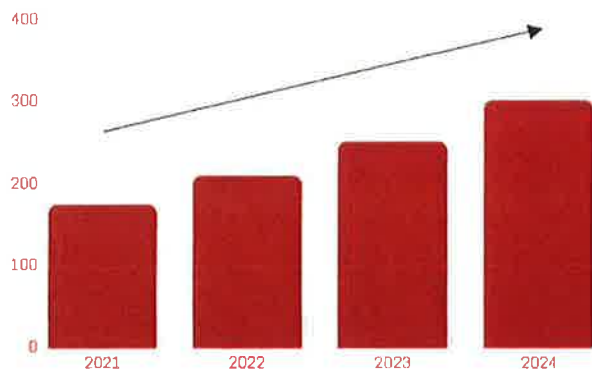


Myoelectric Orthosis



Dental Laser

Number of Associates



JOB APPRECIATION

Cogmedix has experienced significant growth since its inception in 2008 and continues to add new innovative clients on a regular basis, driving additional facility expansion, job creation and more local spending.

While it is impossible to predict employee growth with great specificity as economies vary, we anticipate adding approximately forty associates per year to the West Boylston site. Our hope is to add approximately two hundred additional associates to our West Boylston manufacturing/innovation center by the end of the five-year period with the opportunity for many new and qualified hires to come from our local West Boylston community.



LOCUS PLAN
1"=1,500 FT ±

- NOTES:**
1. EXISTING CONDITIONS INFORMATION SHOWN IS BASED ON AN ON-THE-GROUND SURVEY COMPLETED IN FEBRUARY OF 2020 BY DWM MCKENZIE.
 2. THE WETLANDS SHOWN WERE FIELD DELINEATED BY ECOTEC, INC. IN JANUARY OF 2020.
 3. A PORTION OF THE SUBJECT PARCEL IS LOCATED WITHIN THE LIMITS OF THE 100-YEAR FLOODPLAIN. NO WORK IS PROPOSED WITHIN THE FLOODPLAIN AREA.
 4. THE PROJECT SITE DOES NOT CONTAIN ANY ESTIMATED HABITATS, WETLANDS, OR CERTIFIED HERBAL POOLS. BASED ON A REVIEW OF THE MASSACHUSETTS NATURAL HERITAGE ATLAS, 37TH CONCORD, AND MASSGIS ONLINE MAPPING TOOL.
 5. TRAFFIC WORK MUST BE COMPLETED BY COMPANY'S HOLDING CURRENT COMPLIANCE AGREEMENTS WITH THE MASSACHUSETTS UNIFORMED DISTRICT BRIGADIER PROJECT. ANY COMPANY CAN BECOME COMPLIANT BY ATTENDING A TRAINING SESSION AT THE PROGRAM OFFICE IN WORCESTER, MA.

ZONING SUMMARY:

LOT 3			
DISTRICT: INDUSTRIAL			
DIMENSIONAL REQUIREMENTS:			
MIN. LOT AREA	2.0 AC.	14.6 AC.	Y
MIN. FRONTAGE	150 FT.	227.4 FT.	Y
MIN. FRONT YARD	50 FT.	580.6 FT.	Y
MIN. SIDE YARD	10 FT.	54.1 FT.	Y
MIN. REAR YARD	10 FT.	59.3 FT.	Y
MAX. HEIGHT	35 FT.	24.5 FT.	Y
MAX. COVERAGE	40%	10.7%	Y

PARKING SUMMARY:

REQUIREMENTS:
OFFICE AREAS: 1 SPACE/200 SF
STORAGE & WAREHOUSE: 1 SPACE/2000 SF

PROPOSED: 101,200 SF
OFFICE AREAS: 8,600 SF
STORAGE & WAREHOUSE: 94,600 SF

PARKING REQUIRED:
OFFICE & PROFESSIONAL: 6,600 SF x 1 SP/500 SF = 14 SP
117,200 SF x WAREHOUSE: 94,600 SF x 1 SP/2000 SF = 32 SP

TOTAL SPACES REQUIRED: 46 SPACES

PARKING PROVIDED: 122 SPACES

LOADING AREA SUMMARY:

REQUIREMENTS:
GROSS FLOOR AREA PER TENANT (SF)
100,001-200,000 SF = 3 SPACES

PROPOSED:
TOTAL AREA (SF) = 101,200 SF

PARKING REQUIRED:
100,000-200,000 SF = 3 SP

TOTAL LOADING AREA REQUIRED: 3 SPACES

LOADING AREA PROVIDED: 8 SPACES: 2 COMPACTOR, 3 DRIVE IN

INTERIOR LANDSCAPING:
TOTAL PARKING AREA: 14,720 SF
TOTAL LANDSCAPED AREA: 3,200 SF
MINIMUM: 2%
PERCENTAGE: 6.8%

GRAPHIC SCALE:



NOT FOR CONSTRUCTION
THIS PLAN WAS PREPARED FOR THE PURPOSE OF OBTAINING STATE AND LOCAL PERMITS AND ARE NOT INTENDED TO BE USED AS A CONTRACT OR EVIDENCE.

Drawn By: P.M.
Designed By: P.M.
Checked By:

McCarthy Engineering, Inc.
Civil Engineers
42 Henshaw Road, Worcester, MA 01413
Phone: (508) 853-1111 Fax: (508) 853-1111
www.mccartyeng.com

D&S Realty, I.T.P.
127 Hartwell Street
West Boylston, MA

Graphic Site Plan

Job No: 16004
E:\Junior\Graphic Plan\170
Date Drawn: 1/20/20
Scale: 1"=40'



McCarthy Associates, Inc.
Construction Managers
215 Lexington Avenue, Suite 1200, New York, NY 10017
212/692-1000 • Telex 940000 • Fax 212/692-1001

Project Name
D&S Realty
127R Hartwell Street
W. Boylston, MA

Sheet 7 of 8

Proposed
Floor Plan

1



Beaman Memorial Public Library

8 Newton Street West Boylston, Massachusetts 01583-1622

www.beamanlibrary.org

beaman@cwmar.org

Phone: (508) 835-3711 Fax: (508) 835-4770 TTY: (508) 835-4936

The Library is Open!

- Contactless pickup during all library service hours
- Virtual and outdoor programming, craft kits, and book bundles
- Computers and printing without an appointment in the Stiles room
- Browsing and checkout of Library materials
- Family visits in the Children's Room, although play time is not currently permitted.
- Please plan to keep your visit short, no longer than 30 minutes.
- Call the Library at 508-835-3711 or visit our website for current hours and more information.

New Service Hours starting in June:

- Tuesdays: 10:00 a.m. - 8:00 p.m. (closed 12:00 p.m. to 1:00 p.m.)
- Wednesdays: 10:00 a.m. - 8:00 p.m. (closed 12:00 p.m. to 1:00 p.m.)
- Thursdays: 10:00 a.m. - 8:00 p.m. (closed 12:00 p.m. to 1:00 p.m.)
- Fridays: 10:00 a.m. - 5:00 p.m. (closed 12:00 p.m. to 1:00 p.m.)
- Saturdays: 9:00 a.m. - 12:00 p.m. Made possible by the College of the Holy Cross

Join us for summer reading--this year's theme is ***Tails and Tales***. Library staff have planned virtual and outdoor programs, crafts, and activities for readers of all ages. Special thanks to the ***Friends of the Beaman Library*** for their support of this summer-long program.

Adult program highlights:

- Libby/Overdrive Virtual Workshop – Wednesday, June 23 at 10:00 a.m.
- A Tale to Craft By – First and Third Thursdays, June-August at 5:00 p.m.
- Drawing and Sketching Birds with Barry Van Dusen – Saturday, July 17 at 9:30 a.m.
- Woodland Creature Craft – Saturday, August 14 at 9:30 a.m.

Teen program highlights:

- Virtual Stickerboards
- Leisurely Lawn Games – Wednesdays, June 9, July 14, August 11 at 4:00 p.m.
- Virtual Anamorphic Hedwig Drawing Class – Wednesday, July 21 at 4:00 p.m.
- Take-It and Make-It crafts all summer long. Thank you to ***Webster First Federal Credit Union*** for sponsoring these crafts!

Children's program highlights:

- Summer Reading Kickoff with Ed Popielarczyk: The Flea Circus Master, Magician, and Balloon Artist. Wednesday, June 23 at 6:30 p.m. Thanks to the ***West Boylston Cultural Council*** for providing the funding for this program.
- Beaman Annual Pet Show – Wednesday, July 14 at 6:00 p.m.
- Flying High Dogs *At Central Park in Clinton* – Thursday, July 29 at 6:00 p.m.
- Davis Bates & Roger Tincknell Family Concert – Thursday, August 12 at 6:30 p.m. Thanks to the ***West Boylston Cultural Council*** for sponsoring this program!

Outdoor programs are weather permitting

Please visit www.beamanlibrary.org for more information

Email beaman@cwmar.org or call 508-835-3711 to sign up for programs

The Beaman Memorial Public Library is an equal opportunity provider.

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, DC 20250-9410.

In recognition and appreciation for the following Retirees and Anniversaries

Beaman Memorial Library

Sandy Barakian	10 Year Anniversary
Anna Shaw	10 Year Anniversary
Karen Suffin	10 Year Anniversary

Department of Public Works

Michael Kittredge	Retired 26 Years of Service
-------------------	-----------------------------

Police Department

Chief Dennis Minnich	20 Year Anniversary Police Chief
Sergeant Richard Petit	20 Year Anniversary
Officer Matthew Saunders	20 Year Anniversary

Council on Aging

Ken Hoss	15 Year Anniversary
Doris Johnson	10 Year Anniversary
Judy Conroy	5 Year Anniversary
Edward Parzyck	5 Year Anniversary

Fire Department

John de Rivera	5 Year Anniversary
Riley Holm	5 Year Anniversary
JD Quist	5 Year Anniversary

West Boylston Public Schools

Anniversaries

Sharon Bokankowitz	5 Year Anniversary	Valentina Avery	15 Year Anniversary
Judith Conway	5 Year Anniversary	Sarah Avery	15 Year Anniversary
Anna Dodge	5 Year Anniversary	Jodie Blake-Howard	15 Year Anniversary
Christopher Fournier	5 Year Anniversary	Cindy Foley	15 Year Anniversary
Allison Jane	5 Year Anniversary	Michelle Nelson	15 Year Anniversary
David Lizotte Jr.	5 Year Anniversary	Michael Carter	20 Year Anniversary
Ruth Patch	5 Year Anniversary	Tina Marino	20 Year Anniversary
Paige Paquette	5 Year Anniversary	Jean Pray	20 Year Anniversary
Gary Ward	5 Year Anniversary	Todd Smith	20 Year Anniversary
Kevin Bjorklund	10 Year Anniversary	Debra Valcourt	20 Year Anniversary
Jenny Cote	10 Year Anniversary	Deborah Goodwill	25 Year Anniversary
James Poynter	10 Year Anniversary		

Retirees

Bruce Palmer	Retired 24 Years of Service
Diane Holmes	Retired 37 Years of Service
David Gustofson	Retired 33 Years of Service
Judith Bennett	Retired 15 Years of Service
Nestor Cabrera-Valle	Retired 11 Years of Service

FORM 1

Town: West Boylston

"Pursuant to G.L. c. 40, § 32, I hereby request approval of the enclosed amendments to our town by-laws. G.L. c. 40, § 32, specifies that this request must be made within thirty (30) days after final adjournment of Town Meeting. The mandatory forms are included."

1.) Town Meeting (*check one*): NOTE: If "Other" is selected, please specify (i), (ii), or (iii)

☒ Annual

☐ i.) Authorized by Charter

☐ Special

☐ ii.) Authorized by Special Act

☐ Other (*specify*)

☐ iii.) Authorized by By-Law

2.) Date Town Meeting First Convened: May 17, 2021

3.) Date(s) of Adjourned Sessions: n/a

4.) Identify Warrant Article(s) Submitted:

Does any by-law submitted in this packet derive from a local option statute or a special act?

☒ No

☐ Yes (*if yes please submit Form 6*)

a.) Zoning Article 23

Does any by-law submitted in this packet, create or amend a by-law adopted under G.L. c. 40R (smart growth zoning by-law)?

☒ No

☐ Yes (*if yes please submit Form 6*)

b.) Historical District: n/a

c.) General n/a

d.) Charter Amendment (proposed amendments to n/a
an existing charter pursuant to G.L. c. 43B, § 10)


5.) Identify Zoning/Historical Maps Relating to Warrant Articles: n/a

FORM 1

6.) Town Counsel contact information:

Attorney: Shirin Everett
Firm: KP Law
Mailing Address: 101 Arch Street
City Boston State MA Zip Code 02110
Phone Number 6175560007 Fax Number 6176541735
Email: severett@k-plaw.com

7.) Town Clerk contact information:

Name (Print): Elaine S. Novia
Signature: 
Mailing Address: 140 Worcester Street
City West Boylston State MA Zip Code 01583
Phone Number 7742614021 Fax Number 7742614021
Email: enovia@westboylston-ma.gov
Work Schedule: M,T,TH: 8 am- 4 pm, W: 9 am - 7 pm, F: 8 am - 2 pm

8.) Planning Board member contact information:

Name (Print): Paul Anderson
Mailing Address: 140 Worcester Street
City West Boylston State MA Zip Code 01583
Phone Number 7742614073 Fax Number 7742614073
Email: planningboard@westboylston-ma.gov
Work Schedule: as required

PLEASE ELECTRONICALLY FILE YOUR BY-LAW SUBMISSION PACKAGE AT:

BYLAWS@STATE.MA.US

FORM 2

Town: West Boylston

Date Town Meeting Convened: May 17, 2021

Form 2 - Town Meeting Action

Please provide the following:

☒ **Submission #1, EXISTING BY-LAW.**

One (1) certified copy of the **entire main section** of the existing by-law within which each proposed amendment occurs. This requirement is very important because without the **full text** of the entire main section of the existing by-law being amended we will be unable to ascertain the full meaning of the proposed changes in context. By-law amendments include even minor technical changes in current by-laws, amendments to tables showing uses permitted in different zoning districts, and amendments which re-codify, reorganize or renumber existing by-laws previously approved by the Attorney General.

Note: if the Town's by-laws are available on the Internet, you may direct us to the website location rather than including a copy of the existing by-law being amended.

Existing by-law(s) may be found online at: www.westboylston-ma.gov

☒ **Submission #2, TOWN MEETING ACTION.**

One (1) certified copy of the main motion, or amended main motion voted by town meeting, **with the date, article number, name of Town and votes thereon.** Because not all seals will show up when scanned and emailed, we request that you certify with "A true copy attest" language and your signature. Also, please include a copy of each floor amendment **favorably** acted upon by Town Meeting. We do not need copies of floor amendments that were unfavorably acted upon by Town Meeting.

☒ **Submission #3, FINAL VERSION OF BY-LAW AS AMENDED.**

One (1) certified copy of the by-law (Submission #1) **as amended** by town meeting (Submission #2).

For any vote requiring a **simple majority** it will be sufficient to certify that the moderator declared that the motion carried. Where the vote was unanimous, it will be sufficient to certify that the moderator declared that the motion carried unanimously.

For any vote requiring **more than a simple majority** and where the vote was **not unanimous an actual vote count** must be taken. Zoning by-laws and historic district by-laws require a two-thirds vote.

However, if the town has either **(a) by vote of this town meeting**, or **(b) in a previously adopted general by-law**, voted that a counted vote need not be taken and that the Moderator may **declare** that a 2/3ds vote has been achieved, then such declaration of the Moderator will be sufficient [see G.L. c. 39, § 15] (*select below*):

☐ If by (a), then please **attach** a certified copy of the Town Meeting action from this Town Meeting showing the vote to **dispense** with a counted vote.

☒ If by (b), then please provide the following:

The date on which it was adopted by town meeting:

Date: October 20, 2008

The date it was approved by the Attorney General's Office:

Date: November 17, 2008 Case# 4910

5 Sign Permits

existing bylaw

a. Required. Except as provided in this Section 5.6, no person shall erect, move, re-erect, construct, alter, enlarge, repair, or allow the erection of any sign without first obtaining a sign permit from the Inspector of Buildings.

i. For the purposes of this section, the term "alter" means changing the size, shape or height of a sign, changing the construction material of a sign, changing the copy of a sign except as allowed pursuant to Section 5.6 D.3 (Changeable Copy Signs), or adding lighting to a sign.

ii. Signs may be repainted in place, or removed for maintenance and replaced on the same support, without obtaining a new permit.

iii. Sign permits shall be issued for five year periods. Renewal permits lasting 5 years shall be issued after inspection and approval by the Inspector of Buildings, and receipt of the appropriate fee as established by the Board of Selectmen.

Claire Thomas
Attest True Copy



Certificate of Vote

At a legal Semi-Annual Town Meeting of the qualified voters of the Town of West Boylston, held on the Baseball Field of the West Boylston Middle/High School on May 17, 2021 the following business was transacted;

ARTICLE 23 - AUTHORIZATION TO AMEND SECTION 5.6.A. 5.III OF THE ZONING BYLAWS

MOTION:

Christopher Rucho

I move that the Town approve Article 23 as printed in the warrant and deleting the words "or take any other action relative thereto."

SECOND:

Patrick Crowley

ENDORSED BY:

Bylaw Committee, Planning Board

VOTE:

It was unanimously voted to amend the Zoning Bylaws, Section 5.6A.5.iii by deleting the following language:

'Sign permits shall be issued for five year periods. Renewal permits lasting 5 years shall be issued after inspection and approval by the Inspector of Buildings, and receipt of the appropriate fee as established by the Selectboard'.

I hereby certify that the foregoing is a true copy of the vote taken at the Semi-Annual Town Meeting held on May 17, 2021, in the Town of West Boylston, Massachusetts.

Witness my hand and seal of the Town of West Boylston.

Attest

Elaine S. Novia
Town Clerk

Attest True Copy

**ARTICLE 23 – AUTHORIZATION TO AMEND SECTION 5.6.a. 5.iii OF THE
ZONING BYLAWS**

To see if the Town will vote to amend the Zoning Bylaws, Section 5.6a 5iii by deleting the following language:

‘Sign permits shall be issued for five year periods. Renewal permits lasting 5 years shall be issued after inspection and approval by the Inspector of Buildings, and receipt of the appropriate fee as established by the Board of Selectmen’

or take any other action relative thereto.

To be moved by Christopher Rucho:

***MOTION: I move that the Town approve Article 23 as printed in the warrant and deleting the words “or take any other action relative thereto.”**

Moved: _____

Seconded: _____

Date: _____

EXPLANATION OF ARTICLE: When the Selectboard reviewed the fees it charges for sign permits they learned that the building department issues the original permit and does not issue renewal permits. Sign permits are similarly handled in other area towns. Should there be any changes made to the sign, then a new permit is required.

Attest True Copy
Elaine S. Louis

ARTICLE 21 - AUTHORIZATION OF A TAX LEVY STABILIZATION FUND

To see if the Town will vote to accept the fourth paragraph of G.L. c. 40, Sec. 5B and, consistent with the authority set forth therein, to establish a special purpose stabilization fund, to be known as the Tax Levy Stabilization Fund, the purpose of accumulating funds to offset the yearly tax levy and further, to dedicate all of the of the adult use marijuana local excise tax imposed by the Town pursuant to G.L. c.64N, §3 to the Tax Levy Stabilization Fund, for a minimum of three years, effective Fiscal Year 2022, beginning on July 1, 2021; or take any other action relative thereto.

**ARTICLE 22 – VOTE TO ACCEPT MASS GENERAL LAW
CHAPTER 39, SECTION 23D**

To see if the Town will accept, for all boards, committees, or commissions holding adjudicatory hearings in the Town, the provisions of G.L. c.39, §23D, which provide that a member of a board, committee, or commission holding an adjudicatory hearing shall not be disqualified from voting in the matter solely due to the member's absence from one session of such hearing, provided that certain conditions are met; and provided further that such acceptance shall be applicable to all adjudicatory hearings opened on or after the effective date of the vote taken hereunder, or take any other action relative thereto.

**ARTICLE 23 – AUTHORIZATION TO AMEND SECTION 5.6.A. 5.iii OF THE
ZONING BYLAWS**

To see if the Town will vote to amend the Zoning Bylaws, Section 5.6A.5.iii by deleting the following language:

‘Sign permits shall be issued for five year periods. Renewal permits lasting 5 years shall be issued after inspection and approval by the Inspector of Buildings, and receipt of the appropriate fee as established by the Selectboard’

, or take any other action relative thereto.

Attest True Copy
Elaine A. Korman

**ARTICLE 24 – AUTHORIZATION TO APPROPRIATE FUNDS TO THE OPEB
TRUST FUND**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to the Other Post Employment Trust Fund, or take any other action relative thereto.

22. amended

5 Sign Permits

a. Required. Except as provided in this Section 5.6, no person shall erect, move, re-erect, construct, alter, enlarge, repair, or allow the erection of any sign without first obtaining a sign permit from the Inspector of Buildings.

i. For the purposes of this section, the term "alter" means changing the size, shape or height of a sign, changing the construction material of a sign, changing the copy of a sign except as allowed pursuant to Section 5.6 D.3 (Changeable Copy Signs), or adding lighting to a sign.

ii. Signs may be repainted in place, or removed for maintenance and replaced on the same support, without obtaining a new permit.

~~iii. Sign permits shall be issued for five year periods. Renewal permits lasting 5 years shall be issued after inspection and approval by the Inspector of Buildings, and receipt of the appropriate fee as established by the Board of Selectmen.~~

Elaine D. Novia
Attest True Copy

FORM 4

Town: West Boylston
Date Town Meeting Convened: May 17, 2021

Form 4 - Town Meeting Certification

Complete and sign the following.

1. Quorum

Indicate number. Please write "0" if the town has no quorum requirement.

A quorum was present at the town meeting, including any adjourned sessions thereof. According to our town charter or by-law, our quorum requirement for town meeting is 100 registered voters.

2. Service of the Warrant

Please check one.

The service of the town meeting warrant was in accordance with:

- ☒ a town by-law
☐ a previous vote of the town
☐ a procedure accepted by the Attorney General

3. Signing of the Warrant *[certified copy of relevant Warrant pages must be attached]*

Date the Board of Selectmen signed the Town Meeting Warrant: April 28, 2021

4. Posting of the Warrant

Date the Town Meeting Warrant was posted: May 3, 2021

(The warrant must be posted at least 7 days prior to an annual town meeting and at least 14 days prior to a special town meeting)

5. Attachments

Before submission, ensure that you have attached both of the following:

- A **certified** copy of the **relevant pages of the Town Meeting warrant**, as it was posted. (Attachments must include: opening of the warrant, all pages of the warrant article(s) submitted for review, the closing, the Board of Selectmen's signature page and the officer's return of service page.
- We require a certified copy of the **text referred to**, but not set forth in the text of the warrant articles (example: if the warrant refers to an Attachment, text in an Appendix, or text located elsewhere, such as in the town clerk's office or the office of the planning board). In this instance, it will be necessary for you to send us a **copy of the text referred to, or a copy of what is on file and available for inspection**. Otherwise, we will not know the actual text of the by-law that the warrant article proposes.

Note: It is not necessary to submit any documents other than those requested in the required Forms. For example, you do not need to submit Finance Committee reports, minutes, annotated warrant articles, Planning Board Hearing minutes, or Planning Board Hearing sign-in sheet.

Certification

I certify the above declaration to be true and correct to the best of my knowledge.

Elaine S. Novia Elaine S. Novia May 18, 2021
Signature of Town Clerk Printed Name of Town Clerk Date Signed

**COMMONWEALTH OF MASSACHUSETTS
TOWN OF WEST BOYLSTON
SEMI-ANNUAL TOWN MEETING WARRANT
MAY 17, 2021**

Worcester ss.

To the Constables of the Town of West Boylston.

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are directed to notify and warn the inhabitants of the Town of West Boylston qualified to vote in elections and Town affairs, to meet on the baseball field of the Middle/High School in said Town (at 125 Crescent Street) on Monday, May 17, 2021 at 6:00 p.m. in the evening, then and there to act on the following articles.

**ARTICLE 1 - AUTHORIZATION TO HEAR THE REPORTS OF OFFICERS AND
COMMITTEES OF THE TOWN**

To see if the Town will vote to hear the reports of the officers and standing committees of the Town, or take any other action relative thereto.

**ARTICLE 2 - AUTHORIZATION TO BORROW IN ANTICIPATION OF REVENUE AND
TO ENTER INTO A COMPENSATING BALANCE AGREEMENT WITH A BANK**

To see if the Town will vote to authorize the Town Treasurer/Tax Collector, with the approval of the Selectboard, to borrow money from time to time in anticipation of the revenue of the Fiscal Year 2022, the period from July 1, 2021 through June 30, 2022, in conformity with the provisions of the Massachusetts General Laws, Chapter 44, Section 4, and to issue a note or notes as may be given for a period of less than one year in accordance with Massachusetts General Laws, Chapter 44, Section 17, and to authorize the Treasurer/Tax Collector to enter into a compensating balance agreement or agreements for Fiscal Year 2022 pursuant to Massachusetts General Laws, Chapter 44, Section 53F, or take any other action relative thereto.

**ARTICLE 3 – AUTHORIZATION TO EXPEND FUNDS IN ANTICIPATION OF
REIMBURSEMENT OF STATE HIGHWAY ASSISTANCE AID**

To see if the Town will vote to accept any and all state highway assistance funds authorized by the state legislature and approved by the Massachusetts Highway Department under the so-called Chapter 90 Highway Assistance Program to be expended for the maintenance, repair and construction of Town roads in anticipation of reimbursement under the direction of the Selectboard and the Town Administrator for work on roads located on the State Aid Primary System as approved by the Massachusetts Highway Department, and further to authorize the Town Treasurer/Tax Collector, with the approval of the Selectboard, to borrow money from time to time during Fiscal Year 2022, for the period from July 1, 2021 through June 30, 2022, in anticipation of reimbursement of said highway assistance in conformity with the provisions of Massachusetts General Laws, Chapter 44, Section 6A, or take any other action relative thereto.