

**COMMONWEALTH OF MASSACHUSETTS
TOWN OF WEST BOYLSTON**

**SEMI-ANNUAL TOWN MEETING WARRANT
OCTOBER 17, 2020**

Worcester ss.

To the Constables of the Town of West Boylston,

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are directed to notify and warn the inhabitants of the Town of West Boylston qualified to vote in elections and town affairs, to meet in the ball field of the Middle/High School, 125 Crescent Street in said Town on Saturday, October 17, 2020 at 10:00 a.m. in the morning, then and there to act on the following articles.

**ARTICLE 1 - AUTHORIZATION TO HEAR THE REPORTS OF OFFICERS AND
COMMITTEES OF THE TOWN**

To see if the Town will vote to hear the reports of the officers and standing committees of the Town; or take any other action relative thereto.

**ARTICLE 2 - AUTHORIZATION TO PAY BILLS FROM PREVIOUS
FISCAL YEARS**

To see if the Town will vote to appropriate a sum of money to pay bills being held by the Town Accountant from prior fiscal years for which no encumbered funds are available; or take any other action relative thereto.

**ARTICLE 3 - AUTHORIZATION TO MODIFY FISCAL YEAR 2021 APPROPRIATIONS AND
OTHER NECESSARY ADJUSTMENTS TO THE FISCAL YEAR 2020 BUDGET**

To see if the Town will vote to raise and appropriate and/or transfer from available funds or from any unexpended balances of Fiscal Year 2021 appropriations hitherto made, to Fiscal Year 2021 appropriation accounts; or take any other action relative thereto.

**ARTICLE 4 – AUTHORIZATION TO APPROPRIATE FUNDS FOR
THREE LAPTOPS FOR THE POLICE DEPARTMENT**

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of \$14,686 to replace three laptops for the police cruisers, including installation and all related components or take any other action relative thereto

**ARTICLE 5 – VOTE TO APPROPRIATE FUNDS FOR COMMUNITY PRESERVATION
FUND PROJECTS AS RECOMMENDED BY THE COMMUNITY PRESERVATION
COMMITTEE**

To see if the Town will vote that the following amounts shall be appropriated from Community Preservation Fund Revenues, or transferred from prior year reserves for Community Preservation purposes, with each appropriation being treated as a separate item:

	Project	Total Appropriation	Source of Appropriation
	Appropriations:		
A	To Fund for Affordable Housing Purposes: A grant to pay for community housing needs. Submitted by the West Boylston Affordable Housing Trust, to be expended under the direction of the Town Administrator.	\$ 25,000	\$25,000 from the fund balance designated for affordable housing.
B	To Fund for Recreation Purposes: A grant for the purpose of rehabilitating and renovating Mixter Field. Submitted by the Parks Facilities Committee and the Parks Commission, to be expended under the direction of the Town Administrator and the Parks Facilities Committee	\$652,000	\$652,000 from the undesignated fund balance.

or take any other action relative thereto.

**ARTICLE 6 - AUTHORIZATION TO TRANSFER CARE AND CUSTODY OF MIXTER
FIELD TO PARKS COMMISSION**

To see if the Town will vote to transfer from the Selectboard for playground, school, highway, senior center and/or community center purposes to the Parks Commission for active recreation purposes under the provisions of G.L. c. 45, §3, the care, custody and control of a portion of the Town property located at 120 Prescott Street, identified by the Assessors as Parcel 125-30 and described in a deed recorded with the Worcester South District Registry of Deeds in Book 4102, Page 184, which portion is known as the Mixter Field, contains 1.51 acres, more or less, and is approximately shown as “Lot A” on a plan entitled “Plan of Land 120 Prescott Street”, dated September 23, 2020, on file with the Town Clerk, and to dedicate said portion for active recreation purposes in perpetuity, with a sum of money to be appropriated from the Community Preservation Act Fund for the cost of planning, designing, constructing, improving, renovating and/or equipping a playground on Mixter Field and any costs incidental or related thereto, and authorize the Selectboard, or their designee, to apply for and accept on behalf of the Town funds granted under the PARC Grant Program and/or any other funds, gifts, grants, under any federal and/or other state program in any way connected with the scope of this article, and enter into all agreements and execute any and all instruments as may be necessary or convenient to effectuate the foregoing project; or take any other action relative thereto.

**ARTICLE 7 – AUTHORIZATION TO APPROPRIATE FUNDS FROM THE
COMMONWEALTH TRANSPORTATION INFRASTRUCTURE FUND**

To see if the Town will vote to appropriate the sum of \$1,493.70, said amount being the funds received from the Commonwealth Transportation Infrastructure Fund, to be used for transportation-related projects by the Department of Public Works; or take any other action relative thereto.

**ARTICLE 8 – AUTHORIZATION TO APPROPRIATE FUNDS FOR
A RECREATION PROGRAM**

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of \$30,000 to hire a recreation director and pay for expenses associated with establishing a recreation program; or take any other action relative thereto

**ARTICLE 9 – AUTHORIZATION TO APPROPRIATE FUNDS TO THE
OPEB TRUST FUND**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to the Other Post Employment Trust Fund; or take any other action relative thereto.

ARTICLE 10 - AUTHORIZATION TO AMEND THE PERSONNEL BYLAWS

To see if the Town will vote to amend Article XXI, Section CC – STEP INCREASES by amending the second sentence in the first paragraph to read, ‘No step or longevity increases shall be given when an employee reaches Step Twelve on the employee’s respective Pay Grade’; or take any other action relative thereto.

ARTICLE 11- AUTHORIZATION TO AMEND THE PERSONNEL BYLAWS

To see if the Town will vote to amend Article XXI, Section Q – SICK LEAVE by amending the second sentence in the first paragraph to read,

“Full and part-time non-union town employees may participate in a voluntary Sick Leave Bank program. The purpose of the Sick Leave Bank is to provide additional sick days to a contributing employee who is undergoing a prolonged illness or disability or who must care for an immediate family member with an extended or catastrophic illness or injury. The Program is administered by the Sick Leave Bank Committee and the details of the program are covered by Selectboard Policy K-10.”

or take any other action relative thereto.

ARTICLE 12 - AUTHORIZATION TO AMEND THE PERSONNEL BYLAWS

To see if the Town will vote to amend Article XXI, Section AA – **CLASSIFICATION AND COMPENSATION PLAN 2) Compensation Plan** by amending Grade E, Steps 8-12 of the plan as follows:

Grade E	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12
Current	\$19.91	\$20.41	\$20.92	\$21.44	\$21.98	\$22.53	\$23.09	\$23.67	\$24.26	\$24.87	\$25.49	\$26.13
Proposed	\$19.91	\$20.41	\$20.92	\$21.44	\$21.98	\$22.53	\$23.09	\$23.70	\$24.29	\$24.90	\$25.52	\$26.16

or take any other action relative thereto.

**ARTICLE 13 - AUTHORIZATION TO ESTABLISH A
TAX LEVY STABILIZATION FUND**

To see if the Town will vote to establish a special purpose stabilization fund to be known as the Tax Levy Stabilization Fund, the purpose of which is to appropriate funds to offset the yearly tax levy; or take any other action relative thereto.

**ARTICLE 14 – AUTHORIZATION TO TRANSFER FUNDS TO THE
CAPITAL INVESTMENT FUND**

To see if the Town will vote to transfer a sum of money to the Capital Investment Fund; or take any other action relative thereto.

And you are directed to serve this Warrant by posting an attested copy thereof at the place of said meeting as aforesaid and at the Post Office in said Town seven (7) days at least before the time of said meeting.

Hereof, fail not, make due return of this warrant with your doings thereon to the Town Clerk at the time and place of said meeting as aforesaid.

Given under our hands this 23rd day of September in the year of our Lord, Two Thousand and Twenty.

A true copy attest:

Elaine Novia
Elaine Novia, Town Clerk

John W. Hadley
John W. Hadley, Chairman

Christopher A. Rucho
Christopher A. Rucho, Vice Chairman

Barur R. Rajeshkumar
Barur R. Rajeshkumar, Clerk

Patrick J. Crowley
Patrick J. Crowley, Selectman

Michael J. Kittredge III
Board of Selectmen
Town of West Boylston

Honorable Board of Selectmen:

I have served this Warrant by posting duly attested copies thereof at the following places:

Municipal Office Building 1110
West Boylston Middle/High School 1126
West Boylston Post Office 1118
Pruneau's Barber Shop 1137
Municipal Lighting Plant 1122
Beaman Memorial Library 1120

[Signature]
Constable

10/2/20
Date