

DBA No.: _____

Fee Paid: _____

New or Renew: _____

Town of West Boylston
Commonwealth of Massachusetts
Business Certificate Registration (DBA)



Are you a corporation filed with Sect. of States Office? ☐ Yes ☐ No

Today's Date: _____

Expiration Date: _____

In conformity with the provisions of Chapter 110§5 of the General Laws, as amended, the undersigned hereby declare(s) that a business under the title of:

is conducted at: _____

in the town of West Boylston, Massachusetts 01583 by the following person(s):

Owner names: **printed**

Telephone: _____

Type of Business: _____

Email: _____

Owner Signatures: ALL parties **must** sign in the Clerk Office or have it notarized.

*Signature of Individual or Corporate Name
(Mandatory)

or

By Corporate Office
(Mandatory, if applicable)

*Signature of Individual or Corporate Name
(Mandatory)

or

By Corporate Office
(Mandatory, if applicable)

*Signature of Individual or Corporate Name
(Mandatory)

or

By Corporate Office
(Mandatory, if applicable)

** Last 4 Numbers of Social Security Number or Federal Identification Number
(Mandatory)

Commonwealth of Massachusetts

Personally appeared before me the above named:

And made oath that the foregoing statement is true.

Town Clerk/Assistant Clerk

or

Notary Public /Commission expires

SEAL

**This Business Certificate will not be issued unless this certification clause is signed by the applicant*

***Your social security number will be furnished to the Massachusetts Department of Revenue to determine whether you have met tax filing or tax payment obligations.*

Licenses who fail to correct their non-filing or delinquency will be subject to license suspension, revocation, or fines as stated in MGL 110:5.

This request is made under the authority of Mass. General Laws Ch. 62C, § 49A.

(OVER)

This is NOT a "BUSINESS LICENSE"
It DOES NOT SERVE as a PERMIT to run a Business out of your home!

Business Certificate Disclaimer

I understand that the Business Certificate that I am filling with the West Boylston Town Clerk's Office is not a License to do business nor does it give permission to operate within a particular zone.

This Business Certificate also known as a D/B/A or a Fictitious Name Certificate is a requirement of the State Consumer Protection Law M.G.L. Chapter 110 Section 5.

I further understand that it is my responsibility to contact the Code Enforcement Office (Building Inspector) to determine whether any other permits, variances or licenses are required by the Town of West Boylston and to obtain the proper permits variances or licenses before doing business at the address stated on the Business Certificate.

I hereby swear that I have read and understand the information listed above.

Signature
(Mandatory)

WHAT IS THE PENALTY IF I DO NOT FILE A CERTIFICATE OR STATEMENT?

The law states that a fine of not more than three hundred dollars will punish violations for each month during which the violation continues.

HOW LONG ARE THE CERTIFICATES GOOD FOR?

Business certificates are valid for a period of four (4) years from the date of its original filing. They must be renewed every four (4) years for as long as the business remains active.

In order to avoid any additional charges, you must inform the Town Clerk immediately if your business is no longer active.

