

NOTICE OF EMPLOYMENT OPPORTUNITY DEPARTMENT ASSISTANT-INSPECTIONS

The Town of West Boylston is seeking qualified candidates for the position of Department Assistant-Inspections. The position is 35 hours per week, an hourly rate of \$19.65-\$22.23 (Grade D). The position performs front-line customer service work and supports the activities of the Building/Zoning Department and its Inspectors (building, wiring plumbing and gas) and the Board of Health. Position requires ability to quickly gain a general knowledge of the Town of West Boylston's Zoning Bylaws, General Bylaws and Board of Health Rules and Regulations.

Applications are available at <u>www.westboylston-ma.gov</u> and job descriptions are available in the Office of the Town Administrator, 140 Worcester Street, West Boylston, MA 01583. Position is open until filled. Submit applications, together with a cover letter and resume to <u>jwarren@westboylston-ma.gov</u>. The Town of West Boylston is an equal opportunity employer.