



West Boylston Housing Authority

c/o Leominster Housing Authority, Managing Agent
100 Main Street
Leominster, MA 01453
978-537-5300 Fax 978-534-5335

Town Clerk Received:

NOTICE OF REGULAR MEETING

Submitted by: Benjamin Gold, Executive Director 9/17/2020

The West Boylston Housing Authority will meet virtually on Thursday, September 24th at 4:30 pm. Due to social distancing guidelines related to the COVID-19 state of emergency, this meeting will be held remotely, not at the West Boylston Housing Authority's 87 Maple Street offices. The public is invited call in to the meeting via phone. To do so, call the conference line at **1-877-309-2073** and enter the **Access Code 148-105-229** followed by the # sign. The meeting will start promptly at 4:30 pm. The Board Chair will conduct the meeting and all discussion will be strictly limited to matters on the agenda. Participants will be instructed on the appropriate time and manner for public comment during the meeting.

ITEMS TO BE DISCUSSED

1. **Meeting Called to Order**
 - a. Roll Call
 - b. Approval of Regular Minutes of August 20, 2020
 - c. Opportunity for Public Comments
2. **Executive Director Report**
 - a. COVID-19 Update
 - b. Management Agreements
3. **Financials**

Approval of Financial Report for August 2020
4. **Administration**
 - a. Modernization/Work Order Report
 - b. State-Aided Housing Report
5. **Unfinished Business** - None
6. **New Business**
 - a. Resolution 2020-09-01 Approval of Unrecoverable Debt Write-Offs
 - b. Resolution 2020-09-02 Approval of Nationwide Construction Final Invoice
 - c. Resolution 2020-09-03 Approval to Adopt Revised Tenant Personal Property Policy
 - d. Resolution 2020-09-04 Approval of Annual Plan Submittal to DHCD
7. **Other Correspondence**

DHCD Public Housing Notice 2020-29
8. **Resident Participation** – None Requested
9. **Motion to Adjourn** – Next meeting scheduled for October 22, 2020