



**MEETING POSTING
IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§ 18-25**

Personnel Board	September 22, 2017
Board/Committee Name	Date of Notice
Town of West Boylston Offices	#120
Meeting Place	Conference Rm. No.
	October 3, 2017/6:00PM
	<i>Larry L. Chism</i>
	Date/Time of Meeting Clerk of Board or Bd. Member Signature
	Meeting canceled/Postponed to: _____
	Date of cancelation/Postponement _____

Notices and agendas are to be posted 48 hours in advance of the meetings excluding Saturdays, Sundays, and legal holidays. Please note the hours of the Town Clerk's Office to ensure that your posting has satisfied this requirement.

List of the topics that the chair reasonably anticipates will be discussed at the meeting below and submit to the Town Clerk. Use additional sheets if required.

Agenda

6:00 PM Call to Order

I. Approval of Minutes Reports & New Business

- a. Review/Approve 7/25/17 Meeting Minutes Report

II. Personnel By-laws - Activities Updates

- a. Review/Update – Asst. Cemetery Superintendent Position
- b. Review/Update – Community Compensation/Wage Study (Chris &/or Anita)
- c. Review/Update – Overtime Amendment

III. Personnel Board Elections

- a. Chair
- b. Vice Chair

c. Secretary

IV. Misc. Business & Adjournment