



PROPOSED MEETING AGENDA

140 Worcester Street, West Boylston, Massachusetts 01583
In accordance with the provisions of MGL 30A §§ 18-25

Selectboard/Sewer Commissioners	November 9, 2023 *Amended November 9, 2023 **Amended November 13, 2023 ***Amended November 14, 2023
Board / Committee Name	Date of Notice
140 Worcester Street West Boylston, MA 01583	Board Meeting Room #210 And via Zoom Meeting ID: 827 2982 8300 Passcode: 409558
Meeting Place	Conference Room Number or Location
November 15, 2023, 6:00 p.m.	James Morrissey
Date / Time of Meeting	Clerk or Board Member Signature
Meeting CANCELLED or POSTPONED to:	Date of Cancellation or Postponement

THIS MEETING WILL ALSO BE HELD VIRTUALLY IN A HYBRID SETTING VIRTUAL MEETING INFORMATION:

To Join Zoom Meeting

<https://us06web.zoom.us/j/82729828300?pwd=P1eHfXTThYbfmKacIjzvlEtbUF7kQc.1>

Meeting ID: 827 2982 8300
Passcode: 409558

Dial: 1-309-205-3325 US

This meeting will be held in-person at the location provided on this notice. Members of the public are welcome to attend this in-person meeting. Please note that while an option for remote attendance and/or participation is being provided as a courtesy to the public, the meeting will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person vs. virtual attendance accordingly.

CONVENE MEETING – 6:00 pm

- Roll call

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT: This fifteen-minute period is an opportunity for the public to address their concerns and questions regarding town operations and programs to the Board. Except in urgent circumstances, any matter

If you need reasonable accommodations to participate in the public meeting, contact the Town Administrator, Jennifer Warren Dyment at ada@westboylston-ma.gov or (774) 261-4088 in advance of the meeting. While the municipality will do its best to accommodate you, certain accommodations require the hiring of outside contractors who may not be readily available if requested immediately before the meeting.

presented for consideration by the Board shall not be discussed in detail nor acted upon by the Board at this meeting. A scheduled time on a future agenda may be set at the Board's discretion.

APPROVAL OF MEETING MINUTES:

September 20, 2023, Regular Meeting Minutes

November 8, 2023, Regular Meeting Minutes

REVIEW AND VOTE TO APPROVE WARRANTS FOR THE PERIOD COVERING NOVEMBER 2, 2023 THROUGH NOVEMBER 15, 2023: Town Payable Warrants FY2024-19, FY2024-20; Payroll Warrant FY2024-10; MLP FY2024-11; and School Warrants FY2024-S8.

Consider approving the hiring of Police Officer Matthew Seymour as recommended by Chief Dennis Minnich effective December 1, 2023, upon appointment Oath to be administered by the Town Clerk

- 6:05 PM PUBLIC HEARING: Consider the Application from F&F Restaurant Group L.L.C. doing business as (d.b.a.) The Manor Restaurant, 42 West Boylston Street, West Boylston, MA 01583 for an transfer of an On Premises, Restaurant, All Alcoholic Beverages license 00017-RS-1364 from Kitsta Corp doing business as (d.b.a.) The Manor Restaurant**
- 6:15 PM Consider application for Manager change for the M & T Hospitality LLC**
- 6:20 PM Consider application for Manager change for Wachusett Inc**
- 6:25 PM PUBLIC HEARING: Classification Hearing in Conformity with M.G.L. CH 40, §56 to Establish Local Property Tax Rate or Rates for Fiscal Year 2024**

OLD BUSINESS:

- **Update on Ambulance Billing Rates from Fire Chief**
- **Nuha Circle Acceptance of Easements**

NEW BUSINESS:

- **Consider approving the Vacation adjustment for Daymian Bartek, Town Clerk and Faye Zukowski, Municipal Assistant according to General Bylaws, Article XXI Personnel Bylaws, N- Vacations, Section 1 – Vacation Year and Accrual Rate Table**
- ****Consider approving a One Day Liquor License for M & T Hospitality Inc doing business as (DBA) The Mill Restaurant on December 3, 2023 for the Tree Lighting activities on the Common.**
- *****Consider approve the Application for Transfer of Business License from Kitsta Corp doing business as (DBA) The Manor Restaurant to F & F Restaurant Group LLC doing business as (DBA) The Manor Restaurant of 42 West Boylston Street, West Boylston, MA**

If you need reasonable accommodations to participate in the public meeting, contact the Town Administrator, Jennifer Warren Dymant at ada@westboylston-ma.gov or (774) 261-4088 in advance of the meeting. While the municipality will do its best to accommodate you, certain accommodations require the hiring of outside contractors who may not be readily available if requested immediately before the meeting.

APPOINTMENTS AND RESIGNATIONS:

- ~~***Consider the Town Administrator appointment of Peter Gerhard as Department of Public Works Director and ratify Employment Agreement~~
- *****Consider the Select Board appointment of Doug Urquhart to the Cultural Council for a term to expire April 30, 2026**
- *****Consider an Employee Contract with, Sheryl Keddy as Interim Department Assistant**
- *****Acknowledge resignation of Jessica Prichard, Department Assistant- Inspectional Services effective November 27, 2023**

TOWN ADMINISTRATORS REPORT (May contain Departmental updates, community reminders and announcements, project updates, etc. No votes will be taken).

MEETINGS INVITATIONS & ANNOUNCEMENTS:

- Assistance is requested with flag removal from Veteran's graves - please meet at Mount Vernon Cemetery, Saturday, November 18th at 9:00 am.

FUTURE AGENDA ITEMS/SELECT BOARD REPORTS:

***EXECUTIVE SESSION:** Consider entering into executive session under the provisions of Massachusetts General Laws Chapter 30a, Section 21(A), purpose 3 to discuss strategy with respect to litigation (Town of West Boylston v. Gabriel, 23 MISC 000532) and the Chair declares that an open meeting discussion may have a detrimental effect on the bargaining position of the public body.

***** EXECUTIVE SESSION:** Consider entering into executive session under the provisions of Massachusetts General Laws Chapter 30a, Section 21(A), purpose 3 to discuss strategy with respect to contract negotiations with non-union personnel (DPW Director) and the Chair declares that an open meeting discussion may have a detrimental effect on the bargaining position of the public body.

ADJOURN MEETING

If you need reasonable accommodations to participate in the public meeting, contact the Town Administrator, Jennifer Warren Dyment at ada@westboylston-ma.gov or (774) 261-4088 in advance of the meeting. While the municipality will do its best to accommodate you, certain accommodations require the hiring of outside contractors who may not be readily available if requested immediately before the meeting.