



**MEETING POSTING
IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§ 18-25**

Library Trustees

Board/Cmte Name	Date of Notice
Beaman Memorial Public Library	Muriel H. Stiles Meeting Room
Meeting Place	Conference Rm. No.
December 6, 2016 at 7 p.m.	<i>Anna Maya Shaw</i>
Date/Time of Meeting	Clerk of Board or Bd. Member Signature
Meeting canceled/Postponed to: _____	
Date of cancelation/Postponement _____	

Notices and agendas are to be posted 48 hours in advance of the meetings excluding Saturdays, Sundays, and legal holidays. Please note the hours of the Town Clerk's Office to ensure that your posting has satisfied this requirement.

List the topics that the chair reasonably anticipates will be discussed at the meeting below and submit to the Town Clerk. Use additional sheets if required.

Agenda

7:00 p.m. CONVENE

7:05 p.m. MINUTES

Consider approval of minutes from November 8, 2016 meeting, as available

7:10 p.m. REPORTS

Financial statements: Municipal appropriations status reports as available.

The Library accounts match those of the Town for the period beginning July 1, 2016 to November 30, 2016

Acceptance of the Report of the Library Director for activities in November

7:30 p.m. OLD BUSINESS

Carpeting project- got last custom mats in. finalizing procurement file by next week.

National Register of Historic Places- Don DeMarsh- Update on Plaque

NEM- quote to repair all broken fan coil units 3,983.

3702 remains in building maintenance funds for year. No money for roof repairs, or additional efis work.

Holy Cross - Trustees of Holy Cross expected to make a decision by December

6 Month Review for Director

FY 18 Budget-

Impacts of level funded budget- not meeting MAR certification requirements.
Request additional hours for custodian to maintain building

8:30 p.m. NEW BUSINESS:

Sign Meeting Minutes for Town Clerk's Records

8:35 p.m. TRUSTEE REPORTS AND REQUESTS

8:35 p.m. ADJOURNMENT

Upcoming Meeting Schedule:

January 3, 2017

February 7, 2017

March 7, 2017

April 4, 2017

May 2, 2017

Wednesday, June 7, 2017

(July, August, TBD)

September 5, 2017

October 3, 2017

Wednesday, November 8, 2017

December 5, 2017