



**MEETING POSTING
IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§ 18-25**

Library Trustees

Board/Cmte Name	Date of Notice
Beaman Memorial Public Library	Muriel H. Stiles Meeting Room
Meeting Place	Conference Rm. No.
November 9, 2016 at 7 p.m.	<i>Anna Maya Shaw</i>
Date/Time of Meeting	Clerk of Board or Bd. Member Signature
Meeting canceled/Postponed to: _____	
Date of cancelation/Postponement _____	

Notices and agendas are to be posted 48 hours in advance of the meetings excluding Saturdays, Sundays, and legal holidays. Please note the hours of the Town Clerk's Office to ensure that your posting has satisfied this requirement.

List the topics that the chair reasonably anticipates will be discussed at the meeting below and submit to the Town Clerk. Use additional sheets if required.

Agenda

7:00 p.m. CONVENE

7:05 p.m. MINUTES

Consider approval of minutes from October 4, 2016 meeting, as available

7:10 p.m. REPORTS

Financial statements: Municipal appropriations status reports as available.
The Library accounts match those of the Town for the period beginning July 1, 2016 to October 31, 2016

Acceptance of the Report of the Library Director for activities in October

Report on recent Endowment activities: Brick Project, patio opening Nov 5th

Report on Friends activities:

Owl program

Ted Reinstein Nov 10

Friends Open House Sat. Dec 10

7:30 p.m. OLD BUSINESS

Carpeting project- complete Getting a quote for a custom sized walkoff mat for the main entrance

National Register of Historic Places- Don DeMarsh- Update on Plaque

NEM- fan coil repair work phase one.

Holy Cross - Proposal presented to BOS. Tom Dolan will meet with Anita Scheipers

6 Month Review for Director- for December Meeting

Parking on Newton Street- plans to move parking to Library side of Newton St.

Food For Fines approved by BOS for December

Review and Approve Action Plan 2018 -due to MBLC Dec 1

Meeting room use policy committee formed.

Eagle Scout Project- Anthony Ritacco

8:05 p.m.

NEW BUSINESS:

2016-17 Plowing Contract for Oddfellows lot

Restrooms- Changing table, Family Rest Rooms

Planning phases of Budgeting process

Review and approve upcoming meeting dates.

8:30 p.m.

TRUSTEE REPORTS AND REQUESTS

8:35 p.m.

ADJOURNMENT

Upcoming Meeting Schedule:

December 6, 2016

January 3, 2017

February 7, 2017

March 7, 2017

April 4, 2017

May 2, 2017

Wednesday, June 7, 2017

(July, August, TBD)

September 5, 2017

October 3, 2017

Wednesday, November 8, 2017

December 5, 2017