



**TOWN OF WEST BOYLSTON
BOARD OF SELECTMEN/SEWER COMMISSION**

JUNE 21, 2017 MEETING AGENDA

140 Worcester Street, Rm #210, West Boylston, MA 01583

CONVENE MEETING – 7:00PM:

- Roll call

PUBLIC COMMENT – 7:05PM: This fifteen minute period is an opportunity for the public to address their concerns and questions regarding town operations and programs to the Board. Except in urgent circumstances, any matter presented for consideration by the Board shall not be discussed in detail nor acted upon by the Board at this meeting. A scheduled time on a future agenda may be set at the Board's discretion. Complaints or criticism directed at staff, volunteers, or other town officials shall not be permitted. If we do not have Open Session items to discuss, other agenda items may be brought forward earlier.

APPROVAL OF MEETING MINUTES:

- **June 7, 2017, regular session**

REVIEW AND VOTE TO APPROVE WARRANTS FOR THE PERIOD COVERING JUNE 8, 2017 THROUGH JUNE 21, 2017: PAYABLE WARRANTS FOR THE TOWN FY2017 #50 AND #51, PAYROLL WARRANT FY2017 #25, SEWER ENTERPRISE WARRANT FY2017 SE-28, SCHOOL WARRANT FY2017 S-19, AND MUNICIPAL LIGHT PLANT WARRANT #25

7:15 p.m. Public hearing in conformity with the requirements of the General Bylaws of the Town of West Boylston, Article XXIII, Public Hearing and Notice – to consider amendments to Selectmen's Policy G-3, Emergency Plan for Ice Control & Snow Removal

7:30 p.m. Laura Carney, 245 Maple Street, candidate for Personnel Board (if approved, effective June 22, 2017 for a term to expire on June 30, 2020)

7:35 p.m. Bryan Adams, NFP Corporate Services, Voluntary Vision Plan for town employees

7:40 p.m. School Department request for Special Education Fund

7:55 p.m. Open Space Implementation Cmte. Dog Park Sub-Group – Dog Park Discussion

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8:05 p.m. Vernon Jackson, DPW Director

- **Consider closing off truck traffic on Hosmer Street and Kings Mountain Drive**
- **144 Worcester Street drainage issue**
- **Chapter 90 schedule for new projects**
- **Pavement Management Project Update**
- **Online Sewer Bill Payment Status**
- **Weston & Sampson contract for I&I Plan Development**
- **Other**

NEW BUSINESS:

- **Request from Top Dog, hot dog vendor Leonard Dattis, to add another location to his transient vendor license – Wachusett Wine & Spirits**
- **WBPA-TV Reorganization**
- **Consider voting to approve and sign employment contract with Building Commissioner Bentley Herget (tentative)**
- **Recognize the acceptance of the following donations for the Bandstand Committee and to approve expenditure of these funds for general purposes**
 - **\$250 from Cheoy Lee's II**
 - **\$250 from Aletheia Grotto**
 - **\$250 from A&E Realty Co.**

TOWN ADMINISTRATOR'S REPORT:

- **Sewer Rate Study Status**
- **Grant Writer Update**
- **FY18 Project – Real Cost of Department Operations**
- **Miscellaneous Updates**

FISP UPDATE:

- **OPM Selection – Discussion & Vote**
- **Architect Selection Status**
- **Approval of Invoices:**
 - **Caolo & Bieniek Invoices #9, #10 and #5546 – each at \$4,667.00**
 - **Cardinal Invoice #14, \$7,435.00**
 - **RAC Builders #6, \$441,189.00**
- **General Update**

APPOINTMENTS AND RESIGNATIONS:

- **Concurrence on the following Town Administrator reappointments for the month of June:**
 - **Assist. Animal Control Officer, Steven Jones (1 yr)**
 - **Open Space Implementation Cmte, Raymond DiSanti (1 yr)**
- **Consider voting to reappoint James Marinelli to the Finance Committee effective July 1, 2017 for a term to expire on June 30, 2020**

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- Concurrence on the appointment of Whitney Barnard as the Library designee to the Municipal Buildings Committee effective June 22, 2017 for a term to expire on June 30, 2018
- Concurrence on the appointment of Robert Chisholm to the Facilities Implementation Committee effective June 22, 2017 for a term to expire on April 30, 2020
- Concurrence on the appointment of William Chase to the Earth Removal Board and the Community Preservation Committee, as the designee of the Conservation Commission effective July 1, 2017 for a term to expire on June 30, 2018
- Concurrence on the appointment of Brittany Blaney as the WBPA-TV PEG Coordinator effective July 1, 2017 for a 1 year term, with an annual stipend of \$4,800
- Concurrence on the appointment of Richard Simmarano as PEG Equipment Coordinator effective July 21, 2017 for a six month term to expire on January 20, 2018 with a pro-rated annual stipend of \$3,000
- Concurrence on the appointment of Jeffrey Legendre to the Parks Commission for a term to expire on April 30, 2018
- Concurrence on the appointment of the following police officers from the Town of Lancaster to work details at the rate of \$43.00 for the period covering July 1, 2017 through June 30, 2018
 - Frederick Hatstat, Gary Henderson, Kevin Lamb, John McNally, James A. McNamara, Jose Miletta, Patrick Mortimer, Eric Schmidt, and Andrew Shaw
- Charles Witkus, Animal Control Officer for the past 18 years, has resigned
- Conditional upon his appointment to the Parks Commission, Jeffrey Legendre resigns as Parks Facility Committee member – effective immediately.

MEETINGS, INVITATIONS & ANNOUNCEMENTS:

- Announce phone numbers for public safety departments
- Announce no Board meeting on July 5th

FUTURE AGENDA ITEMS/SELECTMENS REPORTS:

EXECUTIVE SESSION (tentative): Consider entering into executive session under the provisions of Massachusetts General Laws Chapter 30A, Section 21(a), Part 2, contract negotiations with non-union personnel. (Building Inspector contract)

MOTION: I MOVE TO ENTER INTO EXECUTIVE SESSION UNDER THE PROVISIONS OF MASSACHUSETTS GENERAL LAWS, CHAPTER 30A, SECTION 21(a), PART 2, CONTRACT NEGOTIATIONS WITH NON-UNION PERSONNEL.

- Roll call vote
- Announce that the Selectboard will not reconvene in open session

ADJOURN MEETING

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