



## West Boylston Housing Authority

c/o Leominster Housing Authority, Managing Agent  
100 Main Street  
Leominster, MA 01453  
978-537-5300 Fax 978-534-5335

Town Clerk Received:

### NOTICE OF ANNUAL MEETING

Submitted by: Benjamin Gold, Executive Director 6/10/2021

The West Boylston Housing Authority will meet on Thursday, June 17<sup>th</sup> at 4:30 p.m. Pursuant to Governor Baker's Executive Order issued May 28<sup>th</sup> rescinding COVID-19 restrictions on May 29<sup>th</sup> and terminating the State of Emergency effective June 15<sup>th</sup>, the meetings will resume in-person for the Board of Commissioners at 87 Maple Street, West Boylston. The public is invited call in to the meeting via phone. To do so, call the conference line at **1-877-309-2073** and enter the **Access Code 941-496-013** followed by the # sign. The Board Chair will conduct the meeting and instruct the public on the appropriate time and manner for comments.

### AGENDA

1. **Meeting Called to Order**
  - a. Roll Call
  - b. Annual Meeting/Election of Officers
  - c. Approval of Regular Minutes – May 20, 2021
  - d. Opportunity for Public Comments
2. **Executive Director Report**
  - a. COVID-19 Vaccination Clinic/Community Rooms Re-Opening
  - b. New Hire – Moises Ramos
  - c. Town Appointed Tenant Board Member – DHCD Approved Waiver
  - d. Resident Service Coordinator Initiative Funding Award Letter
  - e. Juneteenth Independence Day
  - f. MassNAHRO Conference at Sea Crest September 19-22
3. **Financials**
  - a. Approval of May 2021 Financial Report
4. **Administration**
  - a. Modernization/Work Order Report
  - b. State-Aided Housing Report
5. **Unfinished Business** – Any Items Needing Further Discussion
6. **New Business**
  - a. Resolution 2021-6 Approval of Change Order #1, Pavement & Site Repairs-Orchard Knoll 705-2, DHCD Fish #305046
  - b. Resolution 2021-7 Approval of Substantial Completion, Pavement & Site Repairs-Orchard Knoll 705-2, DCD Fish #305046
  - c. Resolution 2021-8 Approval of Final Completion, Pavement & Site Repairs-Orchard Knoll 705-2, DCD Fish #305046
7. **Other Correspondence**
  - a. DHCD PHN 2021-01 Changes Pertaining to Town Appointed Tenant Board Members
  - b. DHCD PHN 2021-09 Juneteenth Independence Day Guidance
  - c. DHCD PHN 2021-10 Air Conditioner Installation Policies
8. **Motion to Adjourn**