



TOWN OF WEST BOYLSTON
BOARD OF SELECTMEN/SEWER COMMISSION
JULY 19, 2017 MEETING AGENDA
140 Worcester Street, Rm #210, West Boylston, MA 01583

CONVENE MEETING – 7:00PM:

- Roll call

PUBLIC COMMENT – 7:05PM: This fifteen minute period is an opportunity for the public to address their concerns and questions regarding town operations and programs to the Board. Except in urgent circumstances, any matter presented for consideration by the Board shall not be discussed in detail nor acted upon by the Board at this meeting. A scheduled time on a future agenda may be set at the Board's discretion. Complaints or criticism directed at staff, volunteers, or other town officials shall not be permitted. If we do not have Open Session items to discuss, other agenda items may be brought forward earlier.

APPROVAL OF MEETING MINUTES:

- **June 21, 2017, regular session**
- **June 21, 2017, executive session**
- **July 12, 2017, regular session**

REVIEW AND VOTE TO APPROVE WARRANTS FOR THE PERIOD COVERING JUNE 22, 2017 THROUGH JULY 19, 2017: PAYABLE WARRANTS FOR THE TOWN FY2017-52, 53 AND 54, FY2018-1, 2 AND 3, PAYROLL WARRANT FY2017 #26 AND #27 AND FY2018 #1, SEWER ENTERPRISE WARRANT FY2017 SE-29, 30 AND 31, AND FY2018-SE-1 AND 2, SCHOOL WARRANT FY2017 S-20 AND 21, AND MUNICIPAL LIGHT PLANT WARRANT FY17 #26 AND FY18 #1 AND 2

7:15 p.m. Police Chief Dennis W. Minnich, Sr. will introduce new patrolman James Conway to the Board and the Town

7:30 p.m. Open Space Implementation Cmte. Dog Park Sub-Group – Dog Park Discussion

NEW BUSINESS:

- **Consider approving schedule for October 16, 2017 Semi-Annual Town Meeting**

Note: To request an appointment with the Board or to place an item on the agenda, please contact the Chair of the Board, or the Selectmen's office at least one week prior to the scheduled meeting.

- Consider voting to sign letter of support for the update of the Open Space and Recreation Plan as prepared by the Open Space Implementation Committee
- Consider establishing a policy on sales/meals tax paid on warrants
- Recognize the acceptance of the following donations for the Bandstand Committee and to approve expenditure of these funds for general purposes
 - \$250 from Cultural Council
 - \$250 from S&S Farms & Deli
 - \$250 from Fynders Inc.
 - \$51 in free will donations from June 18 concert
 - \$128.50 in free will donations from June 25 concert
 - \$126.51 in free will donations from July 2 concert
 - \$153.70 in free will donations from July 9 concert
- Recognize the acceptance of \$1,908.63 in donations for the Library from payments for lost or damaged books and other materials, donations for the use of printers and copier, and donations given to support the general needs of the library, and approve expenditure of these funds
- Board Goal Setting Work Shop:
 - review of suggestions received
 - define review/decision process
- Consider approving the refinancing of an affordable unit at Angell Brook Drive

TOWN ADMINISTRATOR'S REPORT:

- Update on available Mount Vernon grave sites/status of discussion with DCR
- Local Aid Cherry Sheet updates
- Complete Streets Prioritization Plan status
- Review of Building Department fees (all categories)
- ADA Day Event

FISP UPDATE:

- Approval of Invoices:
 - Caolo & Bieniek Invoice #5574, \$4,667.00
 - Cardinal Invoice #15, \$7,435.00
 - RAC Builders #7, \$830,943
- Change Order #5 RAC Builders, \$15,302
- Cardinal Construction OPM Contract Review & Approve
- Architect Contract Award
 - Review of FISP Recommendation
 - Vote on Contract Award
- General Update

APPOINTMENTS AND RESIGNATIONS:

- Concurrence on the appointment of Dennis Fitzpatrick to the Board of Assessors effective July 22, 2017 for a term to expire on April 30, 2019
- Concurrence on the appointment of Michaun Fowler to the Board of Health effective July 22, 2017 for a term to expire on April 30, 2018
- Concurrence on following PEG Board appointments:

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- **School Rep: Jason Diemen**
- **Sports Rep: Jeff Legendre**
- **Senior Rep: David Femia**
- **At Large: Jack Flynn**
- **At Large: Michelle Brown**
- **At Large: pending for August meeting**
- **Selectmen liaison: Christopher Rucho**
- **Tim Scanlon has resigned his position of Access Coordinator for WBPA-TV**
- **Concurrence on the reappointment of Beverly Goodale to the Community Preservation Committee as the designee of the Historical Commission effective July 22, 2017 for a term to expire on June 30, 2020**
- **Concurrence on the reappointment of Pat Bryant to the Town-wide Planning Committee as the designee of the Finance Committee effective July 22, 2017 for a term to expire on April 30, 2020**
- **Concurrence on the reappointment of Steven Blake to the Community Preservation Committee as the designee of the Parks Commission effective July 22, 2017 for a term to expire on June 30, 2020**
- **Concurrence on the reappointment of Gary Flynn to the Open Space Implementation Committee as the designee of the Parks Commission effective July 22, 2017 for a term to expire on June 30, 2018**
- **Concurrence on the following Planning Board designee appointments:**
 - **Paul Anderson to the Transportation Committee**
 - **Cheryl Carlson to the Town-wide Planning Committee**
 - **Vincent Vignaly to the Open Space Implementation Committee**
 - **Barur Rajeshkumar to the Economic Development Task Force**
 - **Cheryl Carlson to the Earth Removal Board and the Community Preservation Committee**

MEETINGS, INVITATIONS & ANNOUNCEMENTS:

- **Announce that online sewer billing will be operational for the July billing cycle which is projected to be mailed out by July 24**
- **July 29, 9:00 a.m. – Board Retreat at Holy Cross**

FUTURE AGENDA ITEMS/SELECTMENS REPORTS:

ADJOURN MEETING

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