



**TOWN OF WEST BOYLSTON**  
**BOARD OF SELECTMEN/SEWER COMMISSION**  
**AUGUST 16, 2017 MEETING AGENDA**  
**140 Worcester Street, Rm #210, West Boylston, MA 01583**

**CONVENE MEETING – 7:00PM:**

- Roll call

**PUBLIC COMMENT – 7:05PM:** This fifteen minute period is an opportunity for the public to address their concerns and questions regarding town operations and programs to the Board. Except in urgent circumstances, any matter presented for consideration by the Board shall not be discussed in detail nor acted upon by the Board at this meeting. A scheduled time on a future agenda may be set at the Board's discretion. Complaints or criticism directed at staff, volunteers, or other town officials shall not be permitted. If we do not have Open Session items to discuss, other agenda items may be brought forward earlier.

**APPROVAL OF MEETING MINUTES:**

- July 19, 2017, regular session
- July 29, 2017, regular session
- August 9, 2017, regular session

**REVIEW AND VOTE TO APPROVE WARRANTS FOR THE PERIOD COVERING JULY 20, 2017 THROUGH AUGUST 16, 2017: PAYABLE WARRANTS FOR THE TOWN FY2018-4, 5, 6 AND 7, PAYROLL WARRANT FY2018 #2, AND #3, SEWER ENTERPRISE WARRANT FY2018-SE-4, 5, AND 6, SCHOOL WARRANT FY2018 S-1 AND 2, AND MUNICIPAL LIGHT PLANT WARRANT FY18 #3 AND 4**

**7:15 p.m. John Scannell update Recycle Center**

**7:30 p.m. Shannon Watson request for Common Victuallar License to open Live Love Nutrition, 76 Central Street**

**7:40 p.m. John Surachi, Eagle Scout Project – World Trade Center piece (tentative)**

**NEW BUSINESS:**

- Consider approving the following Production Assistant hirings for WBPA-TV, conditional upon successful pre-employment physicals, at Grade 2
  - Shannon McInerny
  - Benjamin Simmarano

*Note: To request an appointment with the Board or to place an item on the agenda, please contact the Chair of the Board, or the Selectmen's office at least one week prior to the scheduled meeting.*

- **Recognize the acceptance of the following donations for the Bandstand Committee and to approve expenditure of these funds for general purposes**
  - **\$293 from Sandra Gambaccini for sale of bench**
  - **\$273.33 in free will donations from July 16 concert**
  - **\$144.76 in free will donations from July 23 concert**
  - **\$177.70 in free will donations from July 31 concert**
  - **\$199.00 in free will donations from August 6 concert**
  
- **Consider voting permanent Prospect/Woodland intersection change**
  
- **Review of draft action item template for FY18 goals for Board of Selectmen and Town Administrator**
  
- **Donation Bins (SB)**

#### **TOWN ADMINISTRATOR'S REPORT:**

- **I & I Study Plan status**
- **Animal Control Officer regionalization progress**
  - **Consider voting to approve and sign Mutual Aid Agreement with the Town of Rutland for Animal Control Officer services**
- **Complete Streets Prioritization Plan status**
- **Miscellaneous updates**

#### **FISP UPDATE:**

- **Consider signing Designer Contract with Caolo & Bieniek for Senior Center**
- **Approval of Invoices:**
  - **Caolo & Bieniek Invoice #5582 on the amount of \$4,667.00**
  - **Cardinal Construction**
    - **Invoice # 6, police station project - \$7,610.00**
    - **Invoice # 1 senior center project - \$7,575.00**
  - **RAC Builders Invoice #8 - \$537,753.00**
- **General Update on Senior Center and Police Station**

#### **APPOINTMENTS AND RESIGNATIONS:**

- **Concurrence on the reappointment of John Hadley to the Open Space & Recreation Committee as the designee of the Conservation Commission effective July 22, 2017 for a term to expire on June 30, 2020**
- **Concurrence on the reappointment of Brenda Bowman to the Community Preservation Committee as the designee of the Housing Authority effective July 22, 2017 for a term to expire on June 30, 2020**
- **Concurrence on the reappointment of Gary Flynn to the Earth Removal Board as the designee of the Water District effective July 22, 2017 for a term to expire on June 30, 2018**
- **Concurrence on the reappointment of Robert Barrell to the Earth Removal Board as the designee of the Board of Health effective July 22, 2017 for a term to expire on June 30, 2018**

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- **Concurrence on the appointment of Troy Chauvin as a special police officer to be used for detail assignments for the period covering August 1, 2017 for a term to expire on September 30, 2017 at a rate of \$43.00**
- **Concurrence on the appointment of a Council on Aging designee to the Facilities Implementation and Strategic Planning Committee**
- **Concurrence on the appointment of Tony Sanders, 127 Central Street to the PEG Board as at large member effective August 17, 2017 for a term to expire on June 30, 2018**
- **Concurrence on the appointment of Keith Brown, 14 Scarlett Street to the Parks Facilities Committee effective August 17, 2017 for a term to expire on April 30, 2020**
- **Consider approving the following election worker reappointments:**
  - **Registrars:** Myra Fortugno & Barbara Handy (3 yrs)
  - **Election Warden:** Neil Norum (3 yrs.)
  - **Deputy Warden:** Margaret Farwell (3 yrs)
  - **Election Clerk:** Beverly Scott (3 yrs)
  - **Deputy Clerk:** Barbara Deschenes (3 yrs)
  - **Elections Constable:** Gerald Condon (1 yr)

**MEETINGS, INVITATIONS & ANNOUNCEMENTS:**

- **Legislators will be invited to meet with the Board during the month of September – please send topics/updates you would like them to cover by September 1**

**FUTURE AGENDA ITEMS/SELECTMENS REPORTS:**

**ADJOURN MEETING**

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