



**TOWN OF WEST BOYLSTON**  
**BOARD OF SELECTMEN/SEWER COMMISSION**  
**APRIL 5, 2017 MEETING AGENDA**

**CONVENE MEETING – 7:00PM:**

- Roll call

**PUBLIC COMMENT – 7:05PM:** This fifteen minute period is an opportunity for the public to address their concerns and questions regarding town operations and programs to the Board. Except in urgent circumstances, any matter presented for consideration by the Board shall not be discussed in detail nor acted upon by the Board at this meeting. A scheduled time on a future agenda may be set at the Board's discretion. Complaints or criticism directed at staff, volunteers, or other town officials shall not be permitted. If we do not have Open Session items to discuss, other agenda items may be brought forward earlier.

**APPROVAL OF MEETING MINUTES:**

- **March 15, 2017, regular session**

**REVIEW AND VOTE TO APPROVE WARRANTS FOR THE PERIOD COVERING MARCH 16, 2017 THROUGH APRIL 5, 2017: PAYROLL WARRANT FY2017 #19 & PAYABLE WARRANTS FOR THE TOWN FY2017 #38, #39 AND #40, SEWER ENTERPRISE WARRANT FY2017 SE-17 & SE-18 AND MUNICIPAL LIGHT PLANT WARRANT #20, SCHOOL WARRANT #14**

**7:15 p.m. Bryan Adams, NFP – FY18 Health and Dental Insurance**

**7:30 p.m. Richard Simmarano – website video status**

**7:45 p.m. Elizabeth Schaper, Superintendent of Schools – request to establish a Reserve Fund for Special Education out of district tuition and/or transportation**

**NEW BUSINESS:**

- **Consider request from Jennifer Breen for a Transient Vendor License to sell plants on The Common on May 13<sup>th</sup> from 8-2 with the proceeds benefiting WestBest**
- **Review of Open Meeting Law Violation Complaint**
- **Consider voting to sign Proposal to work with CMRPC and use local technical assistance on a Village Center Zoning project**

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- **Recognize the acceptance of the following donations for the Bandstand Committee and to approve expenditure of these funds for general purposes**
  - \$250 from Gordon Cleary Family
  - \$250 from Committee to Elect Harriette Chandler
  - \$250 from Michael S. Casey, DMD
  - \$250 from Honey Farms
  - \$250 from Susan Meola Properties
  - \$250 from North End Enterprises, Inc.
  - \$250 from O'Connor Restaurant
  - \$250 from Neil P. Casey OD

**TOWN ADMINISTRATOR'S REPORT:**

- **Regional Dispatch Start-up**
- **Worcester DPW regarding I&I metering mandate**
- **Comprehensive Economic Development Strategies Program**
- **Town Wide Planning Process Status**
- **Complete Streets Eligibility for Flashing Stop and Crossing Signs**

**FISP UPDATE:**

- **Waive Fire Protection permit fee**
- **Approval of payment for three VHB invoices**
- **General Update**

**APPOINTMENTS AND RESIGNATIONS:**

- **Concurrence on the following Town Administrator April reappointments**
  - **Board of Assessors:**           **Bradford C. Dunn (3 yrs)**
  - **Board of Health:**           **Beverly Salate (3 yrs)**
  - **Conservation Cmsn.:**       **John Hadley, Mark Meola, William Chase (3 yrs)**
  - **Council on Aging:**       **Thomas Mullins, Edward Clary (3 yrs)**
  - **Cultural Council:**       **Patricia Barrie, Kim Hopewell (3 yrs)**
  
  - **Fence Viewer:**           **Michael Mard (1 yr)**
  - **Hazardous Waste Co-Ordinator:**   **Thomas Welsh (1 yr)**
  - **Asst. Haz Waste Co-Ordinator:**   **Allen R. Phillips (1 yr)**
  - **Gov Rep. to C.M.E.M.S.C.:**       **Bill Nicholson (1 yr)**
  - **Ambulance Rep to CMEMSC:**       **Colby Fiske (1 yr)**
  - **First Responder Rep. to CMEMSC:**   **Richard Ellbeg (1 yr)**
  - **Emergency Mgmt.**

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- **Director:** Thomas Welsh (1 yr)
- **Assist Emergency Mgmt. Director:** Allen R. Phillips (1 yr)
- **Cert Coordinator:** Jesse Boucher (1 yr)
- **Right-To-Know Coordinator:** Thomas Welsh (1 yr)
- **Forest Warden:** Thomas Welsh (1 yr)
- **Historical Cmsn.:** Sandra Carlson, Barbara M. Deschenes, Robert O'Connell (3 yr)
- **Historical Cmsn. Assoc.** Monica A. Sullivan April (3 yr)
- **Parks Cmsn:** Gary Flynn (3 yr)
- **Parks Facilities Cmte:** Jeffrey M. Legendre (resident 3 yrs)  
Gary Flynn (Parks Cmsn. designee 3 yrs)  
James O'Day (resident 3 yrs)
- **Constable:** Dennis Minnich, Thomas M. Balvin, Matthew Saunders, Francis Glynn, Anthony Papandrea, Michael Pavone (1 yr)
- **Matron:** Mary E. Almstrom, Abbi E. Parkinson (1 yr)
- **Town Counsel:** KP Law (1 yr)
- **Town Common & Bandstand Use Adv Cmte.:** M. Patricia Barrie, John F. McCormick (1 yr)
- **Asst. Building Insp:** Richard Breagy, Louis Pepi, Christopher Lund (1 yr)
- **Wiring Inspector:** Michael J. Capone (1 yr)
- **Assist Wiring Insp:** Dennis Dean (1 yr)
- **Plumbing/Gas Insp:** George W. Mioglionico (1 yr)
- **Assist. Plumbing/Gas Insp:** Eric Johnson (1 yr)
- **Parks Facilities Cmte.:** James O'Day (resident), Gary Flynn (Park Rep.) (3 yrs)
- **Insurance Adv. Cmte.:** Eric Mensing (DPW Union, James Bartlett (Police Union), Roger Pontbriand (School Administrative), Marcia Cairns (Retirees) (1 yr)
- **Insurance Adv. Cmte. Alt:** Judy Van Hoven School Teachers, John McCormick Retirees (Alternate) (1 yr)
- **FISP:** Patrick Crowley, Siobhan Bohnsen, Barur Rajeshkumar, Christopher Rucho, John Hadley, James Dugan (Police Rep.), Phil Mallet (resident), Robert Chisholm (COA Rep.), Raymond Bricault (Fin Com)

- **Consider voting to reappoint the following Board of Selectmen April appointments:**

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- **Zoning Bd of Appeals: Barur R. Rajeshkumar (5 yrs)**
- **By-Laws Committee: David Mercurio (1 yr)**
- **Concurrence on the appointment of David Castagnetti to the Parks Commission effective April 6, 2017 for a term to expire on April 30, 2020**

**OTHER/OLD BUSINESS:**

- **Consider voting to sign Greater Worcester Land Trust Conservation Restriction**

**MEETINGS, INVITATIONS & ANNOUNCEMENTS:**

- **John Hadley, Chairman of Economic Development Task Force will announce which business was drawn to appear on the town's Gateway Sign**
- **April 7 & 8 – Wizard of Oz, WBMHS, 7 p.m., tickets \$5**
- **April 8<sup>th</sup> – 18<sup>th</sup> Annual Boy Scout Troop 151 Pancake Breakfast Masonic Lodge, 8-12, tickets \$5.00**
- **April 26 – special Board meeting to close, approve and sign warrant for May 15, 2017 Town Meeting**
- **April 29<sup>th</sup> – 9:00 Selectmen's Meeting Room – annual coffee for all individuals appointed to town boards/committees**

**FUTURE AGENDA ITEMS/SELECTMENS REPORTS:**

**ADJOURNMENT OF MEETING:**

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