



PROPOSED MEETING AGENDA

140 Worcester Street, West Boylston, Massachusetts 01583

In accordance with the provisions of MGL 30A §§ 18-25

Library Board of Trustees Board / Committee Name	June 3, 2021 Date of Notice
Virtual Zoom Meeting- See link below Meeting Place	Zoom Meeting link below Conference Room Number or Location
Tuesday, June 8, 2021 at 5:00 PM Date / Time of Meeting	Anna Shaw Clerk or Board Member Signature
Meeting CANCELLED or POSTPONED to:	Date of Cancellation or Postponement

Notices and Agendas are to be posted 48 hours in advance of the meetings, excluding Saturdays, Sundays and legal holidays. Please note the hours of operation at the Town Clerk's Office to ensure that this posting will satisfy this requirement.

This is the current list of topics that the Chair reasonably anticipates will be discussed at this meeting.

AGENDA

TOPIC

- Convene, Attendance by roll call.
- Statement by the Chair:
- List names of members who are attending remotely

Notice: Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §20, and the Governor's March 15, 2020 Order imposing strict limitations on the number of people that may gather in one place, this meeting of the Town of West Boylston Library Trustees is being conducted via remote participation. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings as provided for in the Order. A reminder that persons who would like to view this meeting while in progress may do so. Zoom Meeting Link:

<https://us02web.zoom.us/j/89784413841?pwd=Z0NVY2ExclpUcnc2Rm9ReDJGdzBqUT09>

Meeting ID: 897 8441 3841 +1 646-558-8656 (New York)

- Board Reorganization. Elect Chair, Vice Chair, Clerk, and select Municipal Building Committee Representative. Revisit Trustees with Keys and Alarm Codes and Contact list.
- Consider approval of Minutes from previous meeting as available **Vote: roll call**

REPORTS

- Financial statements: Municipal appropriations status reports as available
- Library Director's report for activities in May 2021 **Vote: roll call**

OLD BUSINESS

- Library services
- Re-opening committee Report
- Long Range Plan- Mission statement & Strategic Plan **Vote: roll call**
- Front lawn accessibility project
- Annual review of signatures policy

Review and vote on Signature Authority for bills and payroll

Last year's Signature Authority Policy- Set the signature policy for the bill sheet to be two signatures, at least one must be a Trustee and the second may include the Director, Assistant Director, or the Head of Children's Services.

Payroll may be signed by the Director, Assistant Director or the Head of Children's Services. **Vote: roll call**

NEW BUSINESS

- Request from professor at Colby College to use reproductions of David Lee Child and Lydia Maria Child Paintings in forthcoming book

TRUSTEE REPORTS AND REQUESTS:

COMMUNICATIONS: Next scheduled meeting September 7 at 5pm.

Motion to adjourn **Vote: roll call**

Save this file as Year-Month-Day-Name of Committee-Agenda [Example: 2017-10-15-ZBA Agenda.docx]

Convert the Word file to PDF (File, Export, Create PDF/XPF Document) and forward to the town Clerk's Office.

Town Clerk: TownClerk@WestBoylston-MA.gov