



### PROPOSED MEETING AGENDA

140 Worcester Street, West Boylston, Massachusetts 01583

In accordance with the provisions of MGL 30A §§ 18-25

Library Board of Trustees
Board / Committee Name

November 4, 2021
Date of Notice

Zoom Meeting- See link below
Meeting Place

Zoom Meeting link below
Conference Room Number or Location

Tuesday, November 9, 2021 at 5:00 PM
Date / Time of Meeting

Anna Shaw
Clerk or Board Member Signature

<b>Meeting CANCELLED or POSTPONED to:</b>
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<b>Date of Cancellation or Postponement</b>
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Notices and Agendas are to be posted 48 hours in advance of the meetings, excluding Saturdays, Sundays and legal holidays. Please note the hours of operation at the Town Clerk’s Office to ensure that this posting will satisfy this requirement.

**This is the current list of topics that the Chair reasonably anticipates will be discussed at this meeting.**

Pursuant to Chapter 20 of the Acts of 2021, this meeting/public hearing will be conducted via remote means. No in-person attendance of members of the public will be permitted, and public participation in any public hearing conducted during this meeting shall be by remote means only. Members of the public who wish to access the meeting may do so by joining the Zoom Meeting in the following manner:

Meeting Link: <https://us02web.zoom.us/j/87353962136?pwd=cE1mWEx5dVNLK0luMlhzeUxTZG02UT09>

Meeting ID: 873 5396 2136 Passcode: **756516** Dial by location (phone): +1 929 205 6099 US (New York)

### AGENDA

- Convene, Attendance by roll call.
- Chair: lists names of members who are attending remotely
- Consider approval of Minutes from previous meeting as available **Vote: roll call**

### REPORTS

- Financial statements: Municipal appropriations status reports as available
- Library Director’s report for activities in October 2021 **Vote: roll call**

### OLD BUSINESS

- Library services
- Re-opening committee Report
- Front lawn accessibility project
- Staffing
- Town Facilities Manager
- HVAC Energy study
- Conflict of Interest Law and the Open Meeting Law, Ethics Training

### NEW BUSINESS

- Action plan **Vote: roll call**
- Capital Requests
- Budget
- Odd Fellows plowing agreement
- Review of Library and Town’s Snow Closure Policy

### TRUSTEE REPORTS AND REQUESTS:

**COMMUNICATIONS:** Next scheduled meeting December 7, 2021 at 5 p.m.

Motion to adjourn **Vote: roll call**

Save this file as Year-Month-Day-Name of Committee-Agenda [Example: 2017-10-15-ZBA Agenda.docx]

Convert the Word file to PDF (File, Export, Create PDF/XPF Document) and forward to the town Clerk’s Office.

Town Clerk: [TownClerk@WestBoylston-MA.gov](mailto:TownClerk@WestBoylston-MA.gov)