



PROPOSED MEETING AGENDA

140 Worcester Street, West Boylston, Massachusetts 01583

In accordance with the provisions of MGL 30A §§ 18-25

Library Board of Trustees
Board / Committee Name

May 22, 2020
Date of Notice

Virtual Zoom Meeting See link below
Meeting Place

Join Zoom Meeting Meeting ID: 860 9518 3271 Password: 2BAA6s +1 646-558-8656 (New York)
Conference Room Number or Location

Thursday, May 28, 2020 at 10:00 AM
Date / Time of Meeting

<i>Anna Shaw</i>
Clerk or Board Member Signature

Meeting CANCELLED or POSTPONED to:

Date of Cancellation or Postponement

Notices and Agendas are to be posted 48 hours in advance of the meetings, excluding Saturdays, Sundays and legal holidays. Please note the hours of operation at the Town Clerk’s Office to ensure that this posting will satisfy this requirement.

This is the current list of topics that the Chair reasonably anticipates will be discussed at this meeting.

Notice

Pursuant to Governor Baker’s March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §20, and the Governor’s March 15, 2020 Order imposing strict limitations on the number of people that may gather in one place, this meeting of the Town of West Boylston Library Trustees is being conducted via remote participation. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings as provided for in the Order. A reminder that persons who would like to view this meeting while in progress may do so by:

Join Zoom Meeting

<https://us02web.zoom.us/j/86095183271?pwd=eEUra21MME1MUDFYdVFVZWp5ZWZWM3UT09>

Meeting ID: 860 9518 3271

Password: 2BAA6s

+1 646-558-8656 (New York)

AGENDA

- | | |
|-------|---|
| Est. | |
| Start | TOPIC |
| 5:00 | Convene, Attendance by role call. |
| 5:05 | Consider approval of Minutes from March meeting as available |
| 5:15 | Reports |
| | <ul style="list-style-type: none"> • Financial statements: Municipal appropriations status reports as available. • Vote to accept financial statements by roll call • Library Director’s report for activities in March, April 2020 • Vote to accept by roll call |

Save this file as Year-Month-Day-Name of Committee-Agenda [Example: 2017-10-15-ZBA Agenda.docx]
Convert the Word file to PDF (File, Export, Create PDF/XPF Document) and forward to the town Clerk’s Office.
Town Clerk: TownClerk@WestBoylston-MA.gov

5:25 Old Business

- Building projects on hold: Memorial Garden, Tank Alert, EIFS repairs, Chimney, Painting Railings at library main entrance
- Job Descriptions
- Volunteer policy
- Green Community project- insulation on pipes and in attic skylight
- Director's Annual Review
- 2020 Technology Upgrades- computers installed, Wi-Fi upgrade in June/July
- Patron Behavior Policy
- Long Range Plan
- Building project account- for flooring in the attic

5:45 New Business

- Changes in staffing
- Covid-19: Reopening plan, curbside pickup
- Rep O'Day Technology bill
- Reeve Foundation Grant
- Town Meeting June 8

5:55 Trustee Reports and Requests

6:05 Communications

Next scheduled meetings: Wed June 3, 2020. July, August, TBD. Wednesday, September 2 All meetings at 5 p.m.

Motion to adjourn