



PROPOSED MEETING AGENDA

140 Worcester Street, West Boylston, Massachusetts 01583
In accordance with the provisions of MGL 30A §§ 18-25

Library Board of Trustees
Board / Committee Name

November 6, 2020
Date of Notice

Virtual Zoom Meeting See link below
Meeting Place

Zoom Meeting link below
Conference Room Number or Location

Tuesday, November 10, 2020 at 5:00 PM
Date / Time of Meeting

Anna Shaw
Clerk or Board Member Signature

<i>Meeting CANCELLED or POSTPONED to:</i>

<i>Date of Cancellation or Postponement</i>

Notices and Agendas are to be posted 48 hours in advance of the meetings, excluding Saturdays, Sundays and legal holidays. Please note the hours of operation at the Town Clerk’s Office to ensure that this posting will satisfy this requirement. **This is the current list of topics that the Chair reasonably anticipates will be discussed at this meeting.**

AGENDA

TOPIC

- Convene, Attendance by roll call.
- Statement by the Chair:
- List names of members who are attending remotely

Notice: Pursuant to Governor Baker’s March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §20, and the Governor’s March 15, 2020 Order imposing strict limitations on the number of people that may gather in one place, this meeting of the Town of West Boylston Library Trustees is being conducted via remote participation. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings as provided for in the Order. A reminder that persons who would like to view this meeting while in progress may do so by:

Joining Zoom Meeting

<https://us02web.zoom.us/j/86392940127?pwd=K2dnSFF1OXArcjMzMTZvQkxREllQT09>

Meeting ID: 863 9294 0127

Passcode: 612586

+1 646-558-8656 (New York)

- Consider approval of Minutes from previous meeting as available

Reports

- Financial statements: Municipal appropriations status reports as available.
- Library Director’s report for activities in October 2020
- Vote to accept by roll call

Old Business

- Building projects
Plaque for bench.
Memorial Garden location consider moving to patio
on hold: Tank Alert, Chimney, Railings at Library main entrance, painting front of the library, flooring in the attic.
- Job descriptions-

Save this file as Year-Month-Day-Name of Committee-Agenda [Example: 2017-10-15-ZBA Agenda.docx]
Convert the Word file to PDF (File, Export, Create PDF/XPF Document) and forward to the town Clerk’s Office.
Town Clerk: TownClerk@WestBoylston-MA.gov

- Long Range Plan - Community survey is in progress. SOAR meetings for staff and Trustees/Friends scheduled for December.
- 2020 Technology Upgrades- Wi-Fi upgrade, reimbursement from Cultural Council in progress
- Covid-19- updates to library services.
- Condensation Flood Friday, June 19- repairs complete, waiting on replacement materials.
- Meeting room Flood Wednesday July 1- DPW director to review the drain in early November, Carpet to be ordered and work scheduled soon.
- Green Communities Grant: Pump VFD, Beaman Memorial Library Attic Thermal Insulation- projects planned for November/December, should take 3 weeks total to complete
- Reeve Foundation Grant update. Project installation complete. Interim and final reports in progress

New Business

- Formalize Reopening subcommittee
- Results of meeting with Bob Barrell Health Department and Phil Leger Chief of Environmental Health
- ODD Fellows plowing agreement
- Review of capital requests
- Review Town's Snow Closure Policy

Communications

- Letter to the Selectboard

Next scheduled meetings:

Trustee and Friends SOAR with consultant

Board meetings: December 8. January 5, Feb 9. All meetings Tuesdays at 5 p.m. unless otherwise specified.

Motion to adjourn

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