



PROPOSED MEETING AGENDA

140 Worcester Street, West Boylston, Massachusetts 01583

In accordance with the provisions of MGL 30A §§ 18-25

Library Trustees	May 3, 2019
Board / Committee Name	Date of Notice
Beaman Memorial Public Library 8 Newton Street, West Boylston, MA 01583	Muriel H. Stiles Meeting Room
Meeting Place	Conference Room Number or Location
Tuesday, May 7 at 7:00 PM	<i>Anna Maya Shaw</i>
Date / Time of Meeting	Clerk or Board Member Signature
Meeting CANCELLED or POSTPONED to:	Date of Cancellation or Postponement

Notices and Agendas are to be posted 48 hours in advance of the meetings, excluding Saturdays, Sundays and legal holidays. Please note the hours of operation at the Town Clerk’s Office to ensure that this posting will satisfy this requirement.

This is the current list of topics that the Chair reasonably anticipates will be discussed at this meeting.

Est. Start	TOPIC	AGENDA
7:00	Convene	
7:05	Consider approval of April 2019 meeting minutes, as available	
7:15	Reports	<ul style="list-style-type: none"> Financial statements: Municipal appropriations status reports for July 1, 2018- April 30, 2019 Acceptance of the Report of the Library Director for activities in April 2019
7:45	Old Business	<ul style="list-style-type: none"> Boilers- No news Budget update: \$1,269.25 remaining in maintenance account- to be spent electrical work, EIFS repairs, woodpecker damage. Budget 2020 update- Level services budget on warrant Pruneau memorial garden- notice to be sent out in summer newsletter. DPW to remove shrubs in May. Sterling Garden club to plant in June. Director’s annual review Job Descriptions update
8:05	New Business	<ul style="list-style-type: none"> Parking on Newton/traffic Upcoming Holidays closings: Thanksgiving Eve Wed Nov 27, Christmas Eve Tues Dec 24 New Year’s Eve Tues Dec 31
8:35	Trustee Reports and Requests	
8:40	Communications	

Next scheduled meetings: Wednesday, June 5, July & Aug TBD, Sept 10, Oct 8, Wednesday, Nov 6, Dec 3.
Motion to adjourn

Save this file as Year-Month-Day-Name of Committee-Agenda [Example: 2017-10-15-ZBA Agenda.docx]
Convert the Word file to PDF (File, Export, Create PDF/XPF Document) and forward to the town Clerk’s Office.

Town Clerk: TownClerk@WestBoylston-MA.gov