



PROPOSED MEETING AGENDA

140 Worcester Street, West Boylston, Massachusetts 01583

In accordance with the provisions of MGL 30A §§ 18-25

Library Trustees	March 1, 2019
Board / Committee Name	Date of Notice
Beaman Memorial Public Library 8 Newton Street, West Boylston, MA 01583	Muriel H. Stiles Meeting Room
Meeting Place	Conference Room Number or Location
Tuesday, March 5 at 7:00 PM	<i>Anna Maya Shaw</i>
Date / Time of Meeting	Clerk or Board Member Signature
Meeting CANCELLED or POSTPONED to:	Date of Cancellation or Postponement

Notices and Agendas are to be posted 48 hours in advance of the meetings, excluding Saturdays, Sundays and legal holidays. Please note the hours of operation at the Town Clerk’s Office to ensure that this posting will satisfy this requirement.

This is the current list of topics that the Chair reasonably anticipates will be discussed at this meeting.

- Est. **AGENDA**
- Start **TOPIC**
- 7:00 Convene
- 7:05 Consider approval of February 2019 meeting minutes, as available
- 7:15 Reports
- Financial statements: Municipal appropriations status reports for July 1, 2018- February 28, 2019
 - Acceptance of the Report of the Library Director for activities in February 2019
- 7:45 Old Business
- Boilers- No news
 - Job description classification update the Personnel Board isn't addressing any salary issues at this time. They are trying to get all the job descriptions in order for the consultant from the State to review.
 - Endowment Event Update – April 5, DQ fundraiser April 9 5-8 PM
 - Building Maintenance update: \$2,041.25 remaining in account
Still waiting for American Alarm invoice- Upcoming projects: heater in Newton St Vestibule, EIFS repairs.
 - Budget 2020
 - Capital Requests- Rubber roof \$105,094, Chimney \$15,570 Technology \$20,000 , HVAC Air Handler \$32,972
 - FINCOM and BOS Liaison. Meeting with FINCOM rep on 2/26
 - Town Administrator update
- 8:05 New Business
- Interim DPW Director hired. Snow removal/ plowing issues 2/13, 2/19. No problems 2/28
 - Town can give \$3,000 for installation of new computers.
 - Meeting tentatively scheduled with full FINCOM/CIB on Tuesday April 2
 - Staff updates
- 8:35 Trustee Reports and Requests
- 8:40 Communications
- Report on Library Legislative Day
 - Report from Legislative Breakfasts- Northborough Feb 8 & Boylston Feb 22
- Next scheduled meetings : April 11, May 7, Wednesday, June 5
- Motion to adjourn

Save this file as Year-Month-Day-Name of Committee-Agenda [Example: 2017-10-15-ZBA Agenda.docx]
Convert the Word file to PDF (File, Export, Create PDF/XPF Document) and forward to the town Clerk’s Office.

Town Clerk: TownClerk@WestBoylston-MA.gov