



PROPOSED MEETING AGENDA

140 Worcester Street, West Boylston, Massachusetts 01583

In accordance with the provisions of MGL 30A §§ 18-25

Library Trustees Board / Committee Name	February 1, 2019 Date of Notice
Beaman Memorial Public Library 8 Newton Street, West Boylston, MA 01583 Meeting Place	Muriel H. Stiles Meeting Room Conference Room Number or Location
Tuesday, February 5 at 7:00 PM Date / Time of Meeting	<i>Anna Maya Shaw</i> Clerk or Board Member Signature
Meeting CANCELLED or POSTPONED to:	Date of Cancellation or Postponement

Notices and Agendas are to be posted 48 hours in advance of the meetings, excluding Saturdays, Sundays and legal holidays. Please note the hours of operation at the Town Clerk’s Office to ensure that this posting will satisfy this requirement.

This is the current list of topics that the Chair reasonably anticipates will be discussed at this meeting.

- Est. **AGENDA**
- Start **TOPIC**
- 7:00 Convene
- 7:05 Consider approval of December 2018 meeting minutes, as available
- 7:15 Reports
- Financial statements: Municipal appropriations status reports for July 1, 2018- January 31, 2019
 - Acceptance of the Report of the Library Director for activities in January
- 7:45 Old Business
- Boilers- No news
 - Job description classification update
 - Endowment Event Update – April 5, DQ fundraiser April 9 5-8 PM
 - Building Maintenance update: \$2,041.25 remaining in account
Still waiting for American Alarm & Condensate pump invoice. Upcoming projects: heater in Newton St Vestibule, EIFS repairs.
 - Budget 2020
 - Capital Requests- Rubber roof \$90,000, Chimney \$15,570 pursuing CPA funds
Technology \$20,000 , HVAC Air Handler replacement \$38,000
 - FINCOM and BOS Liaison
 - Fines Policy Review
 - Town Administrator update
- 8:05 New Business
- Copier
- 8:35 Trustee Reports and Requests
- 8:40 Communications
- Library Legislative Day March 5, Bus pickup in Auburn
 - Upcoming Legislative Breakfasts- Northborough Feb 8 & Boylston Feb 22
- Next scheduled meetings : March 5, April 11, May 7, June 5
- Motion to adjourn

Save this file as Year-Month-Day-Name of Committee-Agenda [Example: 2017-10-15-ZBA Agenda.docx]
Convert the Word file to PDF (File, Export, Create PDF/XPF Document) and forward to the town Clerk’s Office.

Town Clerk: TownClerk@WestBoylston-MA.gov