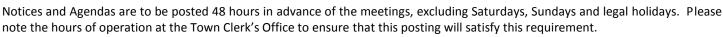
PROPOSED MEETING AGENDA

140 Worcester Street, West Boylston, Massachusetts 01583 In accordance with the provisions of MGL 30A §§ 18-25

Library Trustees	February 1, 2019
Board / Committee Name	Date of Notice
Beaman Memorial Public Library	Muriel H. Stiles Meeting Room
8 Newton Street, West Boylston, MA 01583	
Meeting Place	Conference Room Number or Location
Tuesday, February 5 at 7:00 PM	Anna Maya Shaw
Date / Time of Meeting	Clerk or Board Member Signature
Meeting CANCELLED or POSTPONED to:	Date of Cancellation or Postponement



AGENDA

This is the current list of topics that the Chair reasonably anticipates will be discussed at this meeting.

- Est.
- Start **TOPIC**
- 7:00 Convene
- 7:05 Consider approval of December 2018 meeting minutes, as available
- 7:15 Reports
 - Financial statements: Municipal appropriations status reports for July 1, 2018- January 31, 2019
 - Acceptance of the Report of the Library Director for activities in January
- 7:45 Old Business
 - Boilers- No news
 - Job description classification update
 - Endowment Event Update April 5, DQ fundraiser April 9 5-8 PM
 - Building Maintenance update: \$2,041.25 remaining in account Still waiting for American Alarm & Condensate pump invoice. Upcoming projects: heater in Newton St Vestibule, EIFS repairs.
 - Budget 2020
 - Capital Requests- Rubber roof \$90,000, Chimney \$15,570 pursuing CPA funds Technology \$20,000, HVAC Air Handler replacement \$38,000
 - FINCOM and BOS Liaison
 - Fines Policy Review
 - Town Administrator update
- 8:05 New Business
 - Copier
- 8:35 Trustee Reports and Requests
- 8:40 Communications
 - Library Legislative Day March 5, Bus pickup in Auburn
 - Upcoming Legislative Breakfasts- Northborough Feb 8 & Boylston Feb 22

Next scheduled meetings : March 5, April 11, May 7, June 5

Motion to adjourn

Save this file as Year-Month-Day-Name of Committee-Agenda [Example: 2017-10-15-ZBA Agenda.docx] Convert the Word file to PDF (File, Export, Create PDF/XPF Document) and forward to the town Clerk's Office. Town Clerk: <u>TownClerk@WestBoylston-MA.gov</u>

