



**PROPOSED MEETING AGENDA**

140 Worcester Street, West Boylston, Massachusetts 01583

In accordance with the provisions of MGL 30A §§ 18-25

Library Trustees	October 4, 2019
Board / Committee Name	Date of Notice
Beaman Memorial Public Library 8 Newton Street, West Boylston, MA 01583	Muriel H. Stiles Meeting Room
Meeting Place	Conference Room Number or Location
Tuesday, October 8, 2019 at 7:00 PM	<i>Anna Shaw</i>
Date / Time of Meeting	Clerk or Board Member Signature
<b>Meeting CANCELLED or POSTPONED to:</b>	<b>Date of Cancellation or Postponement</b>

Notices and Agendas are to be posted 48 hours in advance of the meetings, excluding Saturdays, Sundays and legal holidays. Please note the hours of operation at the Town Clerk’s Office to ensure that this posting will satisfy this requirement.

**This is the current list of topics that the Chair reasonably anticipates will be discussed at this meeting.**

Est. Start	TOPIC	AGENDA
7:00	Convene	
7:05	Consider approval of Minutes from September 10, 2019 meeting, as available	
7:15	Reports	
	<ul style="list-style-type: none"> <li>Financial statements: Municipal appropriations status reports as available.</li> </ul>	
	Library accounts match the Town’s for the period beginning July 1, 2019- September 30, 2019	
	<ul style="list-style-type: none"> <li>Acceptance of the Report of the Library Director for activities in September</li> </ul>	
7:45	Old Business	
	<ul style="list-style-type: none"> <li>Building projects: Independent Boiler Consultant, Pruneau Memorial Garden, Tank Alert, EIFS repairs, Heat switchover &amp; Fan coil unit repairs, Chimney repair, Painting project</li> <li>Grants update: Walmart, Technology Grant, Community Compact, Cultural Council</li> <li>Long Range Plan/upcoming Survey</li> <li>October Town Meeting</li> <li>Other Projects: Job Descriptions, Volunteer policy/application, CORI check</li> </ul>	
8:15	New Business	
	<ul style="list-style-type: none"> <li>Review Bylaws</li> <li>BOS goal suggestions: parking, Facilities Manager, Job Description/Classification study</li> </ul>	
9:55	Trustee Reports and Requests	
10:00	Communications	
	Open Meeting Law Regional Training Workshop: Wednesday, November 20, 2019 Southborough Senior Center 9 Cordaville Road, Southborough, MA 01772 5:30-7:30 PM	

Next scheduled meeting: \* Wednesday, November 6, 2019  
Motion to adjourn

Save this file as Year-Month-Day-Name of Committee-Agenda [Example: 2017-10-15-ZBA Agenda.docx]  
Convert the Word file to PDF (File, Export, Create PDF/XPF Document) and forward to the town Clerk's Office.  
Town Clerk: [TownClerk@WestBoylston-MA.gov](mailto:TownClerk@WestBoylston-MA.gov)