



## PROPOSED MEETING AGENDA

140 Worcester Street, West Boylston, Massachusetts 01583

In accordance with the provisions of MGL 30A §§ 18-25

Board of Selectmen Board / Committee Name	July 20, 2018 Date of Notice
Town Hall 140 Worcester Street, West Boylston Meeting Place	Room #210 Conference Room Number or Location
July 25, 2018; 6:30 p.m. Date / Time of Meeting	 Clerk or Board Member Signature
<b>Meeting CANCELLED or POSTPONED to:</b>	<b>Date of Cancellation or Postponement</b>

Notices and Agendas are to be posted 48 hours in advance of the meetings, excluding Saturdays, Sundays and legal holidays. Please note the hours of operation at the Town Clerk's Office to ensure that this posting will satisfy this requirement.

### CONVENE MEETING – 6:30PM:

- Roll call

**EXECUTIVE SESSION:** Consider entering into executive session under the provisions of Massachusetts General Laws Chapter 30a, Section 21(A), Part 3 to discuss contract negotiations with union personnel and the Chair declares that an open meeting discussion may have a detrimental effect on the bargaining position of the public body

Motion: I move to enter into executive session under the provisions of Massachusetts General Laws, Chapter 30a, Section 21(A), Part 3 to discuss contract negotiations with union personnel (police) - Chair declares that an open meeting discussion may have a detrimental effect on the bargaining position of the public body

- Roll call vote
- Announce that the Selectboard will reconvene in open session

### RECONVENE AT 7:00 P.M.

**PUBLIC COMMENT – 7:05PM:** This fifteen minute period is an opportunity for the public to address their concerns and questions regarding town operations and programs to the Board. Except in urgent circumstances, any matter presented for consideration by the Board shall not be discussed in detail nor acted upon by the Board at this meeting. A scheduled time on a future agenda may be set at the Board's discretion. Complaints or criticism directed at staff, volunteers, or other town

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officials shall not be permitted. If we do not have Open Session items to discuss, other agenda items may be brought forward earlier.

#### **APPROVAL OF MEETING MINUTES:**

- June 6, 2018, regular session
- June 20, 2018, regular session
- June 28, 2018, regular session
- June 28, 2018, executive session
- July 2, 2018, regular session

#### **REVIEW AND VOTE TO APPROVE WARRANTS:**

FOR THE PERIOD COVERING JUNE 21, 2018 TO JULY 25, 2018:

- TOWN PAYABLE WARRANT FY2018-52 THRU FY2018-54; AND FY2019-01 THRU FY2019-03
- TOWN PAYROLL WARRANTS FY2018-16 & 17; and FY2018-01
- SEWER WARRANT FY2018-SE30 THRU FY2018-SE32; AND FY2019-SE01 – FY2019SE-03A
- SCHOOL WARRANT FY2018-S23
- MLP 2018-28; AND MLP 2019-1, 1A, 2 AND 3

#### **HEARINGS & APPOINTMENTS:**

**7:10 pm Public Hearing:** Application for an All Alcoholic Beverages Liquor License from Funny Guys LLC, d/b/a Recess, 216 West Boylston Street

**Policy L-18 Public Hearing (cont'd):** Consider amending Policy L-18, Beautification of Town Squares and Islands

#### **DPW Director Vernon Jackson**

- Malone and MacBroom, Inc. Engineering Proposal: Review and approve engineering proposal for Complete Streets sidewalk project. Approve related C90 funds
- Chapter 90 Paving: Approval of Plan
- Goodale Street (Malden Street) closure in Holden: Update
- Lee Street at Goodale: Flooding - approval to hire an Engineering Company
- MS4 Team Update

#### **NEW BUSINESS:**

- Request for transfer of common victualar license from J&J News to J&J Variety, 360 West Boylston Street, Unit #101
- Recognize the acceptance of the following donations for the Bandstand Committee and to approve expenditure of these funds for general purposes;

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- \$180.26 in free will donations from July 1 concert
- \$319.39 in free will donations from July 8 concert
- \$250 sponsor donation from Finders Pub
- \$265 sponsor donation from Lester's Refrigeration
- Recognize the acceptance of \$2,040.34 in donations from the public to the Library Revolving Account from payments of lost or damaged books or other materials, donations for the use of printers, copier and fax machines, memorial gifts and other donations given to support the general needs of the library
- Vote to approve schedule for October 15, 2018 Semi-Annual Town Meeting
- Review of the chosen FY19 Select board and Town Administrator Goals
- Review, approval and signing of the Cemetery Union contract
- Consider voting to sign warrant for the September 4, 2018 state primary
- Consider voting to sign Compliance with Site Plan Review letter for Marjam Enterprises Inc. d/b/a Flagg RV

## **OLD BUSINESS:**

John Surachi Eagle Scout Project

Review of ZBA legal expenses

## **TOWN ADMINISTRATOR'S REPORT**

- Building Commissioner Resignation
- Community Compact Program – Consider next round of Best Practices to apply for
- Transportation Impact Funds – Process update
- New Draft Financial Policies – Process update
- ABM response to remaining lighting issues - Update
- Start-up of a 1/4ly Town Administrator Newsletter
- MIIA Rewards and Participation Credits
- Other Updates

## **FISP UPDATE:**

1. General project updates
2. Approval of Change Orders
  - a. RAC Builders, Inc. - CO # 1 for \$130,634.00
3. Approval of Invoices
  - a. CBA – Inv. 5807 for \$9,817.50
  - b. RAC Builders, Inc. – Inv. 3 for \$314,051
  - c. Yankee Engineering & Testing Inc. – Inv. 25035 for \$2,199
  - d. Alliance Environmental Group – Inv. 59261077 for \$6,351.97
  - e. KP Law - Inv. 116979 for \$425.50

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#### 4. Other Updates

### **APPOINTMENTS AND RESIGNATIONS:**

#### **Consider Town Administrator Appointments:**

- Concurrence on the appointment of James Murray of Spencer as a Special Officer to work details work at a rate of \$48 an hour for the period covering July 25, 2018 through June 30, 2019
- Concurrence on the appointment of Kevin Lamb of Lancaster as a Special Officer to work details work at a rate of \$48 an hour for the period covering July 25, 2018 through June 30, 2019
- Concurrence on the following Earth Removal Board appointments for a term to expire on June 30, 2019
  - Robert Barrell, designee of the Board of Health
  - Gary Flynn, designee of the Water District
  - Barur Rajeshkumar, designee of the Planning Board
  - William Chase, designee of the Conservation Commission
- Concurrence on the appointment of Gene Bixler to the PEG Board as a resident, for a term to expire on June 30, 2019
- Concurrence on the appointment of Paul Anderson to Transportation Committee as the designee of the Planning Board for a term to expire on June 30, 2019
- Concurrence on the appointment of Vincent Vignaly to the Town-wide Planning Committee as the designee of the Planning Board for a term to expire on June 30, 2019
- Concurrence on the appointment of Vincent Vignaly to the Open Space Implementation Committee as the designee of the Planning Board for a term to expire on June 30, 2019
- Concurrence on the reappointment of Richard Simmarano as PEG Equipment Coordinator effective August 1, 2018 for a term to expire on December 31, 2018 at a \$250/month stipend
- Concurrence on the appointment of Sarah Miles to the Economic Development Task Force as the designee of the Planning Board for a term to expire on June 30, 2019
- Concurrence on the appointment of Sarah Miles to the Community Preservation Committee as the designee of the Planning Board for a term to expire on June 30, 2019
- Concurrence on the appointment of Gary Flynn to the Open Space Implementation Committee as the designee of the Parks Commission for a term to expire on June 30, 2019
- Concurrence on the appointment of William Chase to the Community Preservation Committee as the designee of the Conservation Commission for a term to expire on June 30, 2019
- Concurrence on the appointment of John Hadley to the Open Space Implementation Committee as the designee of the Conservation Commission for a term to expire on June 30, 2019
- Concurrence on the appointment of Louis Massa as Assistant Animal Control Officer effective July 29, 2018 for a term to expire on June 30, 2019 at a rate of \$50 per call

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- Concurrence on the appointment of Whitney Barnard to the Municipal Buildings Committee as the Library ex officio member for a term to expire on June 30, 2019
- Concurrence on the appointment of John Sullivan to the Board of Health for a term to expire on April 30, 2022

**Consider Board of Selectmen Appointments:**

- Marc Frieden to the Affordable Housing Task Force as the designee of the Planning Board for a term to expire on June 30, 2019
- Gerald Condon to the position of Elections Constable for a term to expire on August 15, 2021
- Paul Anderson to the Bylaw Committee as the Chair of the Planning Board for a term to expire on June 30, 2019

**MEETINGS, INVITATIONS & ANNOUNCEMENTS:**

- August 8, 2018 Special Board Meeting at 6:45 p.m. to sign the new ban for the \$5.7 million for the senior center

**FUTURE AGENDA ITEMS/SELECTMENS REPORTS:**

**ADJOURN MEETING**

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