



PROPOSED MEETING AGENDA

140 Worcester Street, West Boylston, Massachusetts 01583

In accordance with the provisions of MGL 30A §§ 18-25

Library Trustees Board / Committee Name	September 27, 2018 Date of Notice
Beaman Memorial Public Library 8 Newton Street, West Boylston, MA 01583 Meeting Place	Muriel H. Stiles Meeting Room Conference Room Number or Location
Tuesday, October 2, 2018 at 7:00 PM Date / Time of Meeting	<i>Anna Maya Shaw</i> Clerk or Board Member Signature
Meeting CANCELLED or POSTPONED to:	Date of Cancellation or Postponement

Notices and Agendas are to be posted 48 hours in advance of the meetings, excluding Saturdays, Sundays and legal holidays. Please note the hours of operation at the Town Clerk’s Office to ensure that this posting will satisfy this requirement.

This is the current list of topics that the Chair reasonably anticipates will be discussed at this meeting.

Est. **AGENDA**

Start **TOPIC**

7:00 Convene

7:05 Consider approval of Minutes from September 11, 2018 meeting, as available

7:15 Reports

- Financial statements: Municipal appropriations status reports for July 1, 2018- September 30, 2018
- Acceptance of the Report of the Library Director for activities in September

7:45 Old Business

- Independent Boiler Consultant- no news
- Job description classification update
- Budget process 2019 update
- Light department project
- Request to renew ALA membership \$145.00
- Elevator Failed inspection- Elevator Repair – Door Restrictor
- Town Meeting Warrant Articles/ Capital Requests – Meeting with FINCOM Oct 10th at 7pm
October: Elevator, Chimney. May: Technology, Automatic door opener
- February Endowment Event

8:15 New Business

- Mural
- Trustee Meeting Schedule 2019

9:15 Trustee Reports and Requests

9:20 Communications

Trustee Orientation Ayer, MA Nov 13 6-8pm

Next scheduled meetings : Wednesday, November 7, 2018, December 4, 2018

Motion to adjourn

Save this file as Year-Month-Day-Name of Committee-Agenda [Example: 2017-10-15-ZBA Agenda.docx]

Convert the Word file to PDF (File, Export, Create PDF/XPF Document) and forward to the town Clerk’s Office.

Town Clerk: TownClerk@WestBoylston-MA.gov