



PROPOSED MEETING AGENDA

140 Worcester Street, West Boylston, Massachusetts 01583

In accordance with the provisions of MGL 30A §§ 18-25

Library Trustees	January 3, 2018
Board / Committee Name	Date of Notice
Beaman Memorial Public Library 8 Newton Street, West Boylston, MA 01583	Muriel H. Stiles Meeting Room
Meeting Place	Conference Room Number or Location
Tuesday, January 9, 2018 at 7:00 PM	<i>Anna Maya Shaw</i>
Date / Time of Meeting	Clerk or Board Member Signature
Meeting CANCELLED or POSTPONED to:	Date of Cancellation or Postponement

Notices and Agendas are to be posted 48 hours in advance of the meetings, excluding Saturdays, Sundays and legal holidays. Please note the hours of operation at the Town Clerk's Office to ensure that this posting will satisfy this requirement.

This is the current list of topics that the Chair reasonably anticipates will be discussed at this meeting.

Est.	AGENDA
Start	TOPIC
7:00	Convene
7:05	Consider approval of Minutes from December 5, 2017 meeting, as available
7:10	Reports <ul style="list-style-type: none">Financial statements: Municipal appropriations status reports as available.
	Library accounts match the Town's for the period beginning July 1, 2017- December 31, 2017 <ul style="list-style-type: none">Acceptance of the Report of the Library Director for activities in December
7:30	Old Business <ul style="list-style-type: none">Independent Boiler Consultant- no newsNaming ceremonyCell PhoneHeated Roof cablesOrdering Fan Coil Zone Valve ActuatorsElectrical safe fire extinguisher ordered. To be installed in January.Woodpecker damage repaired.Job description classification drafts updateJackie Pruneau memorial updateGas Line replacement Project updateInvoice sent to Eversource for overtime emergency late night access- deniedStipends paid to Director and Assistant director from salary lineBoiler #1 did not come back online after tie-in to new line. Eversource says that we can send them the invoice.Phone installation invoices submitted.
8:00	New Business <ul style="list-style-type: none">Building inspection long term storage concernsAnonymous challenge to Endowment met

8:15 Trustee Reports and Requests

8:20 Communications

- Thank you card from staff
- Town Wide Planning Public Forum Jan 22 7 pm Town Offices Rm. 120
- Feb 16 Legislative Breakfast Worcester

Next scheduled meetings :

February 6, 2018, March 6, 2018, April 3, 2018, May 8, 2018, ** Wednesday, June 6, 2018
September 11, 2018, October 2, 2018, ** Wednesday, November 7, 2018, December 4, 2018

Motion to adjourn

Save this file as Year-Month-Day-Name of Committee-Agenda [Example: 2017-10-15-ZBA Agenda.docx]

Convert the Word file to PDF (File, Export, Create PDF/XPF Document) and forward to the town Clerk's Office.

Town Clerk: TownClerk@WestBoylston-MA.gov