



PROPOSED MEETING AGENDA

140 Worcester Street, West Boylston, Massachusetts 01583

In accordance with the provisions of MGL 30A §§ 18-25

Board of Selectmen/Sewer Commission Board / Committee Name	September 15, 2017 Date of Notice
140 Worcester Street, West Boylston Meeting Place	#210 Conference Room Number or Location
September 20, 2017; 7:00 p.m. Date / Time of Meeting	 Clerk or Board Member Signature
Meeting CANCELLED or POSTPONED to:	Date of Cancellation or Postponement

Notices and Agendas are to be posted 48 hours in advance of the meetings, excluding Saturdays, Sundays and legal holidays. Please note the hours of operation at the Town Clerk’s Office to ensure that this posting will satisfy this requirement.

This is the current list of topics that the Chair reasonably anticipates will be discussed at this meeting.

CONVENE MEETING – 7:00PM:

- Roll call

PUBLIC COMMENT – 7:05PM: This fifteen minute period is an opportunity for the public to address their concerns and questions regarding town operations and programs to the Board. Except in urgent circumstances, any matter presented for consideration by the Board shall not be discussed in detail nor acted upon by the Board at this meeting. A scheduled time on a future agenda may be set at the Board’s discretion. Complaints or criticism directed at staff, volunteers, or other town officials shall not be permitted. If we do not have Open Session items to discuss, other agenda items may be brought forward earlier.

REVIEW AND VOTE TO APPROVE WARRANTS FOR THE PERIOD COVERING SEPTEMBER 7, 2017 THROUGH SEPTEMBER 20, 2017: PAYABLE WARRANTS FOR THE TOWN FY2018-11 AND 12, PAYROLL WARRANT FY2018 #6, SEWER ENTERPRISE WARRANT FY2018-SE-9, SCHOOL WARRANT FY2018 S-4, AND MUNICIPAL LIGHT PLANT WARRANT FY18 #6 AND 7

7:15 p.m. Public hearing in accordance with MGL Chapter 148, Section 13, on application of Branntag Northeast, Inc. to amend the current license to store at 164 Shrewsbury Street in the name of Be-Ar Holding Corp.

- 7:30 p.m. DPW Highway and Sewer**
 - **Weston & Sampson - I & I Plan**

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- **Newton Street/Library Parking Bid Results**
- **Award and Signing of Annual Contracts**
 - **Contract with Broken Stone of Berlin MA for paving of various streets**
 - **Contract with P.J. Keating of Lunenburg MA for milling of streets as needed**

NEW BUSINESS:

- **Review of Goals for FY17/18**
- **Consider approving the hiring of Hollie Lucht as Recreation Director effective October 1, 2017 at a monthly stipend of \$750.00**
- **Report on Donation Bins**
- **Consider referring Zoning Bylaw amendment reducing the allowed truck weight of a commercial truck eligible to be parked overnight in a residential district to the Planning Board**
- **Recognize the acceptance of a personal donation in the amount of \$250.00 to the Council on Aging for their gift account to aid in events and activities and approve expenditure of these funds for that purpose**
- **Review warrant for October 16, 2017 Semi-Annual Town Meeting**

TOWN ADMINISTRATOR'S REPORT:

- **Update of On-line Sewer Bill payment Fees**
- **Report on Sept. 18th Statewide Conference on Best Practices**
- **Notice of Fiscal Year-end Resignation of Veterans Agent**
- **Recommendation to Approve Kevin McKee to work for DPW on an as-needed basis for snow plowing**
- **Request Topics for Discussion with Legislators on Oct 18th**
- **Miscellaneous updates**

FISP UPDATE:

- **Approval of Invoices:**
 - **Cardinal (PS) – Inv. # 17: \$10,529.30**
 - **Cardinal (SC) – Inv. # 2: \$4,015.00**
 - **Caolo & Bieniek (PS) – Inv. # 5605: \$4,667.00**
 - **Lan-Tel (PS) – Inv. #9916750: \$25,200**
 - **Lan-Tel (PS) – Inv. #9916751: \$120,116.80**
 - **Places Associates (SC) – Inv. # 5282: \$9,813.19**
 - **RAC Builders (PS) – Inv. # 9: \$551,659.00**
- **General Updates on Senior Center and Police Station**

APPOINTMENTS AND RESIGNATIONS:

- **Consider appointment of Elaine Novia as Acting Town Clerk (tentative)**

MEETINGS, INVITATIONS & ANNOUNCEMENTS:

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- **September 27, 5:30 FISP Meeting**
- **September 27, 7:00 Board of Selectmen's Meeting**

FUTURE AGENDA ITEMS/SELECTMENS REPORTS:

ADJOURN MEETING

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