



PROPOSED MEETING AGENDA

140 Worcester Street, West Boylston, Massachusetts 01583
In accordance with the provisions of MGL 30A §§ 18-25

PEG
Board / Committee Name

2017-09-13
Date of Notice

140 Worcester St.
Meeting Place

Land Use Meeting Room
Conference Room Number or Location

2017-09-19 / 6:30 PM
Date / Time of Meeting

Clerk or Board Member Signature

Meeting CANCELLED or POSTPONED to:

Date of Cancellation or Postponement

Notices and Agendas are to be posted 48 hours in advance of the meetings, excluding Saturdays, Sundays and legal holidays. Please note the hours of operation at the Town Clerk's Office to ensure that this posting will satisfy this requirement.

This is the current list of topics that the Chair reasonably anticipates will be discussed at this meeting.

AGENDA

6:30 PM

Approval of 2017-08-21 Minutes

Public Comment

PEG Coordinator's Report

-Production Assistants

-Intern

-Town Promotional Videos

-Equipment Upgrades

-Review Job Descriptions

-Account Balances

-Access Coordinator Candidates

PEG Coordinator Position

Review Wages

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Articles for Town Meeting

-Transfer Amount: FY18 Budget from Account 01-199-5200 (Other Expenses) to 01-199-5100 (Salaries & Wages)

-Allocation Amount: Reserve funds for system upgrades & improvements

Information from other towns

Ways to Get New Viewers

-Schedules

-Programming Ideas

Open Items

-Review & Finalize New Policies & Procedures

-FY19 Budget

Future Agenda Items

Next Meeting Date

Adjournment

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