



**Town of West Boylston
Board of Health**
140 Worcester Street
West Boylston, MA 01583
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August 12, 2015
Meeting Agenda

Members present: Robert Barrell, Alan Harris, Celia Hartigan and Lisa Henderson
Members absent: Beverly Salate

Meeting Minutes Upon motion of Mrs. Hartigan and second of Mrs. Henderson it was voted all in favor to approve the minutes of the July 8 and July 28, 2015 Board of Health meetings.

Bills were paid

Septic Design Drawings Upon motion of Dr. Harris and second of Mrs. Hartigan it was voted all in favor to approve septic designs as follows:

- 1000 Goodale Street prepared by Brassard Engineering & Design, Inc., dated and revised July 30, 2015 numbered 1323. The approval includes an approval letter from Presby Environmental, Inc. dated July 31, 2015 and an Enviro-Septic Wastewater Treatment System Operating Maintenance outline that consists of three (3) sheets. The submittal has been reviewed for compliance with 310 CMR 15.000: The State Environmental Code.
- 193 Laurel Street prepared by David E. Ross Associates, Inc. dated August 2015 numbered L-12677.

Site Plan Review 539, 541, 543 and 555 Prospect St. A site plan review document from the Planning Board regarding 539, 541, 543 and 555 Prospect St. becoming a Business Center was before the Board for comment. The Board has no issues with this request as the property is sewered.

Intermunicipal Agreement (IMA) with the City of Worcester The Board discussed the revised IMA that is scheduled to become effective September 1, 2015. Section 7. Contract Sum states the Town will pay the City for services under this Agreement (i) the sum of \$1,591.66 per month, total sum of \$15,916.60 for the period of September 1, 2015 to June 30, 2016, (10 months remaining in the current fiscal year), (ii) the sum of \$1,623.50 per month, total sum of \$19,482.00 for the period of July 1, 2016, to June 30, 2017, (iii) the sum of \$1,655.97 per month, total sum of \$19,871.64 for the period of July 1, 2017, to June 30 2018.

The extension of the current contract to August 31, 2015 is at the agreed upon rate of \$2,703.75. The Board does not feel they have the time required to get all the services in place they will need by August 31, 2015 and will ask for a three month extension until November 30, 2015. Upon motion of Mrs. Henderson and second of Mrs. Hartigan, it was voted all in favor to request an extension of the

current contract until November 30, 2015. Mr. Barrell will craft the request tomorrow, August 13, 2015 and submit it to Ms. Kathy Johnson, Assistant City Manager.

Chairman Barrell will look at the current job description for the Administrative position and Mrs. Mard will gather fee schedules from the other Alliance communities to prepare a proposed fee schedule change to present to the Board.

Semi-Annual Town Meeting The Board acknowledged the October 19, 2015 Semi-Annual Town Meeting Schedule. The Board will not be ready with the fee schedule changes by the September Due dates and will plan to submit an article for the May Town Meeting.

Policy L-17 Recycle Product Procurement Policy Interim Town Administrator, James P. Purcell sent a memorandum to Municipal Department Heads, Officials, Boards, and Commissions & Committees on June 30, 2015. The memorandum is regarding the Policy L-17 Recycle Product Procurement Policy which was adopted by the Board of Selectmen on September 15, 2010. Mr. Purcell would like to insure that departments are abiding by the policy to the maximum extent practical. A copy of the Policy is attached to his memorandum.

Barbara Mard, Public Health Specialist



Robert J. Barrell, MPA, Chairman

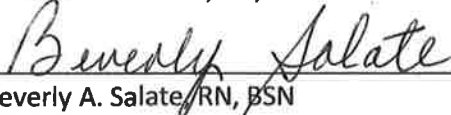


N. Alan Harris, MD, MPH, Vice Chairman



Celia F. Hartigan, RN, MPH

Lisa M. Henderson, RN, LSW



Beverly A. Salate, RN, BSN