



DRAFT PROPOSED MEETING AGENDA

140 Worcester Street, West Boylston, Massachusetts 01583
In accordance with the provisions of MGL 30A §§ 18-25

Parks Facilities Committee Board / Committee Name	05/20/2021 Date of Notice
Remote Meeting Place	Remote Zoom Conference Room Number or Location
Monday, May 24, 2021 – 7:00PM Date / Time of Meeting	<i>Patrick Inderwish</i> Clerk or Board Member Signature
Meeting CANCELLED or POSTPONED to:	Date of Cancellation or Postponement

Notices and Agendas are to be posted 48 hours in advance of the meetings, excluding Saturdays, Sundays and legal holidays. Please note the hours of operation at the Town Clerk’s Office to ensure that this posting will satisfy this requirement.

Pursuant to Governor Baker’s March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §20, and the Governor’s March 15, 2020 Order imposing strict limitations on the number of people that may gather in one place, this meeting of the Town of West Boylston Parks Facilities Committee is being conducted via remote participation. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings as provided for in the Order.

Join Zoom Meeting

Town West Boylston is inviting you to a scheduled Zoom meeting.

Topic: Town of West Boylston Parks Facilities Committee Meeting

Time: May 24, 2021 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/93603894626?pwd=MHBnSUF1TUJCdjRaQU1iM1VpNktYZz09>

Meeting ID: 936 0389 4626

Passcode: 592403

Dial by your location

+1 646 558 8656 US (New York)

This is the current list of topics that the Chair reasonably anticipates will be discussed at this meeting.

AGENDA

Est. Start Time	Minutes of 04/01/2021 – Joint PFC & Parks Commission Meeting, Minutes of 4/26/2021 – Parks Facilities Committee Meeting
7:00PM	Discussion – Review Draft of RFP Discussion – Submission of RFP to Town Counsel for Review and Approval

Discussion – Review Prospective Designer Evaluation Form

Discussion – RFP Central Register Advertisement Dates

Discussion - Deadline for Step 1 Letters of Interest

Discussion – Proposed Date and Time for Site Visit

Discussion – Deadline for Written Questions

Discussion – Deadline for Step 2 Proposals

Other updates and items not reasonably anticipated at time of posting.