



**Town of West Boylston**  
140 Worcester Street, West Boylston, Massachusetts 01583

## **Select Board/Sewer Commission Meeting Minutes**

**Date / Time / Location of Meeting**  
**May 17, 2023; 6:00 p.m.**  
**140 Worcester Street**  
**West Boylston, MA 01583**  
**Board Meeting Room 2<sup>nd</sup> Floor**

**Members Present:**  
**Barur R. Rajeshkumar, Chair**  
**Christopher A. Rucho, Vice Chair**  
**Marc Frieden, Clerk**  
**Kristina Pedone**  
**Patrick J. Crowley**

**Members NOT Present:**

**Invited Guests:**  
**Jennifer Warren-Dyment, Town Administrator**  
**Faye Zukowski, Municipal Assistant**

**THIS MEETING WILL ALSO BE HELD VIRTUALLY IN A HYBRID SETTING**  
**VIRTUAL MEETING INFORMATION:**

### **To Join Zoom Meeting**

- <https://us06web.zoom.us/j/87289496812?pwd=QUg2cHBMNmJid0ZIZk9BZTVGbXFzZz09>
- **Meeting ID: 872 8949 6812, Passcode: 01583, Dial by your location: (646) 558-8656 US (New York)**

This meeting will be held in-person at the location provided on this notice. Members of the public are welcome to attend this in-person meeting. Please note that while an option for remote attendance and/or participation is being provided as a courtesy to the public, the meeting will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person vs. virtual attendance accordingly.

### **CONVENE MEETING**

- Roll call

### **Pledge of Allegiance**

### **MOMENT OF SILENCE IN MEMORY OF DAVID MERCURIO**

**Mr. Rajeshkumar read a statement.**

**PUBLIC COMMENT:** This fifteen-minute period is an opportunity for the public to address their concerns and questions regarding town operations and programs to the Board. Except in urgent circumstances, any matter presented for consideration by the Board shall not be discussed in detail nor acted upon by the Board at this meeting. A scheduled time on a future agenda may be set at the Board's discretion. Complaints or criticism

directed at staff, volunteers, or other town officials shall not be permitted. If we do not have Open Session items to discuss, other agenda items may be brought forward earlier.

### **Citation Presentation for Christopher Rucho by Representative O'Day for his service to the Town and the Select Board**

State Representative James O'Day presented Mr. Rucho with a Citation from the State and gave some personal memories of working with Mr. Rucho. He thanked Mr. Rucho and wished him well. Mr. Rajeshkumar read a statement of farewell and thanked him for his dedication to the Town. Ms. Pedone thanked Mr. Rucho for his dedicated service to the Select Board and to the Town.

### **APPROVAL OF MEETING MINUTES:**

- March 15, 2023 Regular Meeting Minutes

*Motion Ms. Pedone moved to approve; Mr. Crowley seconded.*

*All in favor*

*Approved*

### **REVIEW AND VOTE TO APPROVE WARRANTS FOR THE PERIOD COVERING MAY 4, 2023 THROUGH May 17, 2023: Town Payable Warrants FY2023-45 and FY2023-46; Payroll Warrant FY2023-23; Sewer Warrant FY2023-SE31, School Warrant FY2023-S21.**

**\*MLP Warrant FY2023-24**

*Motion Ms. Pedone moved to approve; Mr. Crowley seconded.*

*All in favor*

*Approved*

### **6:05 pm Continuation of Public Hearing from April 19, 2023: To Consider Creating a Policy relative to the use of the Reservoir Triangle for Food Trucks, such Policy to include a fee.**

Mr. Frieden read Public Hearing notice.

Ms. Warren-Dyment explained this is a continuation from a previous meeting and there were two items that remained. She stated the first is how to avoid having vendors offering the same items without going to an RFP (Request for Proposals) process and the second is decision on the porta potties at the site. She presented a policy that specified goal that there is not more than one vendor selling hot dogs and or hamburgers, and if there is a returning vendor that sells these items no other vendors will be considered. She stated if there is not a returning vendor and there is more than vendor looking to sell hot dogs and or hamburgers a lottery will be held so that only one will be selected. She presented the Board with two versions in Item 16 of the Draft Policy to choose from. She explained one version has the vendor being allowed to supply a porta potty at their own cost and the second version has the Town supplying the porta potty at the Town's cost. She stated all language related to Board of Health has been removed from this policy. She explained Exhibit B contains all legal language required for the permitted use of the site.

Mr. Crowley discussed if the version of Item 16 is chosen to be the vendor is responsible for the porta potty does it mean either or both could choose to have one, Ms. Warren-Dyment stated that is correct or they could work out an agreement between themselves however they would like to arrange it. Mr. Crowley asked if the Town provides a porta potty but the vendor would still like to obtain their own for personal use is that ok almost a hybrid of version one and two, Ms. Warren-Dyment stated they could. Mr. Rucho would like version two if the Town is going to allow them to lock it when they are not there, Mr. Crowley agrees but would like to allow them to also obtain their own additionally for personal use. Ms. Warren-Dyment stated if the Town is going to provide the porta potty it will be handicap accessible. Mr. Crowley asked if the Board would like to make changes in the future is their language for that, Ms. Warren-Dyment stated there is language included in the license and in the policy. Mr.

Rucho asked for clarification on the duration of the license, Ms. Warren-Dyment stated it is April 1<sup>st</sup> through November 30<sup>th</sup> and daily times to be 7 a.m. to dusk.

***Motion** Mr. Crowley moved to close the Public Hearing, Mr. Crowley second.*

***All in favor***

***Approved***

***Motion** Ms. Pedone moved to adopt the policy; Mr. Crowley seconded.*

***All in favor***

***Approved***

#### **NEW BUSINESS:**

- Consider closing certain municipal buildings under the care, custody, and control of the Select Board on Friday June 16<sup>th</sup>, for a training followed by an employee appreciation event. Ms. Warren-Dyment stated the Town received a grant to host a guest speaker on “Cooling Hostilities Workshop” on Friday, June 16<sup>th</sup> from 9:30 a.m. to 11:30 a.m. and at the conclusion of the workshop she is planning an Employee Appreciation Event and is requesting that all town buildings under the care, custody and control of the Select Board be closed. It does not include the Library and the Director has requested of the Trustees. Ms. Warren-Dyment stated she is inviting the Select Board to attend and cook but the Employee Appreciation Event is only for employees but the Workshop is open to all Board, Committees and Commissions.

***Motion** Ms. Pedone moved to approve; Mr. Frieden seconded.*

***All in favor***

***Approved***

#### **TOWN ADMINISTRATORS REPORT (May contain Departmental updates, community reminders and announcements, project updates, etc. No votes will be taken).**

1. **Annual Town Meeting:** Thank you to the Select Board and everyone that attended Annual Town Meeting.
2. **Facilities Manager:** Interviews have concluded and a candidate has been selected and the offer was accepted.

#### **FUTURE AGENDA ITEMS/SELECT BOARD REPORTS:**

- Ms. Pedone reported the Economic Development Task Force held annual drawing for the Gateway Sign Program and winners have been notified. She explained they are working on hosting a gathering for breakfast for businesses in town to meet local officials and local business partners.
- Mr. Crowley reported the Celebrations Committee will be hosting Movie Night on the third Friday of June, July, August, and September, free movies and snacks but attendees will need to bring a chair and non-alcoholic beverages. He stated the movies will be geared towards the ages of 9-13 to get more families out and a poll will be posted online for movie choices.
- Mr. Crowley reported the Celebrations Committee met and discussed Fall Fest and all agreed they would like to hold this event but the four members of the committee do not have the time to be the lead person and would like people interested in helping to step forward especially a lead person.
- Mr. Frieden thanked Sarah Miles for her time on the Planning Board.
- Mr. Rucho would to see a future agenda item to address street signs replacement, he believes there used to be a list and believes there were funds put aside.
- Mr. Rucho thanked the Board for his time and he enjoyed all eighteen years.

***Motion*** Mr. Crowley moved to adjourn 6:34 p.m., Mr. Rucho seconded.

***Approved***

***All in favor***

Respectfully submitted,

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Faye D. Zukowski, Municipal Assistant

Approved: \_\_\_\_\_

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Kristina Pedone, Chair

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Patrick J. Crowley, Vice Chair

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James Morrissey, Clerk

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Marc Frieden

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Barur R. Rajeshkumar