



Town of West Boylston
140 Worcester Street, West Boylston, Massachusetts 01583

Select Board/Sewer Commission Meeting Minutes

Date / Time / Location of Meeting
June 29, 2022; 6:00 p.m.
140 Worcester Street
West Boylston, MA 01583
Board Meeting Room 2nd Floor

Members Present
Christopher A. Rucho, Chairman
Barur R. Rajeshkumar, Vice Chair
Marc Frieden, Clerk
Patrick J. Crowley, Selectman
Kristina Pedone, Selectwoman

Members NOT Present:

Invited Guests:
James Purcell, Interim Town Administrator
Faye Zukowski, Municipal Assistant
Kevin Duffy, DPW Director

Others Present:

David Femia, Ken Cleveland, Jeff Smith, John Smith, and John Petrin.

MEETING CALLED TO ORDER

PUBLIC COMMENT: This fifteen-minute period is an opportunity for the public to address their concerns and questions regarding town operations and programs to the Board. Except in urgent circumstances, any matter presented for consideration by the Board shall not be discussed in detail nor acted upon by the Board at this meeting. A scheduled time on a future agenda may be set at the Board's discretion. Complaints or criticism directed at staff, volunteers, or other town officials shall not be permitted. If we do not have Open Session items to discuss, other agenda items may be brought forward earlier.

APPROVAL OF MEETING MINUTES:

- **May 18, 2022 Regular Session:**
Motion Mr. Rucho moved to approve, Mr. Crowley second.
4-0-1 Mr. Frieden abstained
Approved

REVIEW AND VOTE TO APPROVE WARRANTS FOR THE PERIOD COVERING JUNE 16, 2022 TO JUNE 29, 2022: Town Payable Warrants FY2022-51 and 52; Sewer FY2022 SE-32 and 33; School Warrant FY2022-S26 and FY2023-S1; Town Payroll FY2022-26; and MLP #26

*Motion Mr. Rucho moved to approve; Mr. Crowley second.
All in favor
Approved*

PUBLIC HEARING: Continuation of Public Hearing: Consider Amending Sewer Use Bill Abatement Policy I-2

Mr. Friedman read the Public Hearing Notice. Mr. Rajeshkumar stated on June 15th they discussed amending the Sewer Use Policy from single family to all properties connected to the town sewer. He explained they requested comments from the DPW Director and Water District and tracked changes were made and sent out to the Board. Mr. Purcell stated both Water District and DPW Director were in support of the changes. Mr. Crowley discussed adding clarification in regards to the paragraph regarding the calculation, Mr. Duffy stated it is overly wordy but does define the intent. Mr. Duffy clarified what a sewer meter is. Mr. Crowley recommends the paragraph reading as “Properties that receive a second meter from the West Boylston Water District for irrigation or pool recharge purposes will be charged the corresponding residential or commercial sewer use rate for one hundred percent (100%) of the volume of water metered by the first meter reduced by the volume of water metered by second meter.” He also recommended removing “(sewer)” from the entire document.

*Motion Mr. Crowley moved to close the public hearing; Mr. Rucho second.
All in favor
Approved*

*Motion Mr. Crowley moved to approve Policy I-2 with the red line changes as distributed to the Board and changes as discussed in public hearing; Mr. Rucho second.
All in favor
Approved*

NEW BUSINESS:

1. Consider designating other Select Board assignments for 2022-2023, below is the 2021-2022 listing:

- Pride Park ADA Upgrade Advisory Committee: Mr. Kittredge

*Motion Mr. Frieden moved to appoint Mr. Crowley; Mr. Rucho second.
All in favor
Approved*

2. Concurrence on the following June 2022 Town Administrator Appointments:

Board/Committee/Commission	Name	Term End
ANIMAL CONTROL OFFICER	Steven Jones	4-30-2022 (1 yr)
EARTH REMOVAL BD.:	Bill Chase	6-30-2022 ConCom rep (1 yr)
	Bob Barrell	6-30-2022 BOH rep (1 yr)
	Marc Frieden	6-30-2022 BOS rep (1 yr)
	Gary Flynn	6-30-2022 Water rep (1 yr)
	Barur Rajeshkumar	6-30-2022 Pln Bd rep (1 yr)

PERMANENT SERGEANT:	Thomas M. Balvin	6-30-2022 (3 yr)
	Richard Petit	6-30-2022 (3 yr)
	James Bartlett	6-30-2022 (3 yr)
	Anthony Papandrea	6-30-2022 (3 yr)
PERMANENT PATROLMEN:	Marcello Tavano	6-30-2022 (3 yr)
	David Westerman	6-30-2022 (3 yr)
	David P. Pupecki	6-30-2022 (3 yr)
PEG BOARD:	Christopher Rucho	6-30-2022 BOS rep (1 yr)
<u>TREASURER/TAX</u>		
COLLECTOR:	Cheryl St. Louis	6-13-2022 (3 yr)
TOWN-WIDE PLANNING COMMITTEE:	Susan Meola	6-30-2022 (1 yr)
	voter not employee/official	
	Patrick Crowley	6-30-2022 BOS rep (1 yr)
	Vincent Vignaly	6-30-2022 Pln Bd rep (1yr)
VOLUNTEER GRANT		
COORDINATOR:	Linda Marsh	6-30-2022 (1 yr)
OPEN SPACE		
IMPLEMENTATION CMTE:	Gary Flynn	6-30-2022 Rep.of Parks Com (1 yr)
	William Chase	6-30-2022 Con Cmsn. rep. (1 yr)
	Vincent Vignaly	6-30-2022 Pln Bd rep (1 yr)
TRANSPORTATION CMTE.:	Marc Frieden	6-30-2022 BOS rep. (1 yr)
	Kevin Duffy	6-30-2022 (1 yr) DPW Director, ex officio
	Francesco Lopriore	6-30-2022 Pln Bd Rep (1 yr)
ECONOMIC DEVELOPMENT CMTE.		
	Kristina Pedone	6-30-2022 BOS rep. (3 yr)
	Sarah Miles	6-30-2022 Pln Bd Rep (3 yr)
PARKS FACILITIES CMTE.:	Patrick Crowley	6-30-2022 BOS rep. (3 yr)
	Barur Rajeshkumar	6-30-2022 BOS rep. (3 yr)
	Gary Flynn	6-30-2024 Park rep. (3 yr)
	James Pedone	6-30-2022 Park rep. (3 yr)
COMMUNITY PRESERVATION		
CMTE:	Vincent Vignaly	6-30-2022 (3 yr)

	William Chase	6-30-2022 ConCom Rep (3 yr)
	Sarah Miles	6-30-2022 Pln Bd rep (3 yr)
MUNICIPAL BLDGS CMTE:	Patrick Crowley	6-30-2022 BOS rep., ex officio (3 yr)
	Raymond Bricault	4-30-2022 FinCom rep, ex (3 yr)
PRIDE PARK ADA UPGRADE ADVISORY COMMITTEE:	TBD	6-30-2022 BOS rep (1 yr)
	George Tignor	6-30-2022 Building (1 yr)
	Kevin Duffy	6-30-2022 DPW (1 yr)
	James Pedone	6-30-2022 Parks (1 yr)
	Rachel Brown	6-30-2022 Resident (1 yr)
	Lisa Thompson	6-30-2022 Resident (1 yr)

***Motion** Mr. Rucho moved to approve the appointments as printed in the agenda; Mr. Crowley second.*

All in favor

Approved

3. Concurrence on the following June 2022 Select Board Appointments:

Board/Committee/Commission	Name	Term End
Personnel Board:	Faye Zukowski	6-30-2022 (3 yr)
Finance Committee:	Mary Foley	6-30-2022 (3 yr)
	Christopher Berglund	6-30-2022 (3 yr)
Affordable Housing Trust Bd of Trustees:	Christopher Rucho	6-30-2022 BOS rep (2 yr)
	Marc Frieden	6-30-2022 Pln Bd rep (2 yr)
Bylaws Committee:	Barur Rajeshkumar	6-30-2022 BOS rep (1 yr)
	Sarah Miles	6-30-2022 Pln Bd rep (1 yr)

***Motion** Mr. Rucho moved approve the appointments as printed in the agenda; Mr. Crowley second.*

All in favor

Approved

- **Acknowledge and accept donations from January 1, 2022 through March 31, 2022 in the amount of \$80 from local residents to be used for events at the senior center**
- **Consider approving the hiring of Carl Haarmann as a fractional-time van driver for the Council on Aging effective July 11, 2022 at a rate of \$18.46 per hour.**

***Motion** Mr. Rucho moved to appoint Carl Haarmann; Mr. Friedmen second.*

All in favor

Approved

OLD BUSINESS:

- **Update on Town Administrator Search**

Mr. Rajeshkumar thanked the members of the Town Administrator Search Committee.

- **Discussion on Questions for Final Interviews**

Mr. John Petrin, Consultant with Community Paradigm, he stated he will be sending the questions to the Board for the interviews and if they had any comments to send to him. Discussion on follow up questions for the finalists.

- **Discussion on Procedure for Finalist Interviews**

Mr. Petrin stated he will ask the finalists the questions and the Board can ask the follow ups.

- **Select Dates for Final Interviews**

Mr. Petrin stated July 19th beginning at 4:30 p.m. and he will have the resumés out to the Board around July 11th. Mr. Petrin thanked the screening committee for their work. Mr. Rucho stated the screening committee interviewed six applicants and are bringing three forward.

TOWN ADMINSTRATORS REPORT

1. Mr. Purcell stated the RFP for Housing Proposals was due and they did not receive any proposals. He plans to reach out the Affordable Housing Trust to see how they wish to proceed. Mr. Crowley finds it odd that the current contract holder did not submit.
2. Mr. Purcell discussed year end and close out activities are going well.
3. Mr. Purcell stated the ADA Transition plan is about 75% completed as of week ago and the submission will be second week of July. Mr. Purcell stated the payment to the Collins Center has been held until this project is completed. Mr. Crowley stated the Disability Commission was supposed to be getting interim progress reports and that has not happened.
4. Mr. Purcell stated he followed up with Ms. Pedone on the trees as requested. Ms. Pedone stated the list has 17 trees, he responded those are that have been reported and there are a lot more. Ms. Pedone would like to know how much finding is needed to take all the trees on the list down and the FY23 budget has \$24,000 available. She would like to come up with a plan for FY23 and FY24. Mr. Purcell stated there are funds available from an article \$22,000. Mr. Purcell stated any amount of funds will not fix this problem and will always be a continuous list. Mr. Duffy responded that the Municipal Light Department assists and cuts trees that are close to the power line.

MEETINGS, INVITATIONS & ANNOUNCEMENTS:

Select Board Meeting will be held July 6, 2022

FUTURE AGENDA ITEMS/SELECTMANS REPORTS:

- Ms. Pedone stated the MLP met and voted to move the light pole and box on the Mixter Field at no cost to the town.
- Mr. Crowley reported from the Celebrations Committee on Friday July 29th they will be holding a outdoor movie night on the Common.

- Mr. Crowley reported the Celebrations Committee save the date for Fall Festival on October 29th.
- Mr. Crowley would like to discuss at a future meeting earmarking the OPIOD Settlement funds, Mr. Purcell stated they have began working on a plan for the funds.
- Ms. Pedone asked about adding as a future agenda item to discuss fines for non-criminal disposition for building issues.
- Mr. Rucho would like to work on a plan for the APRA Funds, Mr. Crowley would like to have a subcommittee. Mr. Rucho would like to have on a future agenda. Mr. Purcell stated they had a meeting with the towns auditing firm today and they discussed the ARPA funds.

EXECUTIVE SESSION: Consider entering into executive session under the provisions of Massachusetts General Laws Chapter 30a, Section 21(A), Part 3 to discuss strategy with respect to contract negotiations with non-union personnel and the Chair declares that an open meeting discussion may have a detrimental effect on the bargaining position of the public body.

Motion Mr. Friedman: I move to enter into executive session under the provisions of Massachusetts General Laws, Chapter 30a, Section 21(A), Purpose 3 to discuss strategy with respect to contract negotiations with the Fire Chief Candidate, and the Chair declares that an open meeting discussion may have a detrimental effect on the bargaining position of the public body; seconded Mr. Rucho.

Roll Call Vote:

Roll Call Vote

Mr. Rajeshkumar, yes

Mr. Rucho, yes

Mr. Crowley, yes

Ms. Pedone, yes

Mr. Frieden, yes

All in favor

Mr. Rajeshkumar announced they will not be coming back into open session following.

- **Consider a possible Town Administrator Appointment of Fire Chief**
Passed over.

Motion Mr. Crowley moved to adjourn at 8:00 p.m.; Ms. Pedone second.

All in favor

Approved

Respectfully submitted,

Approved:

Faye D. Zukowski, Municipal Assistant

Barur R. Rajeshkumar, Chairman

Christopher A. Rucho, Vice Chairman

Marc Friedman, Clerk

Patrick J. Crowley, Selectman

Kristina Pedone, Selectwoman