



Town of West Boylston
140 Worcester Street, West Boylston, Massachusetts 01583

Select Board/Sewer Commission Meeting Minutes

Date / Time / Location of Meeting
April 28, 2021; 6:00 p.m.
Via Zoom

Members Present
John W. Hadley, Chairman
Christopher A. Rucho, Vice Chair
Patrick J. Crowley, Clerk
Barur R. Rajeshkumar, Selectman
Michael J. Kittredge III, Selectman

Members NOT Present

Invited Guests:
Nancy Lucier, Town Administrator
Faye Zukowski, Municipal Assistant

Others Present: (names taken from the Zoom login list): Jan Gottsman, Paul Redmond, Pete Murphy, Paul Bohannon, Ray Bricault, Chris Berglund, Mary Foley, and William Fay.

Mr. Hadley convened the meeting at 6:00 p.m. roll call taken.

Chairman's statement:

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 31A, §20, and the Governor's March 15, 2020 Order imposing strict limitations on the number of people that may gather in one place, this meeting of the Town of West Boylston Select Board is being conducted via remote participation. No in person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings as provided for in the Order. A reminder that persons who would like to view this meeting while in progress may do so by:

- Join Zoom Meeting

If despite our best efforts, we are not able to provide for real-time access, and we will post a record of this meeting on the town's website as soon as we are able.

NEW BUSINESS:

- **May 17, 2021 Town Meeting:**
 - **Review, Approve, and vote to close, sign and post May 17, 2021 Semi-Annual Town Meeting Warrant:**

Ms. Lucier states Town Meeting will be held on Monday, May 17th at 6:00 p.m. on the ballfield at the Middle/High School with a backup date of Monday, May 24th at 6:00 p.m.

ARTICLE 1 - AUTHORIZATION TO HEAR THE REPORTS OF OFFICERS AND COMMITTEES OF THE TOWN

To see if the Town will vote to hear the reports of the officers and standing committees of the Town; or take any other action relative thereto.

Explanation of Article: This is a standard article which allows various boards and committees to make brief reports and project updates at town meeting. Thus far the following committees will be making reports: Finance/Capital Investment Board, Board of Health, Council on Aging

Motion Mr. Rucho moved to approve Article 1, Mr. Kittredge second.

Roll Call Vote

Mr. Kittredge, yes

Mr. Rajeshkumar, yes

Mr. Hadley, yes

Mr. Rucho, yes

Mr. Crowley, yes

All in favor.

ARTICLE 2 - AUTHORIZATION TO BORROW IN ANTICIPATION OF REVENUE AND TO ENTER INTO A COMPENSATING BALANCE AGREEMENT WITH A BANK

To see if the Town will vote to authorize the Town Treasurer/Tax Collector, with the approval of the Selectboard, to borrow money from time to time in anticipation of the revenue of the Fiscal Year 2022, the period from July 1, 2021 through June 30, 2022, in conformity with the provisions of the Massachusetts General Laws, Chapter 44, Section 4, and to issue a note or notes as may be given for a period of less than one year in accordance with Massachusetts General Laws, Chapter 44, Section 17, and to authorize the Treasurer/Tax Collector to enter into a compensating balance agreement or agreements for Fiscal Year 2022 pursuant to Massachusetts General Laws, Chapter 44, Section 53F, or take any other action relative thereto.

Explanation of Article: This is the standard annual authorization which allows our Treasurer to borrow money as needed, and authorization to go out for banking services. Given our strong financial status and good cash flow, we rarely need to do temporary borrowing except when associated with large construction projects.

ARTICLE 3 – AUTHORIZATION TO EXPEND FUNDS IN ANTICIPATION OF REIMBURSEMENT OF STATE HIGHWAY ASSISTANCE AID

To see if the Town will vote to accept any and all state highway assistance funds authorized by the state legislature and approved by the Massachusetts Highway Department under the so-called Chapter 90 Highway Assistance Program to be expended for the maintenance, repair and construction of Town roads in anticipation of reimbursement under the direction of the Selectboard and the Town Administrator for work on roads located on the State Aid Primary System as approved by the Massachusetts Highway Department, and further to authorize the Town Treasurer/Tax Collector, with the approval of the Selectboard, to borrow money from time to time during Fiscal Year 2022, for the period from July 1, 2021 through June 30, 2022, in

anticipation of reimbursement of said highway assistance in conformity with the provisions of Massachusetts General Laws, Chapter 44, Section 6A, or take any other action relative thereto.

Explanation of Article: This is a standard article. Chapter 90 funds are the monies we receive each year from the State to help fund the paving and repairing our local roads. This is the standard annual authorization to accept Chapter 90 funds from the State, and to borrow in anticipation of funds. We have not needed to borrow in anticipation of reimbursement because our staff is diligent in seeking timely reimbursements from the state for each project.

ARTICLE 4 - AUTHORIZATION TO AMEND THE PERSONNEL BYLAW AND TO AMEND THE CLASSIFICATION AND COMPENSATION PLAN SO AS TO PROVIDE EMPLOYEES A COST -OF-LIVING PAY INCREASE IN FY2022 (2%)

To see if the Town will vote to amend Section 5, Part AA, Classification and Compensation Plan of the Personnel Bylaw to reflect a cost-of-living adjustment to all wage rates by 2%: or take any other action relative thereto.

Explanation of Article: The FY22 budget has been developed using a 2% COLA to be applied to all non-union, non-contractual wages in FY22. A handout will be provided in the town meeting packet showing the updated Classification and Compensation Plan.

ARTICLE 5 - AUTHORIZATION TO SET THE SALARY OF ELECTED OFFICIALS

To see if the Town will vote to determine and fix what salaries elective officers of the Town shall receive for Fiscal Year 2022 in conformity with the provisions of Massachusetts General Laws, Chapter 41, Section 108:

Moderator	\$1.00
Selectmen	\$1.00 each (5 members);
Planning Board	\$1.00 each (5 members);
Cemetery Trustees	\$1.00 each (3 members); and
Municipal Light Board	\$300.00 each (3 members);

or take any other action relative thereto.

Explanation of Article: This is the standard annual authorization which allows our Treasurer to borrow money as needed, and authorization to go out for banking services. Given our strong financial status and good cash flow, we rarely need to do temporary borrowing except when associated with large construction projects.

ARTICLE 6 – AUTHORIZATION TO TRANSFER UNEXPENDED FUNDS FROM FISCAL YEAR 2021 APPROPRIATIONS

To see if the Town will vote to transfer from available funds, or Fiscal Year 2021 appropriations hitherto made, to Fiscal Year 2021 appropriation accounts; or take any other action relative thereto.

Explanation of Article: This is the annual authorization to transfer money within the current fiscal year (FY21) accounts to cover projected deficiencies in some accounts with excess balances in others. That list is still being compiled and will be provided to the Board prior to town meeting.

ARTICLE 7 – AUTHORIZATION TO PAY BILLS FROM A PREVIOUS FISCAL YEAR

To see if the Town will vote to appropriate a sum of money to pay bills from a previous fiscal year being held by the Town Accountant for which no encumbered funds are available, or take any other action relative thereto.

Explanation of Article: At this time, we do not have any bills from a previous fiscal year which need to be addressed. Should that remain the case, we will pass over this article.

***Motion** Mr. Crowley moved to approve Article 2-Article 7, Mr. Kittredge second.*

Roll Call Vote

Mr. Kittredge, yes

Mr. Rajeshkumar, yes

Mr. Hadley, yes

Mr. Rucho, yes

Mr. Crowley, yes

All in favor.

ARTICLE 8 – AUTHORIZATION TO APPROPRIATE MONEY TO THE SEWER ENTERPRISE ACCOUNT FOR FISCAL YEAR 2022

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of Two Million, Ninety-Two Thousand, Four Hundred and Twenty-Four Dollars and No Cents (\$2,092,424.00) to the West Boylston Sewer Enterprise Account to be expended by the Selectboard, acting as the Board of Sewer Commissioners, for sewer development, administration, assessment, operation, and maintenance expenses in Fiscal Year 2022 as follows:

Fiscal Year 2022 West Boylston Sewer Department Budget

Administration	-\$132,341.00
Operations and Maintenance	-\$1,601,894.00
Reserve Fund	-\$20,000.00
Debt and Interest Payments	-\$334,689.00
Capital Reserve	-\$3,500.00
Total Budget Appropriation	-\$2,092,424.00

and to meet said appropriation through:

(1) the appropriation of One Million, Four Hundred and Fifty-One Thousand, Three Hundred Dollars and No Cents (\$1,451,300.00) from Fiscal Year 2022 Sewer Enterprise Fund User Revenue, and

(2) the appropriation of Three Hundred and Thirty-Four Thousand, Six Hundred and Eighty-Nine Dollars and No Cents (\$334,689.00) from the Fund Balance Reserved for Sewer Betterment Debt Service, and

(3) the appropriation of Three Hundred and Six Thousand, Four Hundred and Thirty-Five Dollars and No Cents (\$306,435.00) from Sewer Enterprise Retained Earnings.

or take any other action relative thereto.

Explanation of Article: The Sewer Enterprise Fund is separate from the Town's annual operating budget, and it must be a self-funding account in which sewer billing revenues and available funds must cover all expenses associated with Sewer operations each year.

Mr. Crowley asked if the Finance Committee has enough information to make a recommendation at town meeting, Mr. Bricault believes they do. He discussed the reserve seems to be on the lower side. Mr. Bricault discussed the BAN payback and range of reserve amount the Board is choosing, Mr. Crowley stated he would be happy to meet with Mr. Bricault to discuss this further.

ARTICLE 9 - FISCAL YEAR 2022 OMNIBUS BUDGET APPROPRIATION ARTICLE

To see if the Town will vote to raise and appropriate, and/or transfer from available funds, such sums of money as may be necessary to defray the expenses and charges of the Town of West Boylston in Fiscal Year 2022, the period of July 1, 2021 through June 30, 2022, including the costs of public education, debt and interest payments, and providing municipal services; or take any other action relative thereto.

(The proposed draft of the Fiscal Year 2022 Operating Budget can be found after the text of the Annual Town Meeting Warrant. The budget format contains the budget figures for Fiscal Year 2021, and the Town Administrator's recommendations for Fiscal Year 2022.)

Explanation of the Article: The total of the FY22 budget is \$26,838,551.00, necessary to defray the expenses and charges of the Town of West Boylston in Fiscal Year 2022, the period of July 1, 2021 through June 30, 2022, including the costs of public education, debt and interest payments, and providing municipal services, and reduce the tax rate by transferring the following sums. It is important to note that the budget includes funds to help cover the cost of the first year of the new police and fire union contract wages. The funds to be used to cover the FY22 budget are as follows:

Raise and Appropriate:	\$ 26,197,331
From WBPA Receipts Reserved:	\$ 55,550
From Ambulance Receipts Reserved:	\$ 300,000
From Wachusett EMS Fund	\$ 18,000

From Free Cash:	\$ 267,670
Total:	\$ 26,838,551

ARTICLE 10 – VOTE TO APPROPRIATE FUNDS FOR CAPITAL IMPROVEMENT PURCHASES

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to purchase or lease/purchase and equip capital items, including all costs incidental or related thereto, and, as needed, to authorize lease/purchase agreements for periods of up to or in excess of three years for such purposes, with each appropriation being treated as a separate item; or take any other action relative thereto.

Explanation of Article: On Tuesday, April 20th the Capital Investment Board met, reviewed all requests submitted and voted to bring the following capital requests to town meeting: one, 740 Truck with Stainless Steel Dump Body, \$220,000 for use by the DPW and one, Forestry Truck, \$140,000 for use by the Fire Department.

ARTICLE 11 – AUTHORIZATION TO PURCHASE AN AERAVATOR FOR THE DEPARTMENT OF PUBLIC WORKS

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a sum of money to purchase an Aeravator with AE shaft, coring shaft and seed box for the Department of Public Works; or take any other action relative thereto.

Explanation of Article: These funds will be used to purchase an Aeravator for use at the parks. It is a multi-purpose machine which will allow us to overseed and aerate fields and town properties resulting in a more efficient use of materials. Free Cash will be used as the funding source.

Mr. Rucho asked why the Parks Commission would be purchasing this equipment and not DPW, Ms. Lucier can change out to the DPW and the DPW Director is in favor of purchasing this equipment.

ARTICLE 12 – AUTHORIZATION TO PURCHASE A ZERO-TURN LAWN MOWER FOR THE DEPARTMENT OF PUBLIC WORKS

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a sum of money to purchase a Zero-Turn Lawn Mower for the Department of Public Works; or take any other action relative thereto.

Explanation of Article: These funds will be used to purchase a commercial grade Husqvarna Zero Turn Mower with a 10-year useful life. It will replace the 2011 Ferris Zero-Turn mower which is due for replacement. Free Cash will be used as the funding source.

ARTICLE 13 – AUTHORIZATION TO APPROPRIATE FUNDS FOR TREE REMOVAL SERVICES

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a sum of money for the purpose of tree removal services; or take any other action relative thereto.

Explanation of Article: The DPW has a line item within its budget for Tree Warden services, which is typically funded at \$24,000. The past couple of years we experienced weather events which resulted in an above-average use of that line item. This article will be a much-needed safety net should we encounter a similar situation in upcoming years. Free Cash will be used as the funding source.

Ms. Lucier explained the Director requested \$50,000 but she explained the DPW has received help from the Light Department and decided not to inflate the budget and chose \$25,000.

Mr. Crowley stated this is a much-needed safety net and will end at the end of this fiscal year, Ms. Lucier stated this will carry over until the funds are spent.

***Motion** Mr. Rucho moved to approve Article 8-Article 13 with changes to Article 11, Mr. Rajeshkumar second.*

Roll Call Vote

Mr. Kittredge, yes

Mr. Rajeshkumar, yes

Mr. Hadley, yes

Mr. Rucho, yes

Mr. Crowley, yes

All in favor.

ARTICLE 14 – AUTHORIZATION TO TRANSFER FUNDS FOR THE CEMETERY SALE OF LOTS ACCOUNT

To see if the Town will vote to transfer the sum of Five Thousand Dollars and No Cents (\$5,000.00) from the Sale of Lots Account for cemetery improvements; or take any other action relative thereto.

Explanation of Article: This money is revenue raised when cemetery lots are sold, and in order to be used for annual cemetery maintenance purposes, it must be formally voted to be transferred out of that sale of lots account.

ARTICLE 15 – APPROPRIATION TO FUND AN ELDERLY COMMUNITY SERVICES PROGRAM

To see if the Town will vote to raise and appropriate and/or transfer from available funds, the sum of Ten Thousand Dollars and No Cents (\$10,000.00) to fund an Elderly Community Services Program for the purpose of providing compensation for services rendered for the departments, boards, and committees of the municipality to resident property owners who have attained the age of sixty (60) years, to be used to reduce the real estate property taxes for the property in which the elderly owner resides. Said program shall be subject to the following conditions in addition to any and all eligibility requirements promulgated by the Selectboard:

1. participation in the program shall be limited to elderly residents of the Town who own property and are willing and able to provide services to the Town;
2. program participants shall receive compensation at the rate of \$12.00 per hour for each hour of service rendered for a total not to exceed One Thousand Five Hundred Dollars and No Cents (\$1,500.00) in any calendar year;

3. the Treasurer/Tax Collector shall comply with the wage, tax, and payroll deduction requirements of the state Department of Revenue and the Federal Internal Revenue Service, prior to compensating program participants; and
4. program participants who meet the eligibility guidelines established by the Board of Selectmen shall be selected for participation on a first come, first served basis, or take any other action relative thereto.

Explanation of Article: This article, voted on each year, is asking for \$10,000 to be taken from Free Cash to fund the senior tax work-off program in FY22. The Municipal Modernization Bill allows qualified seniors to earn up to \$1,500 each year under this program. This program provides assistance to our town offices and departments, while providing compensation for seniors living on fixed incomes to assist in paying their real estate taxes.

Mr. Crowley asked about the rate of \$11 and would like to increase this by \$1.00 again this year to bring it up to a current rate. Mr. Bricault stated this was also discussed at a finance committee meeting and would also like to support increasing this.

***Motion** Mr. Crowley moved to change Article 15 to \$12.00 per hour, Mr. Kittredge second.*

Roll Call Vote

Mr. Kittredge, yes

Mr. Rajeshkumar, yes

Mr. Hadley, yes

Mr. Rucho, abstained

Mr. Crowley, yes

All in favor.

***Motion** Mr. Crowley moved to approve Article 14 and Article 15, Mr. Kittredge second.*

Roll Call Vote

Mr. Kittredge, yes

Mr. Rajeshkumar, yes

Mr. Hadley, yes

Mr. Rucho, yes

Mr. Crowley, yes

All in favor.

ARTICLE 16 - DEPARTMENTAL REVOLVING FUNDS

To see if the Town will vote pursuant to the provisions of Massachusetts General Laws, Chapter 44, Section 53E ½, as most recently amended, and the General Bylaws to establish Fiscal Year 2022 expenditure limits for the authorized revolving funds listed below, with such limits to be applicable from fiscal year to fiscal year unless changed by Town Meeting prior to July 1 for the ensuing fiscal year:

<u>Authorized Revolving Funds</u>	<u>Spending Limit</u>
ESCO	\$60,000
BOARD OF HEALTH	\$90,000

CEMETERY TRUSTEES	\$60,000
COUNCIL ON AGING	\$60,000
PLANNING BOARD	\$25,000
ZONING BOARD OF APPEALS	\$25,000
CONSERVATION COMMISSION	\$25,000
PARKS, PLAYGROUNDS, & FIELDS	\$50,000
HAZMAT	\$25,000
RECYCLING	\$10,000
CELEBRATIONS	\$20,000
BEAMAN MEMORIAL LIBRARY	\$25,000
ECONOMIC DEVELOPMENT TASK FORCE	\$15,000
RECREATION PROGRAM	\$50,000
LANDFILL LEASE	\$60,000

or take any other action relative thereto.

Explanation of Article: This article re-establishes our revolving funds and their spending limit. We increased the spending threshold for the Celebrations Committee from \$10,000 to \$20,000 as we anticipate having additional revenues available now that the Light Pole Banner Program has launched and the revenues generated will be used for future town celebrations.

Mr. Crowley asked if the Celebrations amount is enough with the banners being sold at \$650, Ms. Lucier stated the program is just kicking off. Mr. Rucho stated this is just a spending limit.

ARTICLE 17 – AUTHORIZATION TO APPROPRIATE FUNDS FROM COMMUNITY PRESERVATION FUND REVENUES

To see if the Town will vote to appropriate or reserve from the Community Preservation FY 2022 estimated annual revenues the amounts recommended by the Community Preservation Committee for committee administrative expenses, community preservation projects and other expenses in Fiscal Year 2022, with each item to be considered a separate appropriation:

Appropriations:

Committee Administrative Expenses	\$ 7,500
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Reserves:

Historic Resources Reserve	\$27,500
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Community Housing Reserve	\$27,500
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Open Space Reserve	\$27,500
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FY 2021 Budgeted Reserve	\$185,000
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, or take any other action relative thereto.

Explanation of Article: This is the statutorily required annual appropriation of estimated CPA revenues to the community preservation fund categories.

Ms. Lucier stated the fund balance will be after approval of this article will be; Undesignated funds \$894,515, Open Space fund \$91,500, Housing funds \$80,751 and Historic Funds \$76,601. Mr. Crowley stated the only admin expense for the committee was \$825.00 for the Community Preservations Coalition.

ARTICLE 18 – COMMUNITY PRESERVATION FUND PROJECTS

To see if the Town will vote to appropriate a sum of money from the Community Preservation Fund Revenues, or transferred from prior year reserves for Community Preservation purpose of bringing Pride Park Playground into compliance with the Americans with Disability Act; or take any other action relative thereto.

Explanation of Article: If CPC approves the project, these funds will be used to upgrade the Pride Park Playground so it is compliant with the Americans with Disability Act and Accessibility code issues. The CPC will speak to this article at town meeting.

Mr. Rucho clarified that the CPC must meet to discuss and accept before town meeting and if this does not get completed this article will be passed over, Ms. Lucier stated correct.

ARTICLE 19 – AUTHORIZATION TO TRANSFER FUNDS

To see if the Town will vote to transfer Twenty Thousand Dollars and No Cents (\$20,000.00) from the FY20 Encumbered Unemployment Compensation Budget to the Unemployment Trust, or take any other action relative thereto.

Explanation of Article: This article will move excess encumbered funds into the Unemployment Trust for future use on Unemployment Claims

ARTICLE 20 - AUTHORIZATION OF A TAX INCREMENT FINANCING AGREEMENT

To see if the Town will vote, pursuant to G.L. c.40, §59, G.L. c.23A, §3A through §3F, and regulations thereunder, to approve a Tax Increment Financing Agreement between the Town and Cogmedix, Inc. a wholly owned subsidiary of the Coghlin Companies, Inc. for property located at 127 Hartwell Street, West Boylston, MA, substantially in the form on file with the Town Clerk (hereafter known as the TIF Agreement), which TIF Agreement provides for real estate tax exemptions over a 5-year period at the exemption rate schedule set forth therein, and to authorize the Select Board to execute the TIF Agreement and to approve submission to the Economic Assistance Coordinating Council (“EACC”) of the TIF Agreement and “Local Incentive Only” application and any documents relating thereto, all relating to the project as described in the TIF Agreement, and to take such actions as are necessary or appropriate to obtain EACC approval, implement those documents and carry out the purposes of this vote; or take any other action relative thereto.

Explanation of Article: The Selectboard was approached by Steve Migridichian who has a prospective tenant interested in building a new building at 127R Hartwell Street. A TIF is a tool a

town can use to attract a new business into town. The TIF Agreement being proposed is for a 5-year period. Handouts are being prepared by Cogmedic. With a total value of \$300,149.63 and would begin 2023.

Mr. Rucho asked if a breakdown would be provided, Ms. Lucier stated the Assessors are working on a handout for town meeting. Mr. Rucho would like to know what TIF's are still active.

Mr. Hadley asked if Finance has discussed this TIF, Mr. Bricault stated they have but they have some questions that they have submitted and they will be meeting again before town meeting. MR. Bricault asked if the Selectboard endorsed, Mr. Hadley stated they endorsed a while back. Mr. Rucho stated there is not anyway for the town to monitor the things presented as benefits to the town except that it will bring a business to town in taxes.

Mr. Berglund stated he has seen in other communities he has seen these TIF's have brought in many new jobs.

ARTICLE 21 - AUTHORIZATION OF A TAX LEVY STABILIZATION FUND

To see if the Town will vote to accept the fourth paragraph of G.L. c. 40, Sec. 5B and, consistent with the authority set forth therein, to establish a special purpose stabilization fund to be known as the Tax Levy Stabilization Fund, the purpose of which is to appropriate funds to offset the yearly tax levy and further, to dedicate all of the of the adult use marijuana local excise tax imposed by the Town pursuant to G.L. c.64N, §3 to the Tax Levy Stabilization Fund, for a minimum of three years, effective for fiscal year 2022 beginning on July 1, 2021 or take any other action relative thereto.

Explanation of Article: This was previously discussed and voted on by town meeting in October. In order to move forward the article needs to be modified and if approved, a special purpose Tax Levy Stabilization Fund will be the depository for recreational marijuana sales tax revenues, and those funds will be used for the purpose of reducing or offsetting the tax rate.

Mr. Crowley asked if the first two checks received will automatically be transferred to this account, Ms. Lucier stated it will be transferred in the fall.

Mr. Rucho would like to follow up on the other things required of these Host Community Agreements.

***Motion** Mr. Rucho moved to approve Article 16 and Article 21, Mr. Crowley second.*

Roll Call Vote

Mr. Kittredge, yes

Mr. Rajeshkumar, yes

Mr. Hadley, yes

Mr. Rucho, yes

Mr. Crowley, yes

All in favor.

ARTICLE 22 – VOTE TO CONSIDER ADOPTING MASS GENERAL LAW CHAPTER 39, SECTION 23D,

To see if the Town will vote to accept Chapter 39, Section 23d, of the Mass General Laws, or take any other action relative thereto.

Explanation of Article: By adopting this law, any Board member may miss a single session of a public hearing, but still participate in the vote, provide that the member certifies in writing before any such vote, that he/she has examined all evidence received at the missed session, which evidence shall include an audio or video recording of the missed session or a transcript thereof. The written certification shall be part of the record of the hearing. Nothing in this section shall change, replace, negate or otherwise supersede applicable quorum requirements.

ARTICLE 23 – AUTHORIZATION TO AMEND SECTION 5.6.a. 5.iii OF THE ZONING BYLAWS

To see if the Town will vote to amend the Zoning Bylaws, Section 5.6a 5iii by deleting the following language:

‘Sign permits shall be issued for five-year periods. Renewal permits lasting 5 years shall be issued after inspection and approval by the Inspector of Buildings, and receipt of the appropriate fee as established by the Selectboard or take any other action relative thereto.

Explanation of Article: The Inspector of Buildings does not issue renewals once the original permit is issued. This change reflects current practice. 5. 6.A.5 a. states that PERMITS ARE REQUIRED - for new construction and alterations.

Ms. Lucier stated a Public Hearing for May 12th has been scheduled. MS. Lucier requested the Board vote to defer to the Planning Board for a Public Hearing.

***Motion** Mr. Rucho moved to defer to Planning Board for a Public Hearing, Mr. Crowley second.*

Roll Call Vote

Mr. Kittredge, yes

Mr. Rajeshkumar, yes

Mr. Hadley, yes

Mr. Rucho, yes

Mr. Crowley, yes

All in favor.

ARTICLE 24 – AUTHORIZATION TO AMEND THE GENERAL BYLAWS

To see if the Town will vote to amend the General Bylaws, Article XXI PERSONNEL BYLAW, M-HOLIDAYS by deleting eleven (11) holidays and inserting twelve (12) holidays to include Juneteenth Independence Day on June 19th; or take any other action relative thereto.

Explanation of Article: Juneteenth Independence Day is now a federal and state holiday

Mr. Crowley stated this is not a Federal Holiday, Ms. Lucier stated correct it is a State Holiday and many municipalities are accepting this change. Mr. Hadley asked if this will affect the union contracts, Ms. Lucier stated the contract does not have to be changed it is automatic. Mr. Rucho would like to have discussion on this before having on the warrant.

***Motion** Mr. Rucho moved to approve Article 22 and Article 23, Mr. Crowley second.*

Roll Call Vote
Mr. Kittredge, yes
Mr. Rajeshkumar, yes
Mr. Hadley, yes
Mr. Rucho, yes
Mr. Crowley, yes
All in favor.

ARTICLE 25 – AUTHORIZATION TO APPROPRIATE FUNDS TO THE OPEB TRUST FUND

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to the Other Post Employment Trust Fund; or take any other action relative thereto.

Explanation of Article: We have a balance of \$237,338 in the account at this time. In May of 2019 we transferred \$100,000 into that line item and in October of 2019 we added another \$50,000 and in October of 2020 we added another \$50,000. When we had our S&P call on our bond rating for the senior center, we did commit to regularly funding OPEB and it is also mentioned in our OPEB Policy.

ARTICLE 26 – AUTHORIZATION TO APPROPRIATE FUNDS TO THE CAPITAL INVESTMENT FUND

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to the Capital Investment Fund; or take any other action relative thereto.

Explanation of Article: The current balance in the Capital Investment Fund is \$496,514. With this article, we are looking to transfer \$413,503 from Free Cash into the Fund. That includes \$38,503, which we are required to do to be in compliance with the New Growth Policy, because our New Growth was over 1-1/2% of the prior year levy limit.

ARTICLE 27 – PETITIONED ARTICLE

To see if the Town will vote to accept adopt MGL 40, 8J to establish a municipal Commission on Disability, or take any other action relative thereto.

Mr. Rucho would like to discuss the petitioned article prior to town meeting.

Motion *Mr. Crowley moved to approve Article 25 to Article 27, Mr. Kittredge second.*
Roll Call Vote
Mr. Kittredge, yes
Mr. Rajeshkumar, yes
Mr. Hadley, yes
Mr. Rucho, yes
Mr. Crowley, yes
All in favor.

Mr. Bricault stated the Finance Committee would like to discuss the DPW they did a review of equipment and believes DPW Director had a plan to set up a salt cleaning system to wash the equipment of salt during the winter and would like to research this a little further. Mr. Bricault discussed the Forestry Truck and explained it has been put off for six town meetings due to lack of funding source. He stated the Fire Chief has two other requests for items which have a cost of \$1.6 million dollars, these will have to be reviewed in the future. Mr. Rucho stated the Board is also discussing.

Motion Mr. Peter Murphy moved to adjourn the Finance Committee Meeting at 6:49 p.m., Mr. Christopher Berglund second.

Roll Call Vote

Mr. Berglund, yes

Mr. Redmond, yes

Mr. Bohnson, yes

Mr. Murphy, yes

Ms. Foley, yes

Mr. Bricault

All in favor.

- **Consider voting to endorse Articles:**

The Board discussed endorsing Articles.

Motion Mr. Crowley moved to endorse Article 9, Mr. Kittredge second.

Roll Call Vote

Mr. Kittredge, yes

Mr. Rajeshkumar, yes

Mr. Hadley, yes

Mr. Rucho, yes

Mr. Crowley, yes

All in favor

Motion Mr. Crowley moved to endorse Article 10, Mr. Crowley withdrew his motion.

Motion Mr. Crowley moved to endorse Article 10, Article 11 and Article 12, Mr. Rucho second.

Roll Call Vote

Mr. Kittredge, yes

Mr. Rajeshkumar, yes

Mr. Hadley, yes

Mr. Rucho, yes

Mr. Crowley, yes

All in favor

Motion Mr. Crowley moved to endorse Article 20, Mr. Kittredge second.

Roll Call Vote

Mr. Kittredge, yes

Mr. Rajeshkumar, yes

Mr. Hadley, yes

Mr. Rucho, yes

Mr. Crowley, yes
All in favor

Mr. Rucho would like to receive more details on Article 20 Pride Park Update prior to town meeting, Mr. Hadley stated it is important for the Pride Park ADA Update Advisory Committee to meet with other Boards for endorsement prior to Town Meeting.

Mr. Crowley stated Article 20 is a cleanup article and they have endorsed in the past and was passed at Town Meeting in the past; Mr. Hadley does not believe they need to.

Mr. Hadley asked if Article 23 required an endorsement, Mr. Crowley stated the By-Law Committee speaks to those articles.

- **Assign Motions**

Article 1	Chris Rucho
Article 2	Patrick Crowley
Article 3	Mike Kittredge
Article 4	Barur Rajeshkumar
Article 5	John Hadley
Article 6	Chris Rucho
Article 7	Patrick Crowley
Article 8	Mike Kittredge
Article 9	Barur Rajeshkumar
Article 10	CIB
Article 11	John Hadley
Article 12	Chris Rucho
Article 13	Patrick Crowley
Article 14	Mike Kittredge
Article 15	Barur Rajeshkumar
Article 16	John Hadley
Article 17	Patrick Crowley
Article 18	CPC
Article 19	Chris Rucho
Article 20	John Hadley
Article 21	Mike Kittredge
Article 22	Barur Rajeshkumar
Article 23	Chris Rucho
Article 24	Patrick Crowley
Article 25	Mike Kittredge
Article 26	Petitioner

- **Approve Town Meeting Mailer**

Motion Mr. Crowley moved to the Town Meeting Mailer, Mr. Rucho second.

Roll Call Vote

Mr. Kittredge, yes

Mr. Rajeshkumar, yes

Mr. Hadley, yes
Mr. Rucho, yes
Mr. Crowley, yes
All in favor

- **Results of RFP for Wachusett Reservoir Triangle Picnic Area Food Vendor Concession:**


Ms. Lucier stated the bids were due by April 28th and she received one response and has since received other calls about it. She explained the Board can accept or reject or keep the RFP open. She does not think it will be ready for Memorial Day but could make it for the 4th of July. Mr. Rucho would like to hold off and is not sure the RFP needs to be as extensive and he would like to work with John and Nancy and review the specifics of the RFP. Mr. Rucho would like to possibly look at a shorter duration of time for the vendors. Ms. Lucier will notify the bidder that the Boards' intention is to extend the deadline. Ms. Lucier stated that is the RFP changes than the bidder will be notified so that they may adjust their bid.

Mr. Rucho would like something to be done on North Main Street that it is dangerous and would like something done immediately. Mr. Hadley stated they met with contractors and Water Department on Monday and they are working on moving this paving project forward quickly. Ms. Lucier will ask Gary to install more Mass DOT signs to make people aware of the road travel. Mr. Hadley suggested adding to a future agenda for discussion.

Mr. Rucho would like an update of Town Hall repairs at the next meeting also.

Motion Mr. Crowley moved to adjourn at 7:07 p.m. Mr. Rucho, second all in favor.

Respectfully submitted,



Faye D. Zukowski, Municipal Assistant

Approved:

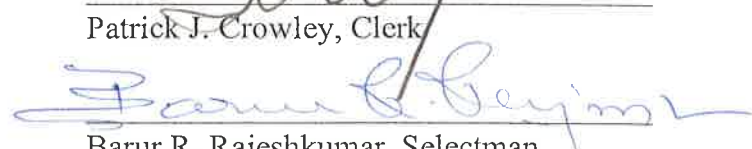
John W. Hadley, Chairman



Christopher A. Rucho, Vice Chairman



Patrick J. Crowley, Clerk



Barur R. Rajeshkumar, Selectman



Michael J. Kittredge III, Selectman