



Town of West Boylston
140 Worcester Street, West Boylston, Massachusetts 01583

Selectboard/Sewer Commission Meeting Minutes

Date / Time / Location of Meeting February 19, 2020; 6:00 p.m.; Selectboard Meeting Room, 140 Worcester Street
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Members Present Patrick J. Crowley, Chairman Barur R. Rajeshkumar, Vice Chair John W. Hadley, Clerk Christopher A. Rucho, Selectman Michael J. Kittredge III, Selectman

Members NOT Present

Invited Guests:

Mr. Crowley convened the meeting at 6:06 p.m. All members are present.

PUBLIC COMMENT – 6:00 PM:

APPROVAL OF MEETING MINUTES:

January 22, 2020, regular session

Motion Mr. Hadley to approve, second Mr. Rucho, Mr. Hadley Abstained.

REVIEW AND VOTE TO APPROVE WARRANTS FOR THE PERIOD COVERING FEBRUARY 6, 2020 TO FEBRUARY 19, 2020: Town Payable Warrants FY2020-33 and 34; Town Payroll Warrant FY2020-16; Municipal Light Plant #22 and School Warrant FY2020- S14.

Motion Mr. Rajeshkumar to approve, second Mr. Hadley, all in favor.

Mr. Crowley explained the expense and payroll warrants are prepared by the finance department and only requires one signature from the Selectboard but a vote to accept the warrants is required.

WATER DISTRICT COMMISSIONERS – Request for Easement or Conveyance of Land for Water Treatment Facility near Oakdale Well.

Mr. Stan Szczurko, thanked the Board and Town Administrator for inviting them in he is here with Mike Mard and Gary Flynn, Mike Coveney Water Superintendent and Consultants from EEI, and Tom Welsh Fire Chief. He would like to update the Board since the June 2019 meeting on the request of acquisition of land for the water treatment facility which is mandated. Mr. Coveney

stated he recently met with DCR, MASS DEP and the Fire Chief and explained the proposed property location is behind the Fire Training Facility on the Rail Trail is the preferred location for all the agencies. He stated they come before the Board to request a conveyance of this land to build the water treatment facility. He stated they were recently notified from MASS DEP that they have been approved for a \$5.1 million dollar loan. He stated the goal would be to present the conceptual plan. Mr. Crowley asked they explain what the need is for this plant, Mr. Coveney stated they Oakdale well is having an issue with manganese and they have been mandated from MASS DEP to construct a facility. Mr. Blank stated the fire training facility is not able to be moved and it is not, so they looked for another placement on this location taking into consideration boundaries and the river. The location is approximately 50x70 area and will be constructed like a salt box type building. He stated there will be a fence around facility. He stated the Fire Chief was concerned with access to a better turn around for vehicles and they have a proposed turnaround. He stated they will need to get an easement for the driveway which will have water pipes and sewer main. He explained they will also need to connect to sewer main for a filter backwash water. He stated that as part of the SRF Program they will need to submit by mid-October submit a formal application which includes a detail plan in specification to the project and will require proof of land ownership. Mr. Kittredge asked how much discharge to the sewer in a year, He stated 12,000 gallon per day but should be less. Mr. Kittredge asked about the manganese's effect on pumps, Man stated manganese waste is fluffy and has no effect on pumps. Mr. Hadley asked if they are looking for a transfer or easement. Man stated it will need to be transferred and also include easement. He stated the acquisition will only be needed for the building including the fence and could be a quarter to a third of an acre. Mr. Hadley clarifies that access will be existing Rail Trail access for vehicles, Man confirmed. Man stated Rail Trail Access will not be affected during construction process. Mr. Rajeshkumar asked after the treatment how much cleaner will the water be, Mr. Man stated people may continue see discolored water for a season or two with water main flushing before it is removed. Mr. Crowley asked about the added amounts of sewer that will impact the sewer system and also the large amount of water that will be removed from the wells. Mr. Coveney stated they can meter the water going into the sewer system. Mr. Crowley asked what the issue would be with letting the water settle instead of flushing 4.3 million gallons into the sewer system, Mr. Coveney stated the DCR feels it would be a potential hazard to the reservoir within the 200-foot buffer zone. Mr. Kittredge asked what would they do with the residual if it is not discharged into sewer, Mr. Man stated companies accept the waste and use in fertilizers. Mr. Crowley feels that it could be costly to send into the sewer system, Mr. Coveney stated he spoke with Westin and Sampson and they advised the sewer system would have no issue handling this added flow. Mr. Kittredge stated he is concerned with the impact on the sewer rates. Mr. Szczurko asked what a timeline would be for the Board to make a decision on the land transfer. Mr. Crowley would like to know what the difference in costs from having lagoons onsite versus sewer connection. Ms. Lucier stated there is plenty of time as the Town Meeting Warrant will close in April and there will be time for Town Counsel to review. Mr. Szczurko discussed the loan payback will also be Mr. Crowley asked if the water develops some other metal or other is in water is this facility able to take care of this, Mr. Man stated they can make it that way and will be part of a more detailed design. Mr. Crowley stated they will put them on the agenda for the next meeting on March 4th.

6:30 P.M. PUBLIC HEARING IN CONFORMITY WITH GENERAL BYLAWS OF THE TOWN OF WEST BOYLSTON, ARTICLE XXII- TO CONSIDER MANEDMENTS TO SELECTBAORD POLICY G-3 EMERGENCY PLAN FOR ICE CONTROL & SNOW REMOVAL.

Mr. Hadley reads public hearing notice. Ms. Lucier stated the DPW Director was unable to attend but she has discussed these changes with him and is presenting his recommendation. She explained this amendment will add all private streets that are currently in the town to match the by-laws, that the policy will be review annually by the DPW Director, also added that the DPW recommends the following private streets will not be included for snow and ice removal operations of the town; Brandon Road, Howard Ave, and Lower Oxford due to trucks cannot maneuver in those streets.

Mr. Crowley asked if private roads change, Ms. Lucier stated that is correct. She explained a developer may build a new street and at some point, the town will need to vote to accept these roads at town meeting.

Motion Mr. Hadley to close the public hearing, second Mr. Rucho, Mr. Kittredge abstained.

Motion Mr. Hadley to accept the changes as written, second Mr. Rajeshkumar, Mr. Kittredge abstained.

ROBERT BARRELL & TOM DILLON, BOARD OF HEALTH- CENTRAL MASS MOSQUITO CONTROL

Mr. Barrell stated they are here again due to significant concerns for EEE and West Nile Virus. He explains Tim Deschamps, Director of Central Mass Mosquito control. Mr. Deschamps Executive Director stated Central MA Mosquito Control is a State Agency that operates under state reclamation of Mosquito Control Board. He explained the program entails having a surveillance program where traps are set and collected weekly and mosquitos are identified and mosquitos of concern are sent to Jamaica Plain for MA DPH for virus testing. He explained the larva control program is to check wetlands and if they find larva active at the time, they will treat on the spot and the pesticide used only impacts mosquitoes. He stated they treat storm drains and catch basins to minimize emergent of specific. He also explained they offer an educational program to school systems K-5 and also educate senior citizens and variety of educational handouts for libraries and town halls, and will attend any health fairs. He stated they offer a tire recycling program curbside pickup. He stated a database of tire piles are compiled and then can be treated with pesticides or possible cleanups. He stated they also coordinate for hazardous waste collections with BOH and DPW. He explained they offer Adult Spraying program and is done by request of the citizens and is done truck mounted equipment after sunset. He explained the emergency spraying that occurred by the request of the MA DPH and MA Dept of Agriculture with the concern of EEE. He explained the pesticide used is considered low risk according to EPA, is non residual and is 4.5 ounces per minute out of the truck mounted sprayer. He said in some instances they may see virus isolation into September and October and if temperatures are not above 50 degrees at night they will not recommend spraying. He stated the other program is a Ditch Maintenance Program with a Wetlands Scientists and field crews and some hand tools and restore flow pattern in areas to get rid of stagnant water. Mr. Kittredge asked how close they can go to the rivers that feed into the reservoir, he stated they have to stay back 100 feet from fish bearing waters with the spray program according to EPA. He stated with larva control there is no label restrictions on the products they use. Mr. Kittredge asked how often they will need to treat the basins, Mr. Deschamps stated depends on if they are open water basins they will be checked once or twice

in June then once a month. He explained it all depends on the basin type. Mr. Hadley asked if DCR contracts Central Mass Mosquito Control to do any properties in town, Mr. Deschamps they do not as of now and how it works is the town contracts them and DCR cannot contract them unless town is on board. He explained that they do take care of parks and DCR Property in towns that are part of the program such as Boylston. He explained that when a community joins DOR has a formula with land area not including water and an assessment is then is reduced from your local aid amounts and he estimates the amount to be \$42,000 annually. Mr. Rucho asked if DCR pays for the program, Mr. Deschamps stated they do not. He advises towns to work with legislators to increase local aid or also the Municipal Vulnerability Program and MVP Grants. He stated the spraying that took place last year Department of Agricultural funded due to the extreme nature of the concern and included some communities not in the program. Lady asked how effective is the spraying if the towns around one town do not participate, he explained many towns around West Boylston are participating and believes it will still be effective. He stated the \$42,000 will cover the entire town including DCR property and unless DCR designates an exclusion. He stated any resident or property owner can exclude from the program. Mr. Rajeshkumar asked how someone would request exclusion, Mr. Deschamps stated they can submit online and then when list is generated it excludes the property. He explained people will need to sign up to be excluded annually. Mr. Deschamps discussed on the threat of EEE again this year, he stated the scientists believe it comes back every three years and climate change is a major factor with mosquito population. Mr. Hadley would like to look into the MVP Grant and feels that it is unfair that the town will pay for all the land in the town. Mr. Rajeshkumar stated the MVP Program is an annual program what will the town do after that, Mr. Rucho stated maybe by then the state will pay. Mr. Deschamps say some communities have begun working together to form districts to facilitate the mosquito control. Senator Harriet Chandler stated this is population health issues and feels it is very important to guard against it. She asked if anyone has looked at the numbers, Mr. Kittredge responded its based-on land area. Mr. Crowley said the town will be asking the taxpayers to pay double because half the land is owned by the state and that the state should pay its percentage. Mr. Rucho believes that they should complete this on state land. Mr. Rucho stated the town will still send out precautions to residents even if they treat the town. Mr. Deschamps stated it will all depend of what MPH will make an assumption of risk. Senator Chandler stated this will only add a level of added protection. Mr. Deschamps stated this is a flat fee regardless of the requests for service. Mr. Rajeshkumar asked if the fee will increase annually, Mr. Deschamps stated it potentially could. Representative James O'Day asked if Boylston is fully funding the program or is the State assisting, Mr. Deschamps believes they are fully paying for it. The Board has discussion on the towns that are part of the Regional Health program with City of Worcester and that they may be able to join with all of those communities to save funding. Mr. Crowley stated the Board will need to make a decision before town meeting. Mr. Rucho stated the Town Administrator will need to find \$40,000 in the budget and that means it may need to be taken from somewhere else. Mr. Rajeshkumar stated he does not feel the residents should have to pay for the state land to be treated. Mr. Crowley would like to have a discussion with DCR to see what they are willing to do. Ms. Lucier stated she spoke with John Scanlon and Jamie Carr and they stated they did not have any knowledge of the program. Mr. Rucho asked if they have spoke with Boylston, Ms. Lucier stated she had contacted the Town Administrator and they feel it is a service to the community, but have been in and out of the program and trump DCR control if there is a public health risk. Representative O'Day will reach out to the Commissioner and discuss the towns concern, Mr. Deschamps suggests he speak with

James Straub on State Reclamation Board as the designee from DCR Commission. Mr. Deschamps stated if town decide to join in the spring, they begin with surveillance and data gathering before July when the funding begins.

NEW BUSINESS

1. February report from Wachusett Regional Recycling Center

Ms. Lucier presented the Board with a written report and in August the Board will receive an in-person report in accordance with the agreement. Ms. Lucier stated everything is running fine no issues.

2. Consider voting to recognize and accept \$450 in donations received from local residents to the Council on Aging to aid in events and activities and \$250 from a local business to help sponsor an event – all wish to remain anonymous.

Motion Mr. Hadley to accept the donation, second Mr. Rucho, all in favor.

3. Consider approving the hiring of Linda Taylor to the position of Clerk in the Office of the Treasurer/Collector for up to 5 hours a week at Step 2 of Grade 2, \$15.34 an hour with a starting date of February 25, 2020:

Motion Mr. Rucho to approve the hiring of Linda Taylor, second Mr. Hadley, all in favor

4. Consider voting to approve amendment to Agreement between the Town of West Boylston and the International Association of Firefighters Local 5054:

Motion Mr. Hadley to approve, second Mr. Kittredge, all in favor.

Mr. Crowley explained the amendment is to allow the hiring of an additional full time employee to alleviate overtime should not affect the budget and the amendment is allow for this additional employee.

TOWN ADMINISTRATOR REPORT

1. Crescent Street Sidewalk Project Update:

Ms. Lucier stated she has received requests from seven companies for bid packages for the Crescent Street Sidewalk Improvement Project. Bids will be accepted until February 28th, she stated she plans to review the bids the first week in March and are hoping to have a bid award for March 4th meeting as the Notice to Proceed will be delivered on April 3rd. Ms. Lucier stated explained the first time this project was put out to bid, only one bid was received by the town so it appears that our approach to bid the project out during the winter has caught the interest we had hoped for.

2. Senior Center Use- Insurance Coverage:

Ms. Lucier stated she sent the Senior Center Usage Agreement to my MIIA Account Representative and the representative recommendation the following ‘The only thing that I think you may wish to consider is when you mention the Certificate of Insurance requirements and the use of Multi-function Use areas that it include an Umbrella in the amount of at Least \$1,000,000 (\$2M is better but might not be cost effective.) Or that can be waived. And, if liquor is being served that the Vendor (usually a caterer) provide proof of Liquor Liability coverage naming the Town as Additional Insured. For the Event liability limits, your limits of \$1,000,000/\$3,000,000 are great. Ms. Lucier also recommend that the town be listed as Additional Insured for the event.’

The Board previously questioned the cost for one-day insurance coverage for an event. Ms. Lucier reached out to Bryan Fancy of West Boylston Insurance Agency who has been in the insurance business for many years and he shared a simple app that people can use to get General Liability Insurance for events. She explained they have a menu of event choices with a wide range of choices and the applicant will just fill in where the event is being held, how many days the coverage is needed for with an estimated attendance and it will then give a quote. She explained it is very simple to do and she submitted a proposal for a birthday party lasting 1 day for 50 people and the one-day policy would be \$104.24.

3.Update on Capital Requests:

Ms. Lucier stated last week she met with the Finance Committee/CIB and forwarded them copies of all capital request forms. Finance Committee/Capital Investment Board Department liaisons have been assigned and on Tuesday at 7:00 am the DPW Director was scheduled to go over his list of items. She stated his list includes a John Deer Backhoe at a price of \$132,000, she explained we are eligible for an \$18,000 trade in for our existing unit bringing the price down to \$114,000.

She stated a replacement for the 1996 International at a price of \$220,334.09. Gary is investigating another company that sells refurbished units. He purchased them for the Town of Rutland and they are one-third the price, come ready to go and they have a 10-15-year life. Ms. Lucier stated she asked him to investigate further and be prepared to present that as an alternative.

She stated he would also like to purchase a new rail mower. The price for that unit is \$129,369. The MLP would like to split the cost of the unit as they would like the town to have the ability to reach further in around the light poles and our current unit does not have that ability but it works.

She explained the last item is a new trackless would be to replace a unit over 10 years old and it has experienced a lot of down time due to breakdowns. The cost of that unit is \$148,735. With equipment breakdowns, we have had delays in our sidewalk clearing.

She stated the Library has a new roof on their plan for this year, however, in speaking with the Director she will hold off on this as we would like this project to be reviewed by our new Facilities Director.

She stated the Fire Department would like to purchase a new 4x4 utility vehicle to support the brush firefighting function of the department. The estimate is \$140,000 and it would replace a 2008 Ford utility vehicle that has severe rust and mechanical issues as well as a 1975 Military Tanker taken out of service in 2018. She explained that she has had discussion with DCR regarding the brush fire on their property and if they could possibly contribute to this request. She has also reached out to the legislators.

4. Other

Ms. Lucier stated she reached out to my MIIA Loss Control Rep for guidance on the skateboarding signage at both the Senior Center and the Library. According to my Loss Control Rep, signage is the best defense. Ms. Lucier stated the representative recommends having a police officer personally discourage the activity or an authority figure from the senior center or the library telling people to cease their activity and along with that documenting everything they wouldn't have much of a case. Ms. Lucier stated she also spoke with Chief Minnich and he stated the offenders are

asked to leave and everything is documented. She explained he also offered some suggested language to include in the town's General Bylaws. Mr. Crowley stated the By-Law Review Committee met and included the Chief's suggested language.

RFP Curbside Collection of Solid Waste & Recyclables

Ms. Lucier stated she has received interest from 5 companies (Casella, Waste Management, Harvey, Pellegrino and Republic) the bids are due on Tuesday, March 3rd. She stated she has blocked out March 6th and 10th to meet with the submitters. She explained it would be helpful to have a member of the Board designated to participate in those meetings. Mr. Rucho stated he would like to participate in the meetings.

FISP UPDATE:

1.General Update on Senior Center:

Mr. Hadley stated the paving will occur in the springtime.

2.Invoices

-Office Resources Inv. #144596, \$10,056.32

Motion Mr. Rucho to approve the invoice, second Mr. Hadley, all in favor.

Mr. Rucho explained that during the paving the center will be able to remain open, they are waiting for more detail the parking will be down. But is hopeful there is minimal interruptions.

MEETINGS, INVITATIONS & ANNOUNCEMENTS:

1. February 24-28, Early Voting at Town Hall 140 Worcester Street, Monday, Tuesday, Thursday 8 a.m. -4 p.m.; Wednesday 9 a.m.-7 p.m.; Friday 8 a.m.-2:00 p.m.- All voting in 1st Floor Board Room

2. Tuesday, February 25th, 7 p.m. Community Outreach Meeting for Proposed Marijuana Establishment at the Manor 42 West Boylston Street

3. February 28th, 8 a.m.-10 a.m. 2020 Spring Legislative Breakfast Meetings:

-Charlton Town Hall, 99 Main Street

-Littleton Fire Station, 20 Foster Street

4. Tuesday, March 3, Presidential Primary, voting at Senior Center, 120 Prescott Street from 7:00 a.m. to 8:00 p.m.

5. Thursday, March 5th, 6:30 p.m. Open Meeting Law Training with KP Law

6. Sunday, March 8th, from 2-4 p.m. the Historical Commission will be holding an open house to recognize the 212th year of the town's incorporation. Paul Shepard, former town resident who previously lived at the society's building, will be on hand for an informal conversation about what life was like there.

7. Thursday, March 12th, 6:30 p.m.-How to Conduct a Flawless Public Hearing & Effective Enforcement for Zoning, Planning, Health Boards & Conservation Commissions.

FUTURE AGENDA ITEMS/SELECTMENS REPORTS:

Motion Mr. Hadley to exit executive session and adjourn at 8:03 pm Mr. Kittredge, second all in favor.

Respectfully submitted,

Approved April 15, 2020:

Faye D. Zukowski, Municipal Assistant

Patrick J. Crowley, Chairman

Barur R. Rajeshkumar, Vice Chairman

John W. Hadley, Clerk

Christopher A. Rucho, Selectman

Michael J. Kittredge III, Selectman