



Town of West Boylston
140 Worcester Street, West Boylston, Massachusetts 01583

Select Board/Sewer Commission Meeting Minutes

Date / Time / Location of Meeting January 6, 2021; 6:00 p.m.
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Members Present John W. Hadley, Chairman Christopher A. Rucho, Vice Chair Patrick J. Crowley, Clerk Barur R. Rajeshkumar, Selectman Michael J. Kittredge III, Selectman

Members NOT Present

Invited Guests: Robert Barrell Margaret Lee Dr. John Sullivan Gary Kellaher Jonathan Shepard
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Mr. Hadley convened the meeting at 6:00 p.m. roll call taken.

APPROVAL OF MEETING MINUTES:

- December 16, 2020 Regular Session**

Motion Mr. Crowley moved to pass over until next meeting; Mr. Kittredge second.

All in favor

REVIEW AND VOTE TO APPROVE WARRANTS FOR THE PERIOD COVERING DECEMBER 17, 2020 to JANUARY 6, 2021 : Town Payable Warrants FY2021-26, 27 and 28; Town Payroll Warrant FY2021-13; Sewer FY2021-SE15; MLP #15 and 16

Motion Mr. Crowley moved to approve; Mr. Rajeshkumar second.

All in favor

PRESENTATION OF 2021 TOWN ADMINISTRATORS COMMITMENT TO EXCELLENCE AWARD:

Ms. Lucier stated this is the 14th year this municipal award has been given out, she thanked the public that took time to submit nominations, nominations were received for: Toby Goldstein, Secretary to the Conservation Commission; Vincent Vignaly, Planning Board Member; Entire Department of Public Works; Steven Blake and Gary Flynn, Park Commissioners, All Municipal Employees; Barur Rajeshkumar Selectboard Member; Margaret Lee, Office Assistant for Board of Health. She congratulated all nominees and thanked them for their outstanding service to the residents of the town.

N. Lucier read the Nomination Award Submission:

I believe Robert Barrell, Chairman of the Board of Health, deserves the Commitment to Excellence Award for 2020. With the COVID-19 Pandemic taking control of most of our lives Mr. Barrell really rolled up his sleeves from the start to see that the West Boylston Town's people would be as safe as they could possibly be with the information available to us. Back in March Mr. Barrell was there in Shrewsbury Town Library, when Dr. Hirsh spoke about the COVID-19 spreading our way and how we could best prepare ourselves for it. Mr. Barrell in his capacity as Chairman of the Board of Health attended numerous meetings and read numerous memos from the CDC and other health organizations, to be as informed as he possibly could be, so he could share this information with the other Town Departments. Bob and the Board of Health were required to make many decisions, like closing the Rail Trail, Track and Basketball Courts, in West Boylston, although not very popular with the public it was the best decision to be made for the public's safety. Bob was also instrumental in updating the Town Administrator, Fire Chief and Police Chief at all hours of the day, addresses of known cases of COVID-19, so proper precautions and PPE could be donned when responding to these locations for emergencies. Once the initial wave was over Bob was right on top of ordering the dwindling PPE used by all the departments in Town. Mr. Barrell didn't stop there, he has recently attended meetings on the Emergency Dispensing Sites (EDS) to prepare for a mass inoculation of a COVID-19 Vaccine. Being a volunteer position and the reasons noted above I believe Mr. Barrell deserves the Commitment to Excellence Award, for 2020.

Ms. Lucier presented Mr. Barrell with a clock representing the Commitment to excellence.

Mr. Barrell stated everyone should watch from a distance, wash hands and wear a mask. He thanked Ms. Lucier for the award and thanked his Board, Ms. Lee the Administrative Assistant and the folks at the Worcester Health Alliance. He believes everyone has done a wonderful job.

Robert Barrell, Margaret Lee and Dr. John Sullivan exited the meeting.

6:15 P.M. Public Hearing in accordance with M.G.L. Ch. 148, Section 13, on the application of Nouria Energy Ventures 1 LLC to amend their license to store flammables at 257 West Boylston Street, West Boylston:

Mr. Rajeshkumar read the Public Hearing Notice.

Mr. Shepard with AYOUB Engineering explained they plan to remove the three existing 12,000-gallon gasoline tanks and install two new tanks 15,000 gallons; one is split for gas and diesel. He explained they will also be replacing the canopy structure, islands and pumps. He stated they plan to build a new canopy structure that is more conforming with the zoning ordinance and will meet the required setbacks. They will also be reducing the number of pumps from four to three. Mr. Hadley asked how old the current tanks are, Mr. Shepard stated they were installed in 1987 and the new tanks will be double walled tanks. Mr. Hadley asked if there will be any modifications to the building, Mr. Shepard stated it will be repainted and a new sign installed. Mr. Rucho asked how long they plan to close, Mr. Shepard replied he is unsure if they plan to close the store during construction. Mr. Crowley would like to have an estimated time for general construction, Mr. Shepard stated it should be approximately three to six months. Mr. Rucho asked when they will begin and would like that information to be sent to the Town Administrator, Mr. Shepard responded this summer and he can have someone contact the town with start time. Chief Tom Welsh stated he is in support of this request due to the reduction of fuel storage and the upgrade to the fire suppressant system in the canopy. He stated this will be a plus for public safety and also for the DEP.

Motion Mr. Crowley moved to close the public hearing; Mr. Rucho second.

All in favor

Motion Mr. Crowley moved to approve the request to amend the license; Mr. Kittredge second.

All in favor

GARY KELLHER, DPW DIRECTOR:

Mr. Kellaher announced Mr. Kittredge's recent retirement from the DPW and thanked him for many years of service with the Department of Public Works and wishes him the best in the future.

- **Appointment of Alternate Plow Drivers effective January 8, 2021 (physicals pending):**
 - **Christopher Nichols** **\$19.02/hour**
 - **Francis Ward** **\$19.02/hour**

Motion Mr. Rucho moved to approve; Mr. Crowley second.

All in favor

- **Update on Scrap Metals:**

Mr. Kellaher stated the scrap pile was recycled and they received approximately \$1,000, they still have the three old spreader bodies to recycle and hope to have completed soon and expect the same return.

- **Update on Budget:**

Mr. Kellaher stated they budget is in good shape and is at 50% or below for committed expenses including snow and ice. He stated the sewer budget is also in good shape.

- **Update on North Main/ Laurel Street Pavement Issues:**

Mr. Kellaher stated he met with Mike Coveney of the Water District and Ricciardi Brothers and discussed his concerns over the finish pavement. He stated it was a constructive meeting and discussed the damages to town equipment. He explained he has marked additional areas of concern and they marked areas to be repaired, he has since marked more areas of his concern for them to repair and the repairs will be made tomorrow and will be checking in on the repair. Mr. Rucho asked how they will pave tomorrow, Mr. Kellaher stated they use heated truck bodies to keep asphalt warm. He explained they will be repairing the depressed areas and delaminating areas. Mr. Rucho feels they did a bad job and should note this in the event of bids in the future, Mr. Kellaher stated he had concerns with the timeframe for the road construction from the beginning. He explained the contract is not with the town but with the Water District and this correction will be a work order to the town. He stated if the issues are the fault of the contractor than the town will not be responsible to pay for the work order and he explained the Water District understands this. Mr. Kittredge asked what the correction plan is, Mr. Kellaher stated they will mill and pave but he does not agree and would like to have a full depth reclamation completed on this roadway. He would like to use Chapter 90 funds to get all of North Main Street completed at one time and split the costs. Mr. Rucho would like to be sure that the project part is bid under the Chapter 90 bid process, Mr. Kellaher stated he is unsure if the town road bid would cover the section of the water project. Mr. Kellaher stated it may cost \$400,000 to do the whole road which could be split. Mr. Kittredge would like to also solicit bids to repair the sidewalks along that roadway. Mr. Rajeshkumar asked what damage was caused to town vehicles, Mr. Kellaher stated a cutting edge came off and a tire kicked it up and hit the side of the transmission cover and explained fortunately the repair was \$200.00 and gives

credit to the mechanics for their work. Mr. Rajeshkumar asked when they repair will be completed and all smooth, Mr. Kellaheer stated in the spring.

- **Update on Building:**

Mr. Kellaheer stated the insulation project has been completed on the outside garage and will now hold heat and trucks are able to be worked on inside. He stated the heating system will begin being installed by the end of the month.

- **Reduce Salt Grant Application:**

Mr. Kellaheer stated they will apply for the front wing set of flex blades, 3 cubic yard spreader bodies and road sensors for every truck. He explained this will aid in reducing the salt usage. Ms. Lucier explained this is a DCR grant only available to Watershed towns and is a 50/50 matching grant and up to \$40,000.00 and the town will use snow and ice funds. Mr. Crowley asked what would the salt reduction be, Mr. Kellaheer stated there would be smaller spreader bodies to be used to cover town buildings and smaller areas, with road sensors that will control the spread of salt. Mr. Crowley would like to see a comparison on the proposed reduction in savings. Mr. Rucho asked if there was a savings with the new equipment purchases made last year, Mr. Kellaheer stated he will work on getting those figures.

- **Consider voting to approve Hold Harmless Agreements:**

Mr. Kellaheer stated there are residents that are looking to remove trees and stumps that are on town owned land. He explained there are seven trees on Maple Street and a couple stumps on Pheasant Hill Road. He is requesting the Board sign a hold harmless to allow the residents to remove the stumps on town own land. He explains the town will not be responsible for accidents or damages. The residents will hire the contractor and the town will be sure the hold harmless agreements are fulfilled. Mr. Crowley asked for clarification that the residents are willing to pay for the tree removal, Mr. Kellaheer stated yes.

***Motion** Mr. Crowley moved to approve the hold harmless agreements; Mr. Rucho second. All in favor*

- **Other**

- Mr. Kellaheer stated the Cemetery property on Tivnan Drive has four corner markers and the center markers will be installed next week. He stated the cost for the markers will be \$880.00.
- Mr. Kellaheer stated he spoke with Pan Am Railroad's Track Superintendent and Central Dispatch. He explained 6 feet outside of the track is the towns limit of work area but Pan Am has a right of way easement twenty feet wide and that they are responsible for. He stated they need to repair the road crossing and he will be working with them to get the repairs completed during the road construction projects in the future.
- Mr. Kittredge asked about the vacant Foreman position, Mr. Kellaheer stated he just completed the overdue performance evaluations and will begin the process of filling the position. Mr. Kittredge explained there should be notes as they went through a lengthy procedure to hire the past interim Forman and this could be reviewed to see how some of the staff did at that time of interview.

NEW BUSINESS:

- **Request from Ganesh Wellness, Inc. to extend their Host Community Agreement for product manufacturing for one year.**

Mr. Crowley stated the Board has been approving extensions for Ganesh in the past and they have now opened up the new store and they are looking to extend the product manufacturing portion of that and the same thing with Evergreen they are looking to extend product manufacturing and cultivation. He explained the town has unlimited amounts of licenses available in town for manufacturing so there is no reason not to approve this request. Mr. Hadley asked for clarification on location of Evergreen, Mr. Crowley explained it is behind the new building for Harmony but on its own parcel. Mr. Rucho agreed that there is not a reason to deny due to the number of available licenses for manufacturing. Mr. Crowley suggested not having a timeframe on the request and extend indefinitely. Mr. Rucho would like to have a date so that the Board can receive updates on their status.

- **Request from Evergreen to extend their Host Community Agreement for product manufacturing and cultivation.**

Motion Mr. Crowley moved to extend both requests to January 6, 2022; Mr. Kittredge second.

All in favor

TOWN ADMINISTRATOR'S REPORT

1. Update on Recreation Director Search

The deadline for applications for the position of Recreation Director was December 21st, I posted this job opportunity in The Beacon, The Item, and the Mass Recreation and Parks Association website who sent an email blast out to all their membership. We received 8 applications. Those applications have been forward to the Parks Commission for their recommendation.

2. Cares Act Funding

I am pleased to report that on December 27, 2020 an extension of the CARES Act Coverage period was signed into law. This extends the deadline for use of the Coronavirus Relief Funds from December 30, 2020 to December 31, 2021. To be an eligible use we must receive beneficial use of the goods or services by December 31, 2021. At this point we have charged \$197,800 off to our \$724,298 CARES Act Fund.

Mr. Rucho asked if she plans to stock the Board of Health, Ms. Lucier explained they are fully stocked and learned the trailer is a regional trailer. She stated she spoke to Bob about the regional inventory that should be in the trailer so that if used it can be replenished. Mr. Crowley asked for clarification on the timeline, Ms. Lucier confirmed. Mr. Rucho asked if computers, laptops or any other possibilities, Ms. Lucier stated they will need to have a reason to charge it to CARES. Mr. Rajeshkumar asked about getting a larger mailbox, MS. Lucier stated she does not believe this would be able to be charged off to this now as there is not any future elections coming up. Ms. Lucier stated Ms. Zukowski has inquired about trading the current box in and getting a larger one. Mr. Rajeshkumar would like a mailbox type box and feels the one we have the mail is not safe and would like to see the mailbox style similar to what Holden has. Mr. Rucho agreed that he would like to see a mailbox style and maybe the water department could use the one we have now. Ms. Lucier stated they will look into this and report back.

3. Update on Goals

Town Administrator Goals:

Fill and Train the Municipal Assistant Position:

The position was advertised, interviews conducted and Faye Zukowski was hired on January 14th. Faye has exceptional customer service skills which is critical for this position. Having worked in a similar position in another community she is learning how we handle the wide variety of the job duties as each community has their own process.

Complete the Wage & Classification Project:

After two previous attempts over the past 20 years an updated Wage and Classification Plan was approved at the June 29th Town Meeting. The Plan was reviewed and approved by the Personnel Board and the Selectboard voted to move forward with the plan after a presentation in December 2019. All job descriptions have been updated and approved by department heads and employees and we now have a Wage and Classification Plan which will serve the town for a good number of years.

Reorganization of Town Hall Basement Storage:

New shelving has been installed in the basement of town hall by the DPW. With the arrival of COVID-19 we had to replace our fresh air return unit, which is located in the storage area, as it was beginning to show its age and not operating at the appropriate level, we needed it to be at. Our current floor model was obsolete and unavailable so New England Mechanical replaced the unit with a ceiling unit. That project was delayed most of the year and was finally complete in October. Rows of shelving are being labeled and assigned to the various departments. That will be an ongoing project, which has been made easier by the addition of the shelving units. We are very fortunate to have such great storage space in our town hall.

Complete Succession Planning Document/Update on the COOP Plan:

Over the past year I have completed performance reviews on the department heads below and asked them how long they intended to stay in their current position and whether there was anyone in the department who we could identify as their replacement.

Leslie Guertin- Town Accountant- Leslie plans to work another 6 years. Filling this position would require an outside solicitation. Her new Administrative Assistant is catching on quickly, very much enjoying her new position and is grateful to the town for giving her this opportunity.

Dennis Minnich- Chief of Police- Contract was just renewed. He will not be accepting another 3-year contract renewal and is going through a succession planning process in his department.

Elaine Novia- Town Clerk- She plans to stay until December 2021, her Assistant has no interest in her position. We will begin the process for hiring her replacement in September of 2021 and including additional funds for cross training in the FY22 budget.

Cheryl St. Louis – Treasurer/Collector – She loves her job; loves everyone she works with and does not have any intention of leaving West Boylston. Neither of her girls would be interested in her job. She is not sure when either of them intends to retire but feels that she would have no problem finding a suitable candidate to replace them.

George Tignor – Building Inspector- Would like another 3-year contract when his contract expires in another year.

Tom Welsh- Fire Chief- Does not intend to seek another contract with the town and believes we should do an outside solicitation. His term expires August 2022 and my plan is to begin the process to fill that position in May of 2022.

I attended a regional meeting in Sterling with the Fire Chief at which a MEMA Official was in attendance to do a COOP Plan Training. The Plan we previously prepared will need to be entirely redone. Rather than rush this we need to do take the time that is needed in order for this to be accurate plan for the town. Our MEMA contact reports that one of the goals of MEMA has set for this year is to assist towns in developing or updating their COOP Plan. I would like to work with them and the Fire Chief over the next year to get out plan properly developed.

Mr. Rucho stated in regards to the succession plans should the board expect to get something from every one of the Department Heads in the event that a department heads is out or leaves suddenly. Mr. Crowley asked if there was an operation manual for each department, Ms. Lucier stated they do not have that. Mr. Crowley would like to work on that for each department. Ms. Lucier stated the MEMA plan would be an operational plan for the town.

Selectboard Goals

Hire a Town Facilities Management Position:

This position has not been filled yet. We are working towards consolidated services with one provider for building needs, which was one of the recommendations we had for this position. We recently changed over to Keane Fire and Safety for our inspections and sprinkler needs. This position would also oversee the Green Communities projects. This year one project is being done by the light plant and the other at the library. Both those managers are overseeing these projects. We definitely need someone in this position but we may be able to hold off a little longer to get the right person.

The DPW Director previously served as the facilities manager in another community and has indicated that he might be interested in this position.

Mr. Rucho asked if Mr. Kellaher fill in since he is working more, Ms. Lucier stated he has been working with department's needs. Ms. Lucier stated most town buildings are new and no major issues. Mr. Rucho asked about maintenance and feels we should get someone in so that things are getting done. He suggests possibly looking at an outside firm. Ms. Lucier stated the department heads in each building take care of their own buildings. Mr. Crowley asked if Mr. Kellaher would have time to develop a plan for us, Ms. Lucier responded she will see if that is something he can do.

Continue to minimize the tax impacts of annual budget increases or debt excluded projects for our residents:

The Board continues to do all they can to keep taxes down. The revenues derived from the retail marijuana sales will be used towards that goal. In addition, every department

has been diligent in seeking out grant funds. We have also reduced the hours in new hiring's; Assessors office Administrative Assistant is now a non-benefitted position.

Mr. Rucho asked if the goal is completed and thinks they need to do more. He believes taxes have gone up 30% in nine years for the average household and thinks they need to do more and keep this as an open goal. Ms. Lucier stated they have controlled spending as much as they can. Mr. Crowley explained 30-40% is less than 3% annually over the nine years. Mr. Crowley stated look the price of everything over that same time and is a factor of inflation. He stated people want to cut taxes but want the same services and that is not possible and believes they are doing a good job. Mr. Rucho would like to try to slow it down and to keep as a goal. Mr. Rucho suggested showing residents the cuts that would need to be made in order to have tax reduction may be helpful.

Continue work on enhancing the island at the intersection of Rt. 12 and Beaman Street:

We had a few meetings at the island. The last included Mr. Hadley, Mr. Rucho, Director Kellaher and myself. We have worked out the plan and Light Plant Manager Jon Fitch has agreed to install two power plugs so the vendors can have a power source and not have to use a noisy generator. We have also selected handicap accessible picnic tables and we will start with a park bench and also relocate the bike rack currently at that location. We are now preparing a DCR Request for Determination of Applicability. Since this was a previous use and picnicking is still allowed on their properties under their Facility Use Plan, we should be in a good place to get this approved and move forward. While at the site we did identify an issue with the cement curbing and the DPW has fixed that issue.

Mr. Crowley asked if we look at vendors that they are not getting free electricity, Ms. Lucier stated they will pay for an electric bill. She explained there will be one set vendor there for the year.

Mr. Rucho asked if they had already received the Determination, Ms. Lucier explained they received determination that the town owns the land and now they must file a Determination of Applicability to get the use approved.

Review dangerous intersections in town and develop a plan to improve them and a method to control speed:

I met with Transportation Committee and the Chief of Police. The following intersections were identified: Franklin/Route 12, Prospect/Central/Crescent, Woodland/Route 12 and Routes 12/140.

We discussed using a pavement diet technique for the Prospect/Central/Crescent Street intersection. It is used as a traffic calming tool. We applied for an were fortunate to receive a Shared Streets and Sidewalks Grant for that project. We had numerous meetings at the site with the contractor, Police Chief, Chair of Transportation Committee, engineering firm and the DPW Director. The project has definitely slowed traffic down. For the Woodland/Route 12 intersection the group recommended working with Mass Highway and request they install an arrow for traffic turning from Woodland north or south on Route 12. The DPW Director had a discussion with Mass Highway, the suggestion was well received and it is a matter of getting it scheduled.

The intersection of Franklin/ Route 12 continues to be one the group feels can only be resolved with a redesign of the intersection Routes 12/140. Otherwise, traffic will be

backed up and create a bigger issue in that entire section of town. Any redesign of the intersection of Routes 12/140 would more than likely require work in the town's right of way and impact those residents and businesses.

Ms. Lucier explained that one of the properties affected would be the Smith house their property is in the town's right of way and a solution proposed would be a rotary and she does not know how the town would go about that with all the easements that would need to be done. Ms. Lucier stated the Police Chief also recommended turning Franklin Street into a one way but does not believe the truck traffic could make the turn at Rt. 12/140 heading south. Mr. Rucho asked if the Woodland/Rt. 12 information has been passed to the Planning Board as they are currently hearing plans that could impact the traffic. She explained she has had meetings with these business owners and to understand the town's concern for the traffic and is still in discussion. Mr. Rajeshkumar stated the Planning Board chair Paul Anderson is also on the Transportation Committee.

Continue to evaluate the feasibility and effectiveness of a merger of the Cemetery Department into the DPW:

We are still in the process of working with both the Cemetery and the DPW unions to include everyone under a consolidated DPW. The Director just finished several meetings with the employees of both departments to discuss how the consolidation would work. I have received some good feedback and we will continue with our union negotiations.

Schedule additional trainings for town boards/committees:

After soliciting input from the various municipal departments and boards, we identified four trainings. We completed a Conflict-of-Interest Seminar with the Ethics Commission, Open Meeting Law with KP Law, How to Conduct a Flawless Public Hearing with KP Law and Effective Enforcement of Zoning, Planning, Health Boards & Conservation Commissions with KP Law. Our trainings began with onsite meetings and once COVID arrived we moved to a remote venue. For those who attended and submitted Seminar Evaluation Sheets the seminars seemed to be well received. A common comment was they would recommend the seminar to their new board or committee member.

Mr. Rajeshkumar stated more members need to attend and needs to find a way to get more people there, Ms. Lucier agreed and said all she can do is put it out there for everyone.

Improve the condition of the DPW property:

The tires at the DPW have been recycled and the costs for that project were charged off to our DEP recycling grant. All scrap metal was collected and removed and the town was paid \$1,000 for those items. It has been determined that the cells are going to be too costly to move and we will be looking into crushing them and contacting a cement recycling company to have them removed. Those costs will also be taken from our DEP recycling grant. The board have also been removed from the parking lot.

We were successful in getting a MIIA Loss Control Grant to insulate the heating unit in the metal garage and we are now able to work on the larger trucks during the winter months. We have made some good progress at this location. I've spoken with the Director and we have some additional plans to rearrange some of the offices on the second floor.

Ms. Lucier stated she would like to add funding to hire a janitor to clean on Saturdays for a few hours and most of the municipal buildings have a custodian and they do not. Mr. Rucho asked if we could offer it to one of the employees or one of the other custodians. She explained the light department and they have a resident from town that cleans for them once a week and she is waiting to receive more information on that and maybe there will be an interest. Mr. Rucho stated maybe this could be part of the facility position. Ms. Lucier stated this would not be a benefitted position and would like it to be a vendor.

Ms. Lucier asked the Board to submit additional goals.

Ms. Lucier gave the Board an update on the Trash Bags as requested by Mr. Hadley. She explained she reached out to the Director of Operations for Nouria and they have been working with their IT and Accounting staff and they are now all set and will be selling the bags and no tax will be charged. She stated they have added the New England Mini Mart 814 West Boylston Street in Worcester. She stated our office will begin delivering once received and they have been delayed. Mr. Rajeshkumar asked which office will be selling the bags, Mr. Rucho asked why the Town Clerk will not be selling them if they are open one night a week late. Ms. Lucier stated she wanted to sell from our office to be sure it worked. Ms. Lucier stated she can ask the other departments if they are interested, Mr. Rucho did not feel that Ms. Lucier should need to ask them but that she should just direct them. Ms. Lucier does not believe the town hall will have a lot of foot traffic but just another location for convenience. She stated Wachusett Wine and Spirits has also joined the program and should be receiving their delivery. She reached out again to Corporate office of Cumberland Farms and has not heard back. She advises residents to check DPW website for locations to get bags. Mr. Crowley stated any business could sell the bags there are not any requirements. He explained they cannot make a profit but will help bring business into their business. Mr. Rucho asked how do businesses know they can sell bags, Ms. Lucier advises the Board to let them know if they frequent any businesses in town. Mr. Rajeshkumar asked if Walmart has inquired, Ms. Lucier stated they have not. Mr. Rucho asked for clarification on the process for the getting and paying for the bags, Ms. Lucier explained the business place the order and are invoiced for them and then they sell the bags for the cost set. Mr. Rajeshkumar asked what residents should do about defective bags, Ms. Lucier stated there is a number on the website to call the bag vendor and they will replace the defective bags. Mr. Rajeshkumar asked why they cannot get them from the DPW or from the town hall, Ms. Lucier stated no, it needs to go through the bag vendor. Mr. Crowley does not believe the stores need to handle the defective bags it should be handled by the bag vendor. Mr. Crowley stated the bags are just not as good of a bag as the hefty brand, Mr. Rucho stated they are designed to hold a certain amount. Mr. Rajeshkumar stated it is just for convenience to have bags available to residents if they do have defective bags.

APPOINTMENT AND RESIGNATIONS:

- **Acknowledge resignation of Thomas Dillon from the Board of Health.**

MEETINGS, INVITATIONS & ANNOUNCEMENTS:

- **Nomination papers will be available on January 8th for the following offices: Select Board 2 seats; School Committee 2 seats; Cemetery Trustee 1 seat; Library Trustee 2 seats; Planning Board 1 seat; Board of Light Commissioners 1 seat; Board of Water Commissioners 2 seats; Housing Authority 1 seat.**

- Resident are welcome to submit goals they would like the Selectboard to consider for 2021. Please email your suggestions to nlucier@westboylston-ma.gov by February 8, 2021.
- Town offices will be closed on Monday, January 18th in observance of Martin Luther King Jr. Day

FUTURE AGENDA ITEMS/SELECTMANS REPORTS:

Motion Mr. Rucho to adjourn at 6:50 p.m. Mr. Crowley, second all in favor.

Respectfully submitted,

Approved: February 3, 2020

Faye D. Zukowski, Municipal Assistant

John W. Hadley, Chairman

Christopher A. Rucho, Vice Chairman

Patrick J. Crowley, Clerk

Barur R. Rajeshkumar, Selectman

Michael J. Kittredge III, Selectman