



**Town of West Boylston**  
140 Worcester Street, West Boylston, Massachusetts 01583

## **Select Board/Sewer Commission Meeting Minutes**

<b>Date / Time / Location of Meeting</b> June 10, 2020; 6:00 p.m.; Virtual Meeting
---

<b>Members Present</b> John W. Hadley, Chairman Christopher A. Rucho, Vice Chair Patrick J. Crowley, Clerk Barur R. Rajeshkumar, Selectman Michael J. Kittredge III, Selectman
---

<b>Members NOT Present</b>
----------------------------

<b>Invited Guests:</b> Elaine Novia
--

Mr. Hadley convened the meeting at 6:00 p.m.

### **Chairman's statement:**

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 31A, §20, and the Governor's March 15, 2020 Order imposing strict limitations on the number of people that may gather in one place, this meeting of the Town of West Boylston Select Board is being conducted via remote participation. No in person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings as provided for in the Order. A reminder that persons who would like to view this meeting while in progress may do so by:

- Join Zoom Meeting

If despite our best efforts, we are not able to provide for real-time access, and we will post a record of this meeting on the town's website as soon as we are able.

### **NEW BUSINESS:**

- **Approve 1/12<sup>th</sup> of the FY20 budget for FY21 month of July for Submittal to Division of Local Services:**

Ms. Lucier stated they are preparing a 1/12<sup>th</sup> budget in the event of not being able to reach the required quorum for the July 29<sup>th</sup> Town Meeting. She explained the approved 1/12<sup>th</sup> budget will be submitted to the Department of Revenue, and this will be the town's budget heading into July unless the quorum is met and, in that case, the approved budget at Town Meeting will be the set budget to follow. She invited the Town Clerk to the meeting in order to certify the vote taken by the Board. She stated the proposed FY20 budget is \$25,427,143 and 1/12<sup>th</sup> would be \$2,879,501. She provided the Board with a breakdown of each department's budgets. Mr. Crowley verified that all Department heads have reviewed and approved, Ms. Lucier stated the Town Accountant did a fantastic job and had sent each

department what their 1/12th budget would be and were able to make changes if they wanted and submit back. Mr. Rucho asked about some departments are not 1/12<sup>th</sup>, Ms. Lucier stated some things require payment in full up front for example the town's insurance. Ms. Lucier stated we will not need the 1/12<sup>th</sup> budget if the town is able to approve the FY21 proposed budget.

Motion: Mr. Rucho to approve the 1/12<sup>th</sup> budget, second Mr. Kittredge.

Mr. Kittredge asked if the revolving funds will roll month to month with the 1/12<sup>th</sup> budget, Ms. Lucier stated each month will need an approved budget if the 1/12<sup>th</sup> budget continues after this month.

**Roll Call Vote:**

Mr. Crowley, yes

Mr. Rajeshkumar, yes

Mr. Hadley, yes

Mr. Rucho, yes

Mr. Kittredge, yes

- **Authorize the Town Administrator to act on behalf of the Board and work with and give approval to restaurants who have alcoholic beverage licenses on their application for extension of premises for outdoor dining areas and report back to the Board at it next meeting.**

Ms. Lucier stated she has created packets and has submitted to each business and the application process was reviewed by Fire Chief, Police Chief and Board of Health. She would like to thank the Fire, Police, Board and Health, and Building for working with the businesses and helping them create a plan. She stated the Police will deliver the permits tomorrow and will be in effect until November and then licenses will return to normal licenses and they will also be sent over the ABCC.

Motion: Mr. Kittredge to give the temporary permits and to give Nancy the authorization to approve, second Mr. Rucho.

Mr. Crowley wanted to be sure that if anyone hasn't applied yet the Town Administrator will approve once received and wants this to be a seamless and painless process and believes the restaurants had suffered enough. He thinks we need to push to help restaurants in this time, Ms. Lucier stated everyone has been great and very helpful. She believes we were able to get this completed in a relatively quick turnaround. Mr. Rucho stated he knows the town acted quickly but wanted to share that other towns had places open on Monday and feels that restaurants are three days behind other towns. He wishes the Board of Health and Worcester had told us a week ago or two weeks ago to get this in place. Mr. Rucho asked if restaurants need to modify their submitted plans what do they do, Ms. Lucier explained with a quick phone call we can amend their license and send over to ABCC and they will be all set. Mr. Rajeshkumar asked how many have requested temporary extensions, Ms. Lucier stated some establishments already had their outdoor seating included in their annual licenses. She stated the Mill 185, Draught House, Ari's Tavern, Oli's, are all requesting to expand their liquor licenses. Ms. Lucier stated Steve's Pizza and West Boylston Seafood are expanding seating but not liquor license expansion.

**Roll Call Vote:**

Mr. Crowley, yes

Mr. Rajeshkumar, yes

Mr. Hadley, yes

Mr. Rucho, yes

Mr. Kittredge, yes

## **OLD BUSINESS:**

- **Discuss Summer meeting schedule:**
  - **July 8 (firm date for required end-of-year transfers)**
  - **August (yet to be determined)**

Mr. Hadley stated the July 8th date is a firm date but the August date needs to be figured out, Mr. Hadley stated August 12<sup>th</sup> at 6:00 p.m.

## **FUTURE AGENDA ITEMS/SELECTMANS REPORTS:**

Mr. Rucho stated Town Meeting is set for June 29<sup>th</sup> at 7:00 p.m., Ms. Lucier stated that is correct. He would like to notify the public soon than later so they can be prepared to come to town meeting. Mr. Hadley stated the Board of Health and School have done a lot of work to get it ready for town meeting and have a good plan in place and everyone should feel safe coming to town meeting. Mr. Rajeshkumar asked if a quorum is not met will it be postponed, Mr. Crowley asked if reconvene date has been set. Ms. Lucier stated there has not been one set yet, she will add to the next meeting. Mr. Rajeshkumar asked how long does the town have to reschedule, Ms. Lucier stated it could be rescheduled anytime. Mr. Rajeshkumar stated if a quorum is not met he suggests putting it off a couple weeks.

Motion Mr. Rajeshkumar to adjourn at 6:20 p.m. Mr. Rucho, second all in favor.

Respectfully submitted,

Approved: June 8, 2020

---

Faye D. Zukowski, Municipal Assistant

---

Patrick J. Crowley, Chairman

---

Barur R. Rajeshkumar, Vice Chairman

---

John W. Hadley, Clerk

---

Christopher A. Rucho, Selectman

---

Michael J. Kittredge III, Selectman