



**Town of West Boylston**  
140 Worcester Street, West Boylston, Massachusetts 01583

## **Selectboard/Sewer Commission Meeting Minutes**

<b>Date / Time / Location of Meeting</b> February 5, 2020; 6:00 p.m.; Selectboard Meeting Room, 140 Worcester Street
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<b>Members Present</b> Patrick J. Crowley, Chairman Barur R. Rajeshkumar, Vice Chair Christopher A. Rucho, Selectman Michael J. Kittredge III, Selectman
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<b>Members NOT Present</b> John W. Hadley, Clerk
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<b>Invited Guests:</b>
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Mr. Crowley convened the meeting at 6:06 p.m. All members are present.

### **PUBLIC COMMENT – 6:00 PM:**

Erin Palumbo thanked Nancy Lucier, Town Administrator for her work on putting together a recreation survey and thanked the Selectboard for placing this item on the agenda. She stated for the record she had requested to be placed on the Parks and Recreation agenda and was denied.

### **APPROVAL OF MEETING MINUTES:**

January 22, 2020, regular session

Motion Mr. Rajeshkumar to approve, second Mr. Rucho, all in favor.

**REVIEW AND VOTE TO APPROVE WARRANTS FOR THE PERIOD COVERING  
JANUARY 23, 2020 TO FEBRUARY 5, 2020: Town Payable Warrants FY2020-31 and 32;  
Town Payroll Warrant FY2020-15; Sewer FY2020-SE13 Municipal Light Plant #21 and  
School Warrant FY2020-S13.**

Motion Mr. Rajeshkumar to approve, second Mr. Rucho, all in favor.

Mr. Crowley explained the expense and payroll warrants are prepared by the finance department and only requires one signature from the Selectboard but a vote to accept the warrants is required.

**Cheryl St. Louis, Treasurer/Collector – Board vote to sign final bonding for the Senior Center Project:**

Ms. St. Louis presented the Board with the bonds to sign. She stated the loan was placed out to bid and the town received nine bids. The bid was awarded to SWBC Investment Services LLC in the amount of \$4,725,000 with a rate of 1.83%. Mr. Crowley asked if the actual bonded amount is

Mr. Rajeshkumar asked if the town could look in to interns from another college, Ms. Lucier stated the town has no need to as they were offered interns from Holy Cross. Ms. Palumbo asked if the half day program is still an option to get started with, Mr. Crowley asked if she has contacted the school, she stated she has not. Discussion was held on when the program could start and Ms. Lucier explained there is not any funding in place at this time to get the program started. Ms. Lucier stated she will reach out to Holy Cross and keep the conversation going. Ms. Palumbo thank the Board for their time.

### **3.Facilities Director Update:**

On January 28<sup>th</sup> Mr. Rucho and I met with Berlin Town Administrator Margaret Nartowicz and Select Board designee Lisa Wysocki to discuss the sharing of a Facilities Manager. We have decided that it might be helpful to speak with someone serving in that position so we have invited Bob Bourassa, Facilities Manager in Boylston to our next meeting scheduled for February 20<sup>th</sup>. We have also invited in a representative from the Massachusetts Facilities Administrators Association. Last year I attended a presentation they did on The World Through the Facilities Lens at the MMA. They covered best practices and we want to understand exactly what we can expect this position to be doing. We are also soliciting job descriptions from other communities.

### **4. Other**

One of the goals we established was reorganization of the storage space in the basement of town hall. With the help of our DPW employees, that project began today. We have been speaking with the various departments about their space needs. The first section of building shelving units was installed today. I would like to acknowledge the work of Bill Bennett who is designing and building our new shelving units.

### **FISP UPDATE:**

#### **1.General Update on Senior Center:**

Mr. Rucho stated there are still issues with the parking lot, he stated he spoke with the Director and will work on the issues with the gutters.

### **MEETINGS, INVITATIONS & ANNOUNCEMENTS:**

February is Love your Library Month!

Stop by the Beaman library to enjoy a sweet treat and write a valentine about how you use the library. Your valentine will be shared with our elected officials, Senator Chandler and Representative O'Day.

Friday February 7 at 1 p.m., Beaman Library Green Living Group

A monthly green living interest group. We will discuss a variety of topics and welcome your suggestions.

Saturday, February 15 at 2 p.m. Beaman Library will be offering a West Boylston Room Tour with Spencer and Steve

Find out what treasures are being preserved in our Local History Room by signing up for a 15-minute tour. Sign up is required.

Wednesday, February 12 & 19 at 6:30 p.m., Beaman Library is offering Yoga for Stress Reduction & Relaxation with Carol McGuiggan  
Experience the benefits of gentle yoga stretches, calming breath techniques, and the value of meditation on these Wednesday evenings. Dress for movement. Bring your yoga mat or a thick towel. Sign up is required.

February 12th, deadline to register to vote for Presidential Primary

February 21<sup>st</sup>, 9:00 a.m. - Free Breakfast at the Senior Center Sponsored by the Walmart Foundation

#### **FUTURE AGENDA ITEMS/SELECTMENS REPORTS:**

- 1.Mr. Rucho stated the Historical Commission is planning an event for the Town's 250<sup>th</sup> and would like more information on this, Ms. Lucier will reach out and contact them.
- 2.Mr. Rucho would like an update from the DPW Director on salt usage.
- 3.Ms. Lucier stated a State Ethics Training was held last night and wishes more had attended. She stated the next training is on March 5<sup>th</sup> for Open Meeting Law and then on March 10<sup>th</sup> How to Hold a Flawless Public Hearing.

#### **EXECUTIVE SESSION:**

Consider entering into executive session under the provisions of Massachusetts General Laws Chapter 30a, Section 21(A), Part 3 to discuss contract negotiations with union personnel and the Chair declares that an open meeting discussion may have a detrimental effect on the bargaining position of the public body.

Motion Mr. Rajeshkumar moved to enter into executive session under the provisions of Massachusetts General Laws Chapter 30a, Section 21(A), Part 3 to discuss contract negotiations with Fire Union personnel - Chair declares that an open meeting discussion may have a detrimental effect on the bargaining position of the public body and to exit and adjourn the meeting following Mr. Rucho, second, all in favor.

Roll Call Vote

Mr. Kittredge, yes

Mr. Rajeshkumar, yes

Mr. Crowley, yes

Mr. Rucho, yes

Motion Mr. Rucho to exit executive session and adjourn at 8:35 pm Mr. Rajeshkumar, second all in favor.

Respectfully submitted,

Approved: February 19, 2020

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Faye D. Zukowski, Municipal Assistant

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Patrick J. Crowley, Chairman

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Barur R. Rajeshkumar, Vice Chairman

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John W. Hadley, Clerk

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Christopher A. Rucho, Selectman

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Michael J. Kittredge III, Selectman