



# PROPOSED MEETING AGENDA

140 Worcester Street, West Boylston, Massachusetts 01583  
In accordance with the provisions of MGL 30A §§ 18-25

Selectboard/Sewer Commissioners Board / Committee Name	November 13, 2020 Date of Notice
Town Hall 140 Worcester Street West Boylston, MA 01593 Meeting Place	Room 210 Conference Room Number or Location
November 18, 2020; 6:00 p.m. Date / Time of Meeting	Clerk or Board Member Signature
<b>Meeting CANCELLED or POSTPONED to:</b>	<b>Date of Cancellation or Postponement</b>

## CONVENE MEETING – 6:00 pm

- Roll call

**PUBLIC COMMENT – 6:00 PM:** This fifteen minute period is an opportunity for the public to address their concerns and questions regarding town operations and programs to the Board. Except in urgent circumstances, any matter presented for consideration by the Board shall not be discussed in detail nor acted upon by the Board at this meeting. A scheduled time on a future agenda may be set at the Board’s discretion. Complaints or criticism directed at staff, volunteers, or other town officials shall not be permitted. If we do not have Open Session items to discuss, other agenda items may be brought forward earlier.

## APPROVAL OF MEETING MINUTES:

- November 4, 2020, regular session
- November 4, 2020, executive session

## REVIEW AND VOTE TO APPROVE WARRANTS FOR THE PERIOD COVERING NOVEMBER 5, 2020 TO NOVEMBER 18, 2020: Town Payable Warrants FY2021-20, and 21; Town Payroll Warrant FY2021-10; School FY2021-S8; and Municipal Light Plant #10 & 13

## Janice Ash, Chair Council on Aging & Lisa Clark Viklund, Senior Center Director – Center Operations during COVID-19

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**Anna Shaw, Director Beaman Memorial Public Library – Library Operations during COVID-19**

**Gary Kellaher, Director of Public Works**

- **Sewer Abatement Request – Daniel Cronin, 66 Woodland Street**
- **Update line painting**

**Elaine Novia, Town Clerk & Lynn Harding-Smith, Assistant Town Clerk – election day wrap up report**

**NEW BUSINESS:**

- **Review and consider voting TIF package being recommended for D&S Realty**
- **Concurrence on the hiring of Linda Thompson as Administrative Assessor effective November 23, 2020 for 19 hours a week at a rate of \$18.52 per hour**
- **Vote to approve and sign 3-year employment contract, as recommended by the Selectboard, with the Chief of Police effective March 3, 2021 for a term to expire on March 2, 2024**
- **Social Media Policy Discussion (PC)**

**TOWN ADMINISTRATOR’S REPORT**

- 1. Town Administrator’s Commitment to Excellence Award**
- 2. Review of Revolving Funds**
- 3. FY22 Budget Packages**

**APPOINTMENTS AND RESIGNATIONS:**

- **Acknowledge resignation of Patrick Novia from the Council on Aging**

**MEETINGS, INVITATIONS & ANNOUNCEMENTS:**

- **All offices will be closed on Thursday, November 26th in observation of the Thanksgiving holiday. Just a reminder that a number of offices will be taking time off during the holiday season and many offices will have adjusted hours the day before and after the holiday. If you plan to stop by town hall or other departments during this holiday period, please call the office prior to stopping in to make sure they will be open for business**

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- **Sunday, December 6th from 1-4 p.m. the Agricultural Commission will be hosting a food drive in the parking lot of the Congregational Church, 26 Central Street to benefit the West Boylston Food Pantry. The Food Pantry welcomes all non-perishable food items and paper products. Questions may be directed to Commission member Amy Marold 508-353-9696**
- **Residents and businesses who wish to get more information about The Light up West Boylston Event may do so by emailing [LightUpWB@gmail.com](mailto:LightUpWB@gmail.com) They have also set up a FaceBook page**
- **This year the town will receive a 28.6% CPA Fund match from the state in the amount of \$71,759. Last year we were at 19.1%, \$40,900 and in 2018 we were at 17.2%, \$34,576**
- **The town received notice that it did not receive the \$100,000 PARC Land Grant we applied for the Mixter Field Project**
- **Tax Classification Public Hearing will be held on December 2nd**

**FUTURE AGENDA ITEMS/SELECTMENS REPORTS:**

**ADJOURN MEETING**

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