



MEETING MINUTES
October 9, 2019

Members Present: Sarah Miles (Chair), Marc Frieden, Vincent Vignaly, Barur Rajeshkumar, Paul Anderson

Members Absent: None

Others Present: See Attached Sign-In Sheet

All documents referenced in these Minutes are stored and available for public inspection in the Planning Board Office located at 140 Worcester Street.

The regular meeting was opened at 7:30 p.m.

Zoning Bylaw Change (Selectman/Selectmen change to Select Board) – Mr. Frieden made a motion to recommend approval of the article at town meeting; Mr. Rajeshkumar seconded; all voted in favor; motion approved.

Zoning Bylaw Change (Single Residence to Business District-20 Holt Street) – Mr. Frieden made a motion to recommend approval at town meeting if the board receives support from the abutter; Mr. Rajeshkumar seconded; all voted in favor; motion approved.

Citizens' Comments – None tonight.

Old Business:

Review, Vote and Sign Certificate of Site Plan Approval for 65 West Boylston Street (Ganesh Wellness, Inc.) – The board circulated a draft approval, but the final Site Plans have not been submitted. Ms. Miles has been in contact with Neel Patel. They are continuing to work on the revised plan and will provide it in a few weeks.

Review, Vote and Sign Amended Certificate of Site Plan Approval for 127 Hartwell Street (Sunshine Sign Company) – The Chair signed the letter and it will be given to the Town Clerk for a 20-day appeal period.

Flagg RV (66 West Boylston Street) – Review Drainage Improvement As-Built Plan and recommend Certificate of Completion – The engineered certification and as-built plan were received; the board will recommend Certificate of Approval. The letter will be drafted and the chair will send it out before the next meeting.

Girl Scouts (115 Century Drive) – Review As-Built Plan and recommend Certificate of Completion – The revised as-built plan was received and the letter was signed by the chair. A copy will be sent to the Town Clerk.

New Business/Review of Correspondence/Emails:

Review Warrant Articles – The Warrant Articles were reviewed. The board recommended support of Article 13 “Authorization to Amend General, Zoning and Personnel Bylaws of the Town”, and Article 22 “Request for Zoning Change for Holt Street, West Boylston”. Ms. Miles will prepare the letter of support for the Select Board after receiving the letter of support from the abutter regarding the zoning change.

The Planning Board received an email October 8th from the Town Administrator at the request of the BOS to hold a required public hearing to change the Zoning Bylaw to allow a digital sign at Major Edwards School. The timeline does not permit the Planning Board to post and hold a public hearing before the October 21st town meeting; it would have to be presented for the May town meeting. Ms. Miles will contact Nancy Lucier and explain why it should be referred to the board at a later date closer to the May meeting.

Eli Goldman has left CMRPC; Claire Bayler is his replacement to help finalize the Village Center Zoning District. Mr. Vignaly will send her information and let her know that they were expected to prepare the wording for the article and also prepare the map.

Reports from Other Boards: The Transportation Committee will meet on October 30th.

Invoices were approved for payment.

Mr. Rajeshkumar made a motion to approve the draft September 25, 2019 Regular Meeting Minutes; Mr. Frieden seconded; all voted in favor; motion approved.

An amendment needed to be made to the September 11, 2019 Public Hearing Meeting Minutes for 127 Hartwell Street. The Public Hearing Meeting Minutes included the vote which should have been in the Regular Meeting Minutes. Mr. Vignaly made a motion to put the vote in the Regular Meeting Minutes; Mr. Rajeshkumar seconded; all voted in favor; motion approved.

October 23, 2019 at 7:00 p.m. was confirmed as the next regular meeting date and time.

Mr. Vignaly made a motion to adjourn; Mr. Rajeshkumar seconded; all voted in favor; motion approved. The meeting was adjourned at 8:14 p.m.

Date Accepted: _____

By: _____
Vincent P. Vignaly, Clerk

Submitted by: _____
Melanie Rich