



TOWN OF WEST BOYLSTON PLANNING BOARD [planningboard@westboylston-ma.gov](mailto:planningboard@westboylston-ma.gov)  
140 Worcester Street \*\* West Boylston MA 01583 \*\* Telephone 774.261.4073 \*\* Fax 508.835.3807

## MEETING MINUTES February 24, 2016

Chairman: Marc Frieden  
Members Present: Vincent Vignaly, Christopher Olson, Cheryl Carlson, Barur Rajeshkumar  
Members Absent: None  
Others Present: See Attached Sign-In Sheet

**All documents referenced in these Minutes are stored and available for public inspection in the Planning Board Office located at 140 Worcester Street.**

The meeting was called to order at 7:00 p.m.

99 Hartwell Street (Stormwater Permit) – Chris Keenan (Quinn Engineering) requested a continuance to the March 9<sup>th</sup> meeting because they have not yet received a response from VHB regarding the revised stormwater design.

Sign Bylaw (draft Public Hearing Notice) – The board reviewed the removal of the 60 second minimum time between digital sign changes as well as additional revisions Ms. Carlson made. Language for the notice will be drafted for the next meeting and a hearing will be posted and held April 13<sup>th</sup>.

Review of Planning Board Annual Report – Mr. Olson is in the process of updating and will have a draft to review at the next meeting.

Review Draft Construction Letter (Cumberland Farms) – The board reviewed and signed the Construction Inspection letter. It will be forwarded to Mr. Reidy and Graves Engineering.

Review ZBA Informational Petition Letters for North Main Street and Lancaster Street – The board reviewed and signed the comment letters. They will be forwarded to the ZBA.

Complete Streets Workshop – Mr. Vignaly and Mr. Rajeshkumar attended the training workshop. The state is encouraging towns to create a complete street policy. It is a program that provides safe and accessible options for all travel modes (walking, biking, transit and vehicles for people of all ages and all abilities). The town would be eligible for up to \$50,000 in technical assistance for project planning as well as \$400,000 in construction funding. The town would have to pay upfront costs, but would be reimbursed by the state. Mr. Vignaly and Mr. Rajeshkumar drafted a policy. The process is for the Planning Board to hold a public hearing; vote to recommend to the Selectmen to adopt the policy; the Selectmen would vote to introduce

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the policy and lastly, the Selectmen would vote to adopt the policy. The hearing notice will be prepared and a public hearing will be held on March 23<sup>rd</sup>.

### **New Business/Review of Correspondence/Emails Received:**

1. Jonathan Fitch (Municipal Lighting Plant) said they are proposing to install a solar photovoltaic system on a 6 acre portion of the 15 acre parcel (Capped Landfill) at Temple and Pierce Streets. They have approvals from the DCR as well as the Natural Heritage Endangered Species Program and a Negative Determination from the Conservation Commission. He said it is a good use of an otherwise unusable piece of property. They will be submitting an application for Site Plan Review. The board agreed to reduce the \$1,200 application fee and \$5,500 engineering review fees to \$600 and \$2,500 respectively.
2. Doppler Tower Email – NBC is interested in building of a Doppler Radar Tower in town to improve the ability to disseminate timely weather alerts and warnings. The location was not known. The board supported the improvements, but Zoning only allows Wireless Communication Services in town, and there is a height limit of 100' including antennas. Mr. Vignaly will follow-up.
3. A memo was received from the Community Preservation Committee as a reminder that they will be holding a public hearing on March 21<sup>st</sup> for an overview of the Community Preservation Act. People are encouraged to introduce new projects.

### **Reports from Other Boards:**

Mr. Vignaly said the Open Space will meet on March 8<sup>th</sup>. CMRPC will report on their progress of the Open Space and Rec plan. They are talking about acquiring property at 263 Maple Street as well as a possible Conservation Restriction on property off of Goodale Street next to the highway.

Mr. Rajeshkumar sent an email to Bob Dunne (Parks Commission and Parks Facilities) who will contact Mike Kittredge to discuss where there is a need for bicycle racks.

Mr. Frieden said the Affordable Housing Trust met. They are working with the ZBA regarding the Afra Terrace accounting letter. The cost certification letter was sent to Mr. Ali. The repository database was discussed with Karen Pare. She will also be responsible for the annual Subsidized Housing Inventory reporting.

**Citizens' Comments** – There were no citizens' comments tonight.

**Review/Approve Payment of Invoices and Review Draft Meeting Minutes of February 10, 2016** – There were no invoices for approval tonight. Mr. Olson made a motion to approve the February 10, 2016 Meeting Minutes; Mr. Rajeshkumar seconded the motion; all voted in favor; motion approved.

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A motion was made by Mr. Olson to adjourn; Ms. Carlson seconded the motion; all voted in favor; motion approved. The meeting adjourned at 9:10 p.m.

Date Accepted: \_\_\_\_\_

By: \_\_\_\_\_  
Christopher E. Olson, Clerk

Submitted by: \_\_\_\_\_  
Melanie Rich