



**MEETING POSTING
IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§ 18-25**

Personnel Board	11/25/2019
Board/Committee Name	Date of Notice
Town of West Boylston Offices	#120
Meeting Place	Conference Rm. No.
December 2, 2019/6:00PM	<i>Larry L. Chism</i>
Date/Time of Meeting	Clerk of Board or Bd. Member Signature
Meeting canceled/Postponed to: _____	
Date of cancelation/Postponement _____	

Notices and agendas are to be posted 48 hours in advance of the meetings excluding Saturdays, Sundays, and legal holidays. Please note the hours of the Town Clerk’s Office to ensure that your posting has satisfied this requirement.

List of the topics that the chair reasonably anticipates will be discussed at the meeting below and submit to the Town Clerk. Use additional sheets if required.

Agenda

6:00 PM Call to Order

- I. Approval of Previous Minutes Reports
 - a. Review/Approve 9/25/19 Meeting Minutes Report

- II. WAGE & CLASSIFICATION STUDY UPDATE
 - a. Wage & Classification Plan Update Presented by Mary Aicardi
 - b. Q&A on Content of the Updated Plan.
 - c. Wage & Classification Plan Approval Vote by Personnel Board. NOTE:
To be Presented by PB Chair at BOS meeting on 12/16

- III. PERSONNEL BYLAWS REVIEW
 - a. Follow Up/Review of Recommended Changes to “Call Firefighters By-Laws”

IV. Misc.

- a. Review/Discuss Any Outstanding Business
- b. Confirm Next Meeting Date
- b. Adjourn Meeting