



**MEETING POSTING
IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§ 18-25**

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| Personnel Board | 7/15/2019 |
| Board/Committee Name | Date of Notice |
| Town of West Boylston Offices | #120 |
| Meeting Place | Conference Rm. No. |
| July 31, 2019/6:00PM | <i>Larry L. Chism</i> |
| Date/Time of Meeting | Clerk of Board or Bd. Member Signature |
| Meeting canceled/Postponed to: _____ | |
| Date of cancelation/Postponement _____ | |

Notices and agendas are to be posted 48 hours in advance of the meetings excluding Saturdays, Sundays, and legal holidays. Please note the hours of the Town Clerk's Office to ensure that your posting has satisfied this requirement.

List of the topics that the chair reasonably anticipates will be discussed at the meeting below and submit to the Town Clerk. Use additional sheets if required.

Agenda

6:00 PM Call to Order

I. Approval of Previous Minutes Reports

- a. Review/Approve 6/12/19 Meeting Minutes Report

II. Wage Study Update/Status

- a. Review & Discuss Completed Stages of Project
- b. Review & Discuss any Problem/Issues
- c. Preview of Remaining Stages of Project & Tentative Conclusion Date

III. PERSONNEL BYLAWS REVIEW – PERSONAL DAYS, NON-UNION EMPLOYEES

- a. Brief Review & Discussion of Existing Language
- b. Review & Discuss Recommended Changes
- c. Pending consensus, VOTE on Recommended Changes

IV. Misc.

- a. Review/Discuss Any Outstanding Issues
- b. Confirm Next Meeting Date
- b. Adjourn Meeting