



**MEETING POSTING  
IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§ 18-25**

<b>Personnel Board</b>	<b>April 21, 2017</b>
Board/Committee Name	Date of Notice
<b>Town of West Boylston Offices</b>	<b>#127</b>
Meeting Place	Conference Rm. No.
<b>April 26, 2017/6:00PM</b>	<i>Larry L. Chism</i>
Date/Time of Meeting	Clerk of Board or Bd. Member Signature
Meeting canceled/Postponed to: _____	
Date of cancelation/Postponement _____	

Notices and agendas are to be posted 48 hours in advance of the meetings excluding Saturdays, Sundays, and legal holidays. Please note the hours of the Town Clerk's Office to ensure that your posting has satisfied this requirement.

List of the topics that the chair reasonably anticipates will be discussed at the meeting below and submit to the Town Clerk. Use additional sheets if required.

**Agenda**

**6:00 PM            Call to Order**

- I. Approval of Minutes Reports
  - a. Review/Approve 3/22/17 Meeting Minutes Report
- II. Revisit/Discuss Amendments to the following:
  - a. Discuss/Vote on the re-classification of Cemetery Superintendent position as Non-exempt
  - b. Discuss/Vote on the adjustment of FY17 wage schedule to reflect a 2% COLA in the FY18 wage schedule for all listed wage rates.
- III. Revisit the Classification & Compensation Schedule, Amendment Options to be considered:

- a. **Option 1** - Regrade the Cemetery Supt position to a Grade 5, Step 5 - which reflects an hourly rate only 1 penny less than he is making now
- b. **Option 2** - Change the classification table by adding a line #6 under Non-exempt Wage classification column thus inserting a new line for a non-exempt Grade 6 specifically for Cemetery Superintendent position (see attached document)

#### IV. Misc. Business & Adjournment