

## **West Boylston Parks Facilities Committee (PFC) Meeting Minutes – February 4, 2016**

**PFC Attendees:** Patrick Crowley, Gary Flynn, Patrick Inderwish, John Owanisian, Christopher Rucho, Timothy Shea

**BETA Engineering:** Randy Collins, Steven D'Ambrosia

**Other Attendees:** Steve Blake (WB Parks Commission member)

- Chairman Inderwish opened the meeting at 7:02PM.
- **Motion:**
  - Motion Originator: Mr. Crowley
  - Motion Description: Approve minutes of January 7, 2016 PFC meeting
  - Motion Seconded: Mr. Inderwish
  - Motion Discussion:
  - Motion Outcome: All approved
- Discussion ensued concerning invoice status with BETA Engineering.
- **Motion:**
  - Motion Originator: Mr. Rucho
  - Motion Description: **BETA Engineering to submit invoice for \$2758 representing final payment.**
  - Motion Seconded: Mr. Shea
  - Motion Discussion:
  - Motion Outcome: All approved
- Discussion then turned to a review of what was described as the final version of Goodale Park Master Plan documents from BETA.
- Mr. Collins provided each PFC member with a USB memory stick containing a .PDF document titled, *Goodale Park Master Planning Project*. Two hardcopies of the same document were also provided to the PFC.
- A USB stick for PFC member Mr. Dunne was given to Mr. Flynn and Mr. Inderwish has a USB stick that will be given to PFC member Mr. O'Day.
- Mr. Rucho indicated the Town Administrator's office is in possession of 3 poster board views of the master plan and one of the hardcopies of the *Goodale Park Master Planning Project* document referenced previously.
- Mr. Crowley will provide one of the *Goodale Park Master Planning Project* hardcopies to Matthew Beaton, Massachusetts Secretary of Energy and Environmental Affairs in support of an effort to obtain funding through an environmental bond bill.
- Table of contents from the *Goodale Park Master Planning Project* document is below:
  1. Executive Summary
  2. Master Plan
    - A. Final Master Plan
    - B. Circulation and Parking
    - C. Walls and Dimensions
    - D. Terrace Option
    - E. Perspective Renderings

3. Estimate/Phasing

4. Appendices

Appendix A: Existing Conditions Plan and Photos

Appendix B: Meeting Minutes

Appendix C: Presentations

Appendix D: Preliminary Master Plan Options

Appendix E: Subsurface Investigation and Geotechnical Report

Appendix F: Goodale Park Use Permit Summary (2011-2014)

Appendix G: Town Survey of Uses (2013)

- Further discussion of the cost section within the master plan document indicated the 3% cost calculation formula had been corrected and that **BETA was requested to provide separate cost estimates (requested for 2/12) for synthetic turf vs. natural turf for the multi-purpose field.**

- **Motion:**

- Motion Originator: Mr. Crowley

- Motion Description: To approve the Goodale Park Master Plan as reflected in the *Goodale Park Master Planning Project* document.

- Motion Seconded: Mr. Rucho

- Motion Discussion: Mr. Owanisian asked for a review of the document against the RFP project description. Further discussion indicated the document satisfied RFP requirements.

- Motion Outcome: All approved

- Consensus of the committee indicated it was appropriate to present a summary of the Goodale Park Master Plan at the West Boylston 2016 Spring Town Meeting.

- **Mr. Collins was requested to provide a cost estimate (by 2/12) to develop a PowerPoint presentation with an illustrated phase sequencing plan appropriate for presentation at town meeting.**

- **Mr. Inderwish will obtain a change order form (to be reviewed at next PFC meeting) intended to cover cost of presentation preparation.**

- Mr. Collins will attend the Spring Town Meeting to assist with presentation.

- Agreed to next PFC (Messrs. Collins and D'Ambrosia NOT expected to attend) meeting date/time of March 3 at 7PM.

- There being no further business to discuss, a motion to adjourn the meeting was approved at 8:21PM.